



Caston Parish Council

CHAIRMAN:- Mrs Jaki Porter VICE CHAIRMAN: - Mrs. Kay Farmbrough

MINUTES OF THE MEETING OF CASTON PARISH COUNCIL

MONDAY 1 JUNE 2019

CASTON VILLAGE HALL at 7.30 pm

Councillor's present:- Kay Farmbrough, Frank Brown, Brian Brooker

Also present:- 5 Members of the public

1. **Apologies for absence:** Cllr Jaki Porter and Cllr Peter Chapman.
2. It was **RESOLVED** that the Minutes of the Meeting held on Monday 13 May 2019, be signed, by the Vice Chairman, as a true and correct record. Proposed by Cllr Brown and seconded by Cllr Farmbrough. All voted in favour.

The Acting Chairman closed the meeting to allow contributions from the public.

3. **Participation and questions from the public, session 1:** A member of the public enquired whether the Council had received any interest in the co-option process, the Clerk confirmed that no interest had been shown.

The Acting Chairman moved Agenda Item 8B for discussion and the meeting remained closed to allow contributions from the public.

8. B. **3PL/2019/0518/F – The Barns, Attleborough Road, Caston, NR17 1DJ – Two new self-build dwellings.** Two members of the public expressed their objections to this planning application for the following reasons:-
 - The impact on the amenity of the neighbouring property.
 - Obstruction of view and privacy at first floor level.
 - The neighbouring property is currently screened from the adjacent business and expressed concerns that if the business is run from the new property, there is potential for access issues given the re-routed driveway.
 - The development is outside of the Settlement Boundary.
 - Considered to be an overdevelopment of the site.
 - The north side of the Attleborough Road is of a different character to the South as recently set out by the Planning Inspectorate regarding the proposed development at the Old Rectory.

The Acting Chairman closed the meeting to the public to enable further discussion.

The Council discussed the application further and agreed that the site is outside nor adjacent to the Settlement Boundary, there is a distinct lack of amenity to the neighbouring property, no community benefit, does not improve or enhance the North side of Attleborough Road as set out by the Planning Inspectorate in the application at the Old Rectory site, the new access is considered wholly unacceptable.

All voted in favour of opposing this application as set out above. The Clerk to enquire whether this matter can be called in to the Planning Committee.

4. **Guest Speakers:** None.

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5. **Caston Speed Watch Report by Co-ordinator Colin Bearne – Contact 01953 483961**

“There is nothing to report this month.

Hopefully warmer weather is on the way and then garden tools and furniture become a temptation for thieves. Please take care.

For Neighbourhood Watch ring 483961. For reporting suspicious activity and seeking advice use 101.”

6. **Caston Neighbourhood Watch Report by Co-ordinator Colin Bearne – Contact 01953 483961**

“There have been 2 sessions since the last report. 179 vehicles were observed of which we were able to log 24 as speeding.

Vehicle numbers and speeding are noticeably on the increase in Rayners Falgate. Perhaps this needs further discussion at a future meeting?

Please join us if you are concerned about speeding in the village. It takes only 1-2 hours of your time every alternate week.

There was a disappointing response to our appeal for further volunteers. The situation is now critical. It will soon be impossible to have even weekly sessions.”

The Acting Chairman opened the meeting to allow public participation.

CB reiterated his disappointment that no response had been received to the Appeal for volunteers. CB confirmed that there would be no Speedwatch this week as there are insufficient team members available. They are in need of at least 6 further volunteers.

FB agreed to place an article in the Waylander.

CB confirmed that there has been an increase in traffic, specifically commercial traffic. The speed limits in and out of the village are of particular concern and sufficient numbers have been recorded to trigger a visit from Norfolk Constabulary. **Item for next Agenda.**

The Acting Chairman closed the Council Meeting.

7. **Declarations of Interest**:- None
Dispensations from Council Members: - None

8. **Planning Applications**:-

A. **3PL/2019/0435/HOU – Clematis Cottage, The Street, Caston, NR17 1DD** - First floor side extension and two-storey rear extension, as well as single-storey rear extension. (*Response required by 17 May*). No objections, comments already submitted.

