

Cold Ashby Parish Council

**A meeting will be held on Wednesday 1st November 2023 at 7.30pm
at Cold Ashby Village Hall.**

Councillors are summoned to attend this meeting of the Parish Council.

Members of the public and press are invited to attend.

Agenda

Present: to record the presence of Cold Ashby Parish Councillors, Officers, members of external authorities and others in official attendance at the meeting.

Interests: Members' attention is drawn to the need to disclose pecuniary interests not already registered before any relevant agenda item.

23.11.1 - Apologies: to **receive and consider** apologies for absence.

23.11.2 - Minutes: to **approve** minutes of the meeting of the Council held on the 4th October 2023

23.11.3 - Matters arising: to **note for information only** any relevant matter arising from the approved minutes.

23.11.4 - Open forum: members of the public are invited to make representations in respect of any item of business included in the agenda. Public participation shall not exceed 10 minutes and each member of the public is entitled to speak only once and for not more than 3 minutes.

23.11.5 – Accounts: Members are asked to **approve** the attached accounts for November and **authorise** the payments contained in them. Details of payments and the new balance are reported in Annex 1, a copy of which will be emailed to members in advance of the meeting. The balance reported at the October meeting was **£19,235.53** (£10,572.02 current and £8,663.51 investment).

23.11.6 – Budget: to **agree budget proposals** for 2024-2025 as a basis for the precept request. Annex 2 is a version of the actual spend vs. budgeted spend for 2023-2024, including expected expenditure. The chairman will ask members to complete the proposals column as the first stage in determining the budget for 2023. This preliminary agreement will be raised at December's meeting for final confirmation/amendment and the precept request, based on the final agreed figures, will be signed at the January meeting.

23.11.7 – Parish Council Noticeboard: Members are asked to consider utilisation of the Parish Council Noticeboard to advertise community events and agree a policy/process.

23.11.8 – WNC Planning Briefing: CAPC have been invited to send up to 2 delegates to an online briefing by Stephanie Gibrat (Assistant Director of Planning & Development) on the 30th November 2023 10:00-11:00

23.11.9 – Access to the A14: to receive an update regarding the unauthorised use of the site and agree any further action.

23.11.10 – Environment: to discuss and agree actions relating to any environment matters (public rights of way, community assets/spaces etc)

23.11.11 - Verbal Reports: from council representatives on other bodies.

23.11.12 - Post: to note and/or discuss items of correspondence with the Council not considered elsewhere on the agenda.

A handwritten signature in black ink, appearing to read 'Natalie Heath', written in a cursive style.

Natalie Heath 26th October 2023

Nov-23

Date	Account	Category	Desc	Credit/Debit	£	VAT	Total
28/04/2023	Main	Opening Balance		-	£10,572.02	£ -	£10,572.02
28/04/2023	Savings	Opening Balance		-	£8,663.51	£ -	£8,663.51
29/09/2023	Main	Precept	Precept	Credit	£ 6,000.00	£ -	£ 6,000.00
29/09/2023	Main	Grass Cutting	Thompson Ground Care Ltd	Debit	£ 477.85	£ 79.64	-£ 477.85
10/10/2023	Main	Grass Cutting	Thompson Ground Care Ltd	Debit	£ 477.85	£ 79.64	-£ 477.85
10/10/2023	Main	Streetlights	Npower 1/7/23-30/9-23	Debit	£ 152.64	£ 7.27	-£ 152.64
29/09/2023	Savings	Interest		Credit	£ 9.98		£ 9.98
22/10/2023	Main	Water Charges	Cemetery Water - Wave	Debit	£ 17.51	£ -	-£ 17.51

Above payments authorised:

Clerk
Councillor
Councillor

Main Account	£15,446.17
Savings account	£8,673.49
Month Balance	£24,119.66

Date:

Item	Budget 24-25	23-24 Performance against budget (does not include income)	23-24 Total Spend (less income)	Income 23-24	Forecast spend 23-24	Current Spend 23-24	Budget 23-24	Note
Audit Fees		-£100.00	£0.00		£0.00	£0.00	£100.00	
Cemetery Rates		£0.00	-£875.00	£875.00	£0.00	£0.00	£0.00	
Cemetery Maintenance		£0.00	£0.00		£0.00	£0.00	£0.00	
premises and other costs		-£360.00	£0.00		£0.00	£0.00	£360.00	Home office - included within clerk salary
Clerks Salary/PAYE		-£1,438.40	£2,061.60		£951.60	£1,110.00	£3,500.00	
Payroll (DCK)		£90.00	£90.00		£36.00	£54.00	£0.00	
HMRC		£252.80	£1,108.80		£633.60	£475.20	£856.00	
Data Protection		-£40.00	£35.00		£0.00	£35.00	£75.00	
Election		£0.00	£0.00		£0.00	£0.00	£0.00	
Grants		-£2,260.00	£240.00		£240.00	£0.00	£2,500.00	
Grass Cutting		-£1,132.90	£2,667.22	£199.88	£477.85	£2,389.25	£4,000.00	VAT to be recovered (£477.84)
Insurance		-£106.75	£635.81	£1,757.44	£0.00	£2,393.25	£2,500.00	
NCALC - Acre		£16.20	£266.20		£0.00	£266.20	£250.00	
Neighbourhood Watch		£0.00	£0.00		£0.00	£0.00	£0.00	
Community Infrastructure Levy		£0.00	-£2,612.25	£2,612.25	£0.00	£0.00	£0.00	
Consumables/IT		£48.25	£248.25		£21.60	£226.65	£200.00	
Room Hire - Meetings		£20.00	£270.00		£90.00	£180.00	£250.00	
Small Works/lengthsman		-£250.00	£500.00		£500.00	£0.00	£750.00	Forecast for bus shelter repair
Special Projects		-£1,000.00	£500.00		£0.00	£500.00	£1,500.00	Coronation
Streetlights		-£438.13	£936.87		£500.00	£436.87	£1,375.00	
Sundry - Newsletter		£0.00	£0.00		£0.00	£0.00	£0.00	
S 137		£0.00	£0.00		£0.00	£0.00	£0.00	
Training		£194.00	£594.00		£0.00	£594.00	£400.00	Cilca training (Ncalc - VAT to be recovered)
Water Charges		-£33.52	£66.48		£35.02	£31.46	£100.00	
V.A.T		-£1,000.00	-£212.97	£212.97	£0.00	£0.00	£1,000.00	Captured within category costs already
Transfer to reserve		£0.00	£0.00		£0.00	£0.00	£0.00	
Precept		£0.00		£12,000.00			£0.00	
Total		-£7,538.45	£6,520.01	£17,657.54	£3,485.67	£8,691.88	£19,716.00	

