



# Caston Parish Council

CHAIRMAN:- Mr. David Blincow      VICE CHAIRMAN: - Mrs. Jaki Porter

**PUBLIC & PRESS ARE INVITED AND COUNCILLORS ARE SUMMONED TO  
THE MEETING OF CASTON PARISH COUNCIL  
MONDAY 4 JUNE 2018  
CASTON VILLAGE HALL at approx. 7.30 pm**

## AGENDA

1. Apologies for absence.
2. To approve the Minutes of the Meetings held on Monday 14 May 2018.

The Chairman will close the Council Meeting to permit public discussion.

3. Participation and questions from the public, session 1.
4. Guest speakers.
5. Caston Speedwatch team monthly report.
6. Caston Neighbourhood Watch monthly report.

The Chairman will re-open the Council meeting.

7. To record any **Declarations of Interest** and to consider any requests for **Dispensations** from Council Members.
8. Planning Applications:-
  - A. **3PL/2015/0180/F** – The Barn, Dukes Lane – update on removal of storage building (expired 20 March 2017).
  - B. **3PL/2017/1267/0** – Land adjacent to Caston Primary School – erection of five dwellings and car park for Caston Primary School. *Undecided. (Deferred).*
  - C. **3PL/2017/1125/F** – (**Appeal Reference APP/F2605/W/17/3191440**) - Bilhams Cottage, The Street, Caston, NR17 1DD - Conversion of garage to one and a half storey cottage. Appealed. *Undecided.*
  - D. **3PL/2018/0395/HOU** – Evergreen, The Street, Caston, NR17 1DD – Erection of front porch. *Undecided.*
  - E. **3PL/2018/0027/F** – Development of Cattle Roundhouse, Thompson Road, Griston, IP25 6PX – erection of 1 no organic free range egg laying unit with connected packing area. *Undecided.*
  - F. **3PL/2018/0465/HOU** - Little Barn, Caston Road Caston - Single storey side extension including glass link corridor & new porch to front elevation. *Undecided.*
9. Finance – to approve and report the following expenditure:-
  - A. To approve the salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the month of May 2018 in the sum of £212.52.
  - B. To approve payment to Came & Co for insurance renewal to 31 May 2019 in the sum of £633.10. *Paid*
  - C. To approve payment to Roger Canwell in respect of the Internal Audit of the Parish Council in the sum of £60.00.

10. To discuss propose and vote on the following subjects:-

**A. Annual Return 2017/18**

- To approve and resolve that the Parish Clerk and the Chairman of the Council, David Blincow are authorised to execute and deliver the Annual Return for the year ended 31 March 2018 to PKF Littlejohn, the Council's external auditor, and that the Parish Clerk is authorised to execute and deliver the statutory notice advising residents of their examination, inspection and enquiry rights.

**B. General Data Protection Regulations 2018 ("GDPR")**

- To approve and adopt the Council General Data Protection Policy
- To review the current Privacy Notice in relation to GDPR
- To approve and adopt the Data Protection Commitment (for emails)
- To approve and adopt the amendment to the Council Standing Orders
- To approve and adopt the amendments to employment documentation.

**C. Purchase of an additional SAM2**

11. Matters to Report:-

- A. Update on original Village Cross repairs.
- B. Financial Balances.
- C. Update on telephone boxes.
- D. Matters for the Rangers.
- E. Update from Claire Bowes re 20mph flashing signs outside the school.
- F. Complaint letter to Leader of the Council in respect of Planning Committee Meeting held on Monday 12 February 2018 re **3PL/2017/1267/0** – Land adjacent to Caston Primary School – erection of five dwellings and car park for Caston Primary School.
- G. Update re possible purchase of a 'Tommy' Statue to commemorate the end of WW1.
- H. Update re Play Area (Cllr Lond-Caulk to report).
- I. Update from Highways re No Stopping Signs. Cllr Porter to report on discussion with Highways.
- J. Damage being caused to Village Green by vehicles. Cllr Porter to report on discussion with Highways.
- K. Update re pedestrian signage for Northacre. Cllr Porter to report on discussion with Highways.

12. Correspondence from:-

Any correspondence and associated information added to the Councillors' Folder for circulation. Public Information notices posted to the village noticeboards and websites.

13. **To agree the next meeting date Monday 2 July 2018.**

The Chairman will close the Council Meeting to permit public discussion.

14. Participation and questions from the public – session 2.

15. Matters for future discussion to be noted.

*Joanne Blackman  
Parish Clerk  
29 May 2018*