



Caston Parish Council

CHAIRMAN: MR. J. CHAPMAN VICE CHAIRMAN: MR. P. HALL

**NOTICE IS HEREBY GIVEN OF
THE ANNUAL MEETING OF THE PARISH OF CASTON
MONDAY 11th MAY 2015
CASTON VILLAGE HALL at 7.30pm**

AGENDA

- 1 Apologies for absence
- 2 To approve the minutes of the meeting held on Monday 13th May 2014
- 3 Chairman's report from Mr. John Chapman
- 4 Police report from the Community Police Team
- 5 County/District councillor's reports
- 6 Accounts:-
 - Parish Council Accounts
 - Highways Surveyors Land Account
 - Fuel Allotment Account plus trustees
 - Village Hall Account
- 7 Parish Website report
- 8 Homewatch Mr. Bearne to report
- 9 Caston Community Speed Watch Team Mr. Bearne to report
- 10 Open Forum for public participation
- 11 The next Annual Meeting of the Parish will be on Monday 9th May 2016

**PUBLIC & PRESS ARE INVITED & COUNCILLORS ARE SUMMOND TO THE
ANNUAL PARISH COUNCIL MEETING
MONDAY 11TH MAY 2015 in CASTON VILLAGE HALL at 8.00pm approx.**

The Chairman and Vice- Chairman & Councillors will retire on Monday 11th May 2014.
The newly elected councillors will elect a new Chairman and Vice-Chairman at 8.00pm approx.
All Councillors will not be able to make decisions until they have signed a Declaration of Acceptance of Office at this meeting.

- 1 Elected Councillors are asked to sign and return their Declarations of Acceptance of Office.
- 2 The current Chairman to chair the meeting and ask for nominations for the position of 2015/2016 Chairman.
 - New Chairman to sign the Declaration of Acceptance of Office.
- 3 New Chairman to ask for nominations for the position of 2015/2016 Vice -Chairman.
 - New Vice - Chairman to sign the Declaration of Acceptance of Office.
- 4 The new Chairman and Vice-Chairman will be handed, the Undertaking to follow the Code of Conduct together with the Notice of Details of Financial and Other Interests. These are to be completed and returned to the Clerk at the next Parish Council meeting on 1st June 2015 or before.
- 5 The Parish Council Clerk will send the Declarations of Acceptance of Office together with the Notice of Financial and Other Interests for the new Chairman and Vice- Chairman to Breckland Council Standards Officer by 21st June 2015.

The May Parish Council meeting will follow the installation of new councillors.