B. **3PL/2019/0518/F – The Barns, Attleborough Road, Caston, NR17 1DJ** – Two new self-build dwellings – see above.

9. **Finance – to approve and report the following expenditure**:-

A. To approve the salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the month of May 2019 in the sum of £225.21 (includes pay increase).

B. To ratify payment to 1&1 IONOS Ltd in the sum of £1.20 (incl VAT) in respect of invoice number 203017471672 (Community Cars). PAID

Proposed by Cllr Brown and seconded by Cllr Brooker. All voted in favour.

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To approve additional item of expenditure:-

- C. To approve payment to R G Maintenance Services Limited in respect of grass cutting for the month of May (invoice no. 2241946) in the sum of £235.20 (incl VAT).

Proposed by Cllr Brown and seconded by Cllr Brooker. All voted in favour.

11. To discuss propose and vote on the following subjects:-

- A. **To approve and resolve that the Parish Clerk and the Chairman of the Council, Jaki Porter are authorised to execute and deliver the Annual Return for the year ended 31 March 2019 to PKF Littlejohn, the Council's external auditor, and that the Parish Clerk is authorised to execute and deliver the statutory notice advising residents of their examination, inspection and enquiry rights.** Proposed by Cllr Brown, seconded by Cllr Brooker, all voted in favour.

12. **Matters to Report**

A. **Financial Balances.**

The Clerk reported the current account balances. *Item for next Agenda.*

B. **Matters for the Rangers**

Siding out and sweeping of pavements throughout the village but particularly by the school has not been completed. Clerk to chase. *Item for next Agenda.*

C. **Proposed Play Area**

Cllr Brown reported that he had a Grant Offer from the Norfolk Community Foundation amounting to 30% of the project costs up to a maximum of £7,800. Cllr Brown and the Clerk to sign and return. *Item for next Agenda.*

D. **Amendment to Bank Mandate**

The Clerk confirmed that the amendments to the Bank Mandate are in process. *Item for next Agenda.*

E. **Co-option**

The Clerk confirmed that no response had been received to the Notice for co-option. It was agreed that residents should be spoken to about the vacancies. The Council can operate with five members but it is tight and does not take account of any holidays/illness absences. *Item for next Agenda.*

F. **Speedwatch Co-ordinator**

See above. *Item for next Agenda.*

G. **Stream inspection**

Cllr Farmbrough suggested that the inspection be moved to September/October as they are difficult to inspect at the current time with the spring/summer growth. The Clerk to provide Cllr Farmbrough with a list of those properties written to regarding riparian ownership. The plot between Mill View and School View is in the ownership of the developer of School View and these should also be written to. *Item for September/October Agenda.*

H. **Cleaning/repaint/repair of the Village Gates**

It is not clear whether the gates are in need of a repaint but are very dirty and require cleaning. The Clerk to investigate cleaning options. The gate at Attleborough Road requires repairing. *Item for next Agenda.*

I. **Parish Council storage**

The Clerk explained that she was due to move home in the next few weeks and is unable to move/store the archived Council files. The Clerk suggested that a large percentage of the files could now be destroyed but would need clarification from Councillors as to which files should be kept. It was agreed that a date would be arranged for Councillors and the Clerk to inspect the

CHAIRMAN.....

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files and suitable destruction arranged. The Clerk to check the legal position re length of time files need to be kept. **Item for next Agenda.**

J. Update on Village Cross repairs

The Clerk advised that the repairs had been completed on the village cross and that a meeting had been arranged between the contractor, Historic England and the Clerk to hopefully sign off the works on 12 June. **Item for next Agenda.**

13. Correspondence from:-

The Clerk reported correspondence received from County Broadband requesting a presentation evening. A discussion took place and the Clerk will make further enquiries as to what services they are offering and how long a presentation is likely to take.

14. To agree the next meeting date Monday 1 July 2019. Agreed.

The Acting Chairman closed the Council Meeting to permit public discussion.

15. Participation and questions from the public – session 2. None.

16. Matters for future discussion. As above. Wayland Partnership. SNAP Meetings. Wi-fi at the Village Hall.

*Joanne Blackman
Parish Clerk
11 June 2019*

CHAIRMAN.....

DATED: