



# Caston Parish Council

CHAIRMAN:- *Mr. David Blincow*      VICE CHAIRMAN: - *Mrs. Kay Farmbrough*

**PUBLIC & PRESS ARE INVITED AND COUNCILLORS ARE SUMMONED TO  
THE MEETING OF CASTON PARISH COUNCIL**

**MONDAY 5 DECEMBER 2016**  
**CASTON VILLAGE HALL at 7.30 pm**

## AGENDA

1. Apologies for absence.
2. To approve the Minutes of the Meeting held on Monday 5 December 2016.

The Chairman will close the Council Meeting to permit public discussion.

3. Participation and questions from the public, session 1.
4. Guest speakers.
5. Caston Speedwatch team monthly report.
6. Caston Homewatch monthly report.

The Chairman will re-open the Council meeting.

7. To record any **Declarations of Interest** and to consider any requests for **Dispensations** from Council Members.
8. Planning Applications:-
  - A. **3PL/2016/1272/HOU** – 2 The Green – Single storey rear extension and entrance porch. Undecided.
  - B. **3PL/2015/0180/F** – The Barn, Dukes Lane – update on removal of storage building (expires 20 March 2017)
9. To discuss propose and vote on the following subjects:-
  - A. Confirmation of appointment of Parish Clerk - the Clerk, having completed the six months trial period of employment as at 18 November 2016 to the satisfaction of the Council **TO RESOLVE** that her permanent employment be ratified and confirmed all pursuant to and in conformity to the Letter of Engagement dated 18th May 2016.
  - B. To discuss and vote upon awarding the sum of £5,000 from the Highway Surveyors Trust to the Village Hall Charitable Trust to aid the refurbishment of the kitchen and toilet area.
10. Finance – to approve and report the following expenditure:-
  - A. To approve the salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the month of October 2016 in the sum of £207.61.
  - B. To approve the expenses of the Clerk, Mrs Joanne Blackman, for the months of September to November in the sum of £104.28.
  - C. Payment to RGM for grass cutting in November - £96.00 incl. VAT.
  - D. Payment to Cllr Brooker in reimbursement of the sum of £22.76 incl. VAT in respect of the caston-online.co.uk domain and mailbox.

11. Matters to Report:-
- A. Update on defibrillator.
  - B. Update on Welcome Pack.
  - C. Update on Tree Report.
  - D. Update on Highways reported problems/visit by the Rangers.
  - E. Update on original Village Cross repairs.
  - F. Update on Dog Waste Bin.
  - G. Update on Parish Partnership Scheme.
  - H. Update on Village Appraisal.
  - I. Financial Balances.
  - J. Update on transfer of banking facilities from Barclays to Lloyds and the implementation of internet banking.
  - K. Adoption of telephone boxes.
12. Correspondence from:-  
Any correspondence and associated information added to the Councillors' Folder for circulation.  
Public Information notices posted to the village noticeboards and websites.
13. **To agree the next meeting date Monday 9 January 2017.**
- The Chairman will close the Council Meeting to permit public discussion.
14. Participation and questions from the public – session 2.
15. Matters for future discussion to be noted.

*Joanne Blackman  
Parish Clerk  
27 November 2016*