



# Caston Parish Council

CHAIRMAN:- Mr. David Blincow      VICE CHAIRMAN: - Mrs. Jaki Porter

## MINUTES OF THE MEETING OF CASTON PARISH COUNCIL

**MONDAY 3 DECEMBER 2018**

CASTON VILLAGE HALL at 7.30 pm

Councillor's present:- David Blincow, Jaki Porter, Kay Farmbrough, Frank Brown, Peter Chapman, Brian Brooker, Rob Lond-Caulk

Also present:- 6 members of the public

1. **Apologies for absence:** None.

2. It was **RESOLVED** that the Minutes of the Meeting held on Monday 3 November 2018, be signed, by the Chairman, as a true and correct record. Proposed by Cllr Brown and seconded by Cllr Brooker. All voted in favour.

3. **Participation and questions from the public, session 1:**

A member of the public advised that the painting of the village cross will now need to be done in the Spring. It was agreed that Cllr Lond-Caulk would co-ordinate removal of the same in the Spring with parishioner Jane Horner.

A member of the public referred to Agenda item 11l – Parking at Jujitsu Centre. It was stated that after 6pm, parking signs are invalid unless they are resident parking zones. Norfolk Constabulary had been contacted and unless cars are parked dangerously, they are unlikely to be concerned re parking. It was suggested that the Jujitsu Centre could write to its students requesting that they be more courteous when parking their vehicles with a view to re-educating them to park sensibly. Cllr Lond-Caulk suggested that we might consider offering parking facilities at the Village Hall, when space is available. Cllr Brooker raised concerns over the same in that when the hall is in use, parking will be at a premium. Cllr Farmbrough thought that a similar offer had been made previously. It was generally felt it was difficult to monitor the car park use however the Jujitsu Centre would be happy to discuss this possibility further with the Village Hall Committee. It was acknowledged that parking was a community problem in general and it is for the various parties to come together to try and reach a solution that works for everybody. However, it was further acknowledged that parking would always be an issue generally and it probably could not be resolved completely but anything to help alleviate the problem would be a good idea.

It was therefore suggested that the Jujitsu Centre would write to its students accordingly, the Village Hall Committee would meet with the Jujitsu Centre to discuss the possible use of the Village Hall Car Park, the Village Hall Committee to consider adding parking to their booking form/terms of hire.

4. **Guest Speakers:** None.

5. **Caston Speed Watch Report by Co-ordinator Colin Bearne – Contact 01953 483961**

“There have been 4 sessions since the last council meeting. 280 vehicles were observed of which we were able to log 9 as speeding. These figures reflect the fact that the shortening days limit the daylight hours during which we can intercept the main traffic flow. In this respect the data from our single SAM2 is invaluable. This only underlines the need for another additional sign.

Please join us if you are concerned about speeding in the village. It takes only 1-2 hours of your time every alternate week.”

CHAIRMAN.....

DATED: .....

6. **Caston Neighbourhood Watch Report by Co-ordinator Colin Bearne – Contact 01953 483961**

“There is nothing to report this month

This is a time of the year for entertaining. Remember to remind your guests to take care of their possessions and to keep their vehicles locked even if parked close to your property. Have a crime free festive season.

For Neighbourhood Watch ring 483961. For reporting suspicious activity and seeking advice use 101”.

**The Chairman reopened the Council meeting.**

7. **Declarations of Interest:-** Cllr Lond-Caulk, item 8B.

**Dispensations** from Council Members: - None

8. **Planning Applications:-**

- A. **3PL/2018/1132/F** – Church Farm The Green Caston NR17 1DB – to erect a cattle shed to house livestock. *Permission granted.*
- B. **3PL/2018/1146/VAR** – Bilhams Cottage The Street Caston NR17 1DD – Variation of conditions 2, 4 & 5 on pp 3PL/2017/1125/F (allowed on appeal) – (Conversion of garage to one and half storey cottage) – revised highway area). *Permission granted.*

9. **Finance – to approve and report the following expenditure:-**

- A. To approve the salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the month of November 2018 in the sum of £212.52. Proposed by Cllr Farmbrough and seconded by Cllr Brooker, all voted in favour.
- B. To approve the Office Expenses of the Clerk, Mrs Joanne Blackman for the months of July to November 2018 in the sum of £39.95 (printer costs). Proposed by Cllr Farmbrough and seconded by Cllr Brooker, all voted in favour.
- C. To approve payment to Caston Village Hall for hire for the period October to December 2018 (3 sessions) in the sum of £15.00. Proposed by Cllr Farmbrough and seconded by Cllr Brooker, all voted in favour.
- D. To approve payment to RG Maintenance Services for grass cutting for the month of October (invoice number 2240815) in the sum of £228.00. Proposed by Cllr Farmbrough and seconded by Cllr Brooker, all voted in favour.
- E. To approve payment to R G Maintenance Services for grass cutting for the month of November (invoice number 2240998) in the sum of £114.00. Proposed by Cllr Farmbrough and seconded by Cllr Brooker, all voted in favour.