	Main	Savings	Total	Notes
23-24 Opening Balance	£8,468.43	£8,620.22	£17,088.65	
23-24 Current Balance	£15,463.68	£8,673.49	£24,137.17	
24-25 Expected opening balance	£11,978.01	£8,733.37	£20,711.38	
24-25 Expected Income	£2,600.00	£100.00		Insurance, WNC mowing, VAT reclaim+Interest (Savings)
24-25 Precept (if unchanged)	£12,000.00	£0.00		
24-25 Budget if unchanged	£19,716.00	£0.00		
Shortfall	£5,116.00			

Forecast - estimate or known (inc. not paid/received)
Paid/Cleared

Cold Ashby Parish Council

Minutes of the meeting held on Wednesday 4th October 2023 at 7.30pm at Cold Ashby Village Hall.

Minutes

Present: Councillors Roper (Chair), Harpham, Taylor, Peel, RDWilliams, RLWilliams, members of the public and Councillor Kevin Parker.

This meeting was recorded by the Council and separately by a member of the public.

Meeting started: 19:30 Meeting ended: 20:20

Interests: No pecuniary interests were declared.

23.10.1 - Apologies: Natalie Heath (Clerk) – approved
Councillor Bailey - approved.

23.10.2 - Minutes: it was resolved to approve minutes of the meeting of the Council held on the 6th September 2023.

23.10.3 - Matters arising: none.

23.10.4 - Open forum: The chairman reminded the public regarding the rules of the open forum, asking that behaviour should be orderly and that regrettably if open forum prevented council conducting business Council may consider removing open forum from the Agenda.

A request was made that part of the Parish Council noticeboard which was currently under-used might be made available to publicise forthcoming events in the village. The speaker volunteered to keep this updated. The Chairman said that the Parish Council would give this its consideration at a future meeting.

23.10.5 – Accounts: it was resolved to approve the accounts for October.

23.10.6 – Grant Applications:

Cold Ashby Memorial Hall (£900): This application had been withdrawn for re-submission next month.

Church Council/Friends of St Denys Church (£640): it was resolved to approve the grant application in part by awarding a grant of £240 in total for the months of September, October 2023 and March 2024. The Chairman explained that regrettably the Council's published Grant Awarding Policy did not allow grants to be awarded retrospectively.

23.10.7 – Highways, CAPC & WNC Traffic Meeting 8th September 2023: Cllr RD Williams summarised the findings of the final version of the WSP Traffic Census conducted last year and the outcome of the meeting. Whilst some of the findings of the Census were open to differing interpretation, the total number of vehicle movements through the Village per week was in the region of 32,000, the majority of which were to or from junction 1 of the A14. It was acknowledged by the Head of Highways and Transport at WNC that Cold Ashby had a traffic problem, but he did not have any ready solutions. However, the Parish Council has been able to suggest a number of relatively low-

cost mitigation solutions which WNC was currently considering. It was acknowledged that any more ambitious improvements would have to be funded in the main by the private sector, and in particular DIRFT, whether through Section 106 payments or direct investment in the local road infrastructure. **It was resolved** that the Council should engage direct with DIRFT and WNC on a regular basis to take advantage of any available funding at the earliest opportunity.

23.10.8 – Access to the A14: This item related to unlawful use of the development land adjacent to the slip road for the west-bound carriageway of junction 1 of the A14 by off-road bikes and other vehicles. Cllr Harpham felt that the Police were not using the various statutory powers available to them to prevent breaches of motor vehicle and anti-social behaviour legislation. He suggested that the Council take the problem up with the landowner, the Northamptonshire Police and the WNC Environmental Health (noise abatement) Department. Cllr RD Williams suggested that the Council should write to the Northamptonshire Police and Crime Commissioner and the Chief Constable. Cllr Harpham agreed to liaise with the Clerk to formulate a strategy aimed at addressing this ongoing issue.

23.10.9 – Environment: The Chairman said that he had concluded his investigations in connection with the damage to the cemetery wall earlier this year. **It was resolved** to approach the Council's insurer with the available evidence for them to deal with as appropriate.

23.10.10- Verbal Reports: Cllr Taylor reminded the meeting that the CAPFA annual bonfire and fireworks was due to take place on Friday 3 November.

23.10.11 - Post: The Chairman explained that the Council had received two complaints which were in the process of being dealt with by the Clerk.

Cllr Neil Harpham 4th October 2023