

Cold Ashby Parish Council

**A meeting will be held on Wednesday 6th December 2023 at 7.30pm
at Cold Ashby Village Hall.**

Councillors are summoned to attend this meeting of the Parish Council.

Members of the public and press are invited to attend.

Agenda

Present: to record the presence of Cold Ashby Parish Councillors, Officers, members of external authorities and others in official attendance at the meeting.

Interests: Members' attention is drawn to the need to disclose pecuniary interests not already registered before any relevant agenda item.

23.12.1 - Apologies: to **receive and consider** apologies for absence.

23.12.2 - Minutes: to **approve** minutes of the meeting of the Council held on the 1st November 2023

23.12.3 - Matters arising: to **note for information only** any relevant matter arising from the approved minutes.

23.12.4 - Open forum: members of the public are invited to make representations in respect of any item of business included in the agenda. Public participation shall not exceed 10 minutes and each member of the public is entitled to speak only once and for not more than 3 minutes.

23.12.5 – Parish Council Noticeboard: to consider any advertising requests.

23.12.6 – Planning Application:

2023/7639/FULL Manor Farm, Bridle Lane, NN6 6EH. Demolition of garage, storage shed & outbuildings and construction of a two-storey dormer roofed replacement building to provide a workshop & offices for a start up solar panel business under Use Class E (g). *Response deadline: 10th December.*

23.12.7 – Accounts: Members are asked to **approve** the attached accounts for December and **authorise** the payments contained in them. Details of payments and the new balance are reported in Annex 1, a copy of which will be emailed to members in advance of the meeting. The balance reported at the November meeting was **£24,119.66** (£15,446.17 current and £8,673.49 investment).

23.12.8 – Microsoft 365: Members are asked to **approve** the purchase of a Microsoft 365 license for the clerk to carry out Parish Council duties at £59.99 per year.

23.12.9 - Memorial Inscription: Members are asked to review the application for an additional inscription to an existing memorial.

23.12.10 – Budget: to **agree budget proposals** for 2024-2025 as a basis for the precept request. Annex 2 is a version of the actual spend vs. budgeted spend for 2023-2024, including expected expenditure and also includes the proposed budget numbers captured in the November meeting. The precept request, based on the final agreed figures, will be signed at this meeting.

23.12.11 – January Parish Council Meeting: Members are asked to consider the requirement for the January Parish Council meeting, Council did not meet in January 2023.

23.12.12 - Grass Cutting Contract April 2024-November 2024: Members are to confirm whether CAPC will manage the Grass cutting Apr-Nov 24. This will allow for quotations to be requested and reviewed in the February meeting.

23.12.13 - VAS sign on West Haddon Road: The VAS sign was damaged recently. Members are asked to agree next steps.

23.12.14 – Environment: to discuss and agree actions relating to any environment matters (public rights of way, community assets/spaces etc)

23.12.15 - Verbal Reports: from council representatives on other bodies.

23.12.16 - Post: to note and/or discuss items of correspondence with the Council not considered elsewhere on the agenda.

- WNC consultation on school admission arrangements for September 2025 intakes

<https://westnorthants.citizenspace.com/school-admissions/school-admission-arrangements-2025/>

- West Northamptonshire Council (WNC) launched today (Tuesday, 28 November) the Stage One consultation for the Community Governance Review that will run until Wednesday, 31 January 2024. This consultation aims to seek views and proposals from residents, parishes, and stakeholders regarding existing parish boundaries, numbers of parish councillors, and potential changes to parishes.

- WNC will be collecting real Christmas trees on Thursday 11th January, you do not need a garden waste subscription to take advantage of this.

23.12.17 - Bus Shelter: members are asked to review the quotations for repair and agree next steps.



Natalie Heath 29th November 2023

Dec-23

Date	Account	Category	Desc	Credit/Debit	£	VAT	Total
28/04/2023	Main	Opening Balance		-	£15,446.17	£ -	£15,446.17
28/04/2023	Savings	Opening Balance		-	£8,673.49	£ -	£8,673.49
31/10/2023	Main	Cemetery Rates	Ashes interment (A Kemp)	Credit	£ 80.00	£ -	£ 80.00
05/11/2023	Main	Grass Cutting	Thompson Ground Care Ltd	Debit	£ 477.85	£ 79.64	-£ 477.85
05/11/2023	Main	Grants	CAPCC - Gardener	Debit	£ 240.00	£ -	-£ 240.00
05/11/2023	Main	Consumables/IT	Ionos - Domain (via Clerk)	Debit	£ 3.60	£ 0.60	-£ 3.60
15/11/2023	Main	Insurance	Payment from CAPFA	Credit	£ 1,757.44	£ -	£ 1,757.44
17/11/2023	Main	Cemetery Rates	Ashes interment (C Sellers)	Credit	£ 80.00	£ -	£ 80.00
31/10/2023	Savings	Interest		Credit	£ 11.03	£ -	£ 11.03

Above payments authorised:

Clerk
Councillor
Councillor

Main Account
Savings account
Month Balance

£16,642.16
£8,684.52
£25,326.68

Date:

Item	