



Caston Parish Council

2015 to 2016

CHAIRMAN:- Mr. David Blincow VICE CHAIRMAN:- Mrs. Kay Farmbrough

**PUBLIC & PRESS ARE INVITED & COUNCILLORS ARE SUMMONED TO THE MEETING OF
CASTON PARISH COUNCIL**

MONDAY 11th JANUARY 2016 at 7.30pm in CASTON VILLAGE HALL

AGENDA

1. To consider apologies for absence.
2. To approve the minutes of the meeting held on Monday 7th December 2015.
3. District Councillor Mr. Phil Cowen to report.
4. County Councillor Ms. Claire Bowes to report.
5. Caston Speed Watch team monthly report.
6. Caston Home Watch monthly report.
7. Participation & questions from the public session 1.
8. To record any Declarations of interest on items on the agenda and to consider any requests for Dispensations from Council Members.
9. **Planning Applications:-**
 - A. 3PL/2014/0608/F Northacre Farm Pool, Caston. Change of use of office & store room to one bedroom caretakers flat.
 - B. 3PL/2015/0613/F Former coach depot Dukes Lane. Residential development of 3 new dwellings (Including: - Removal of a temporary structure used as a site office and store). To be considered by Breckland Council planning Committee 14.12.15
 - C. 3PL/2015/0887/F Land at rear of Montgomery House, The Street. Erection of single storey dwelling and garage.
 - D. 3PL/2015/1348/F Willow Barn, Northacre. Single storey rear extension.
10. **To discuss propose and vote on the following subjects:-**
 - A. IT equipment - Transparency Code grant application and purchase.
 - B. PC Email address - changes and costs.
 - C. Speed control measures - Report by PC working group.
 - D. Defibrillator - grant application update
 - E. Tree maintenance. RESOLUTION on action to be taken.
 - F. PC banking. To consider online banking - Report by PC working group. RESOLUTION to move to internet banking.
 - G. Financial reporting system for 2016 -17 to discuss.
 - H. Standard book keeping method to discuss.
 - I. Fuel Allotment Charity trustee change - Report from Cnllr. Frank Brown.
 - J. Highway Surveyors Charity uses - Report from Cnllr. Frank Brown
 - K. Parish plan to discuss.
 - L. Transparency code implications.
11. **Finance - To report and approve the following expenditure:-**
 - A. Note: - Paid to Spanglefish (internet services) for Caston online £29.95 (inc. VAT). In budget under Public Information. Approved by the Chairman and Vice Chairman as an urgent payment. Paid on 30th Dec 2015.
 - B. **Payment to CPRE** £36.00 for 2016 membership fee. In budget under Subscriptions.
 - C. **Payment to The Clerk** - wages for November £108.11 and December £108.11, in budget under Wages.
 - D. **Payment to SLCC** £65.00 for 2016 membership fee for the clerk. In budget under Subscriptions.
12. **Matters to Report:-**
 - A. Village Hall - Chairman to report on change of charitable status.
 - B. Update on information from last month - Clerk to report.
 - C. Any urgent information for PC to consider.
13. **Correspondence from:-**

Any correspondence and associated information added to The Councillors' Folder for circulation.
Public information notices posted to the village notice boards and web sites.
14. **Participation & questions from the public session 2.**
15. **Matters for future discussion to be noted.**
16. To agree the next meeting date **MONDAY 1st February 2016** in Caston Village Hall at 7.30 pm.

Alison Skipper Clerk