



Caston Parish Council

CHAIRMAN:- Mr. David Blincow VICE CHAIRMAN: - Mrs. Jaki Porter

**PUBLIC & PRESS ARE INVITED AND COUNCILLORS ARE SUMMONED TO
THE MEETING OF CASTON PARISH COUNCIL
MONDAY 13 MAY 2019
CASTON VILLAGE HALL at approx. 8.15 pm**

AGENDA

1. Apologies for absence.
2. To approve the Minutes of the Meetings held on Monday 1 April 2019.

The Chairman will close the Council Meeting to permit public discussion.

3. Participation and questions from the public, session 1.
4. Guest speakers.
5. Caston Speedwatch team monthly report.
6. Caston Neighbourhood Watch monthly report.

The Chairman will re-open the Council meeting.

7. To record any **Declarations of Interest** and to consider any requests for **Dispensations** from Council Members.
8. Planning Applications:-
 - A. **3PL/2019/0435/HOU – Clematis Cottage, The Street, Caston, NR17 1DD** - First floor side extension and two-storey rear extension, as well as single-storey rear extension. (*Response required by 17 May*).
9. Finance – to approve and report the following expenditure:-
 - A. To approve the salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the month of April 2019 in the sum of £212.52.
 - B. To approve payment to Norfolk ALC for the Annual Subscription in the sum of £131.21.
 - C. To approve payment to the Information Commissioner's Office in the sum of £40.00.
 - D. To approve payment to RG Maintenance Services Limited in the sum of £235.20 (incl VAT) in respect of the grass cutting for March and April.
 - E. To approve payment to Came & Co in respect of insurance for the Parish Council (1 June 2019 to 31 May 2020) in the sum of £656.42.
 - F. To approve payment to Cllr Brooker in respect of Voipfone invoice number 1012794197 in the sum of £1.75 (incl VAT) (Community Cars).
 - G. To approve payment to Cllr Brooker in respect of Voipfone invoice number 1012794200 in the sum of £0.87 (incl VAT) (Community Cars).
 - H. To approve payment to Cllr Brooker in respect of Voipfone invoice number 1012815162 in the sum of £7.20 (incl VAT) (Community Cars).
 - I. To ratify payment in reimbursement to Cllr Brooker for Voipfone in the sum of £3.60 (incl VAT) in respect of invoice number 101285050 (Community Cars). PAID
 - J. To ratify payment in reimbursement to Cllr Brooker for Voipfone in the sum of £1.15 (incl VAT) in respect of invoice number 1012755368 (Community Cars). PAID

- K. To ratify payment in reimbursement to Cllr Brooker for I&I IONOS Ltd in the sum of £1.20 (incl VAT) in respect of invoice number 203017150084 (Community Cars). PAID
10. To discuss propose and vote on the following subjects:-
- A. To adopt Receipts and Payments schedule and balance sheet for the financial year 2018/19.
 - B. To consider contribution towards the cost of Churchyard maintenance at Holy Cross.
 - C. To consider the process for the co-option of councillors for the vacancies arising from the election process.
 - D. To consider amendment of the Bank Mandate.
11. Matters to Report:-
- A. Financial Balances.
 - B. Matters for the Rangers.
 - C. Proposed play area.
 - D. Community Car Scheme.
12. Correspondence from:-
Any correspondence and associated information added to the Councillors' Folder for circulation.
Public Information notices posted to the village noticeboards and websites.
13. **To agree the next meeting date Monday 3 June 2019.**

The Chairman will close the Council Meeting to permit public discussion.

14. Participation and questions from the public – session 2.
15. Matters for future discussion to be noted.

Joanne Blackman
Parish Clerk
30 April 2019