



Caston Parish Council

2015 to 2016

CHAIRMAN:- Mr. David Blincow **VICE CHAIRMAN: - Mrs. Kay Farmbrough**

**NOTICE IS HEREBY GIVEN OF
THE ANNUAL MEETING OF THE PARISH OF CASTON
WEDNESDAY 18th MAY 2016
CASTON VILLAGE HALL at 7.30pm
AGENDA**

- 1 Apologies for absence
- 2 To approve the minutes of the meeting held on Monday 11th May 2015
- 3 Chairman's report from Mr. David Blincow
- 4 Police report from the Community Police Team
- 5 County councillor's report from Councillor Ms. Claire Bowes
District councillor's report from Councillor Mr. Phil Cowen
- 6 Accounts:-
Parish Council Accounts
Highways Surveyors Land Account
Fuel Allotment Account plus trustees
Village Hall Accounts
- 7 Parish Website report
- 8 Homewatch Mr. Bearne to report
- 9 Caston Community Speed Watch Team Mr. Bearne to report
- 10 Open Forum for public participation
- 11 The next Annual Meeting of the Parish will be on Monday 8th 2017

**PUBLIC & PRESS ARE INVITED & COUNCILLORS ARE SUMMONED TO THE ANNUAL MEETING OF CASTON
PARISH COUNCIL**

WEDNESDAY 18TH MAY 2016
CASTON VILLAGE HALL at 8.00pm approx.

The Chairman will retire on Wednesday 18th May 2016 and newly elected Chairman shall come into office on Wednesday 18th May 2016 at 8.00pm approx.

They will not be able to make decisions until they have signed a Declaration of Acceptance of Office.

- 1 The current Chairman to chair the meeting and to ask each councillor to elect, by using a secret ballot paper the 2016/17 Chairman.
The new Chairman to sign the Declaration of Acceptance of Office.
- 2 To elect, by using a secret ballot paper the 2016/17 Vice - Chairman.
New Vice - Chairman to sign the Declaration of Acceptance
- 3 The new Chairman and Vice-Chairman will be handed the Undertaking to follow the Code of Conduct together with the Notice of Details of Financial and Other Interests. These are to be completed and returned to the Clerk at the next Parish Council meeting on 6th June 2016 or before.
- 4 The Parish Council Clerk will send the Declarations of Acceptance of Office together with the Notice of Financial and Other Interests for the new Chairman and Vice- Chairman to Breckland Council Standards Officer by 30th June 2016.

**The May Parish Council meeting will follow the installation of new Chairman.
The Agenda for this meeting will be posted to notice boards and website in May.**

CLERK: - Alison Skipper, Midsummer House, The Street, Caston, Norfolk NR17 1DD
Tel: 01953 483466 Email: - parish.clerk@castonparishcouncil.gov.uk
www.castonparishcouncil.gov.uk