**9. To discuss propose and vote on the following subjects:**

A. **Budget 2019/20**

A draft budget had been put before Councillors prior to the meeting.

A question was raised as to whether the hall hire costs to the Parish Council would increase given that hire fees had increased generally. It was felt that this was not appropriate as the Parish Council pay for the Village Hall insurance and they should remain at the current level.

It was suggested that a proportion of the £1,100 from the 2018/19 budget for Village Cross repairs would not be required as the costs of repairs are to be met by Historic England and the budget for 2019/20 could therefore be adjusted to enable the precept to remain at the current level of £10,600.

It was therefore **RESOLVED** that the precept budget for 2019/20 would remain at the current level of £10,600. All voted in favour.

CHAIRMAN.....

DATED: .....

It was however noted that the Parish Council are to determine which funds are earmarked for particular projects and which funds are general reserves. Cllr Brown and the Clerk to discuss and determine the same.

10. **Matters to Report**

A. **Update on original Village Cross repairs.**

The Clerk reported that she was awaiting an update from the contractor but it was hoped that work would commence week beginning 10 December 2018. **Item for next Agenda.**

B. **Financial Balances.**

The Clerk reported the current account balances. Cllr Brown asked if the Parish Clerk could make enquiries of Cambridge & Counties bank as to whether they would be prepared to open an account for the Parish Council. **Item for next Agenda.**

C. **Update on telephone boxes.**

No update was available however, it was noted that the telephone box near the school had been painted and the one positioned on the Village Green was in the process of being painted. The Clerk to contact Phil Wells for an update and ideas being considered for the use of the same. **Item for next Agenda.**

D. **Matters for the Rangers**

It was noted that the 30mph speed sign at the other end of the village (Carbrooke Road) was down. Clerk to Report together with ongoing matters. **Item for next Agenda.**

E. **Update from Claire Bowes re 20mph flashing signs outside the school.**

The Clerk advised that there was no further news at the current time but would continue to chase for an update. **Item for next Agenda.**

F. **Update re possible purchase of a second SAM2 sign**

Cllr Porter advised that the application for match funding had been submitted and that we should learn whether we have been successful around mid March. **Item for next Agenda.**

G. **Parish Council Website**

Cllr Brooker advised that the SSL Certificates for the Village Hall and Parish Council websites were in place, the one for the village website is not yet. Cllr Brooker continues to work on the websites. **Item for next Agenda.**

H. **Defibrillator training**

It was noted that Tony Ash had agreed to speak with NARS about possible defibrillator training. The Clerk will speak to NARS and Cllr Blincow will follow up the same with Tony Ash. **Item for next Agenda.**

I. **Parking at Jujitsu Centre**

Please refer to Minute item 3 above. **Item for next Agenda.**

J. **Update re proposed play area**

Cllr Porter advised that the Norfolk Foundation required consultation to be undertaken with the end user, namely the children. The working party are looking into the best ways to achieve this possibly by way of a presentation to the children to see the schemes on offer. **Item for next Agenda.**

K. **Update re riparian ownership of ditches**

Cllr Blincow and the Clerk to compile a list of properties. **Item for next Agenda.**

CHAIRMAN.....

DATED: .....

**L. Update re Community Cars**

Cllr Brooker confirmed that he is meeting with the Clerk at Ashill Parish Council next week to discuss the scheme they have in place and will report further in due course. **Item for next Agenda.**

**M. Fuel Allotment**

Cllr Blincow read the Minutes from the recent Fuel Allotment meeting.

11. **Correspondence from:-**

Any correspondence and associated information added to the Councillors' Folder for circulation. Public Information notices posted to the village noticeboards and websites.

12. **To agree the next meeting date Monday 7<sup>th</sup> January 2019.** Agreed.

The Chairman closed the Council Meeting to permit public discussion.

13. **Participation and questions from the public – session 2.** None.14. **Matters for future discussion.** None.

*Joanne Blackman  
Parish Clerk  
2 January 2019*

CHAIRMAN.....

DATED: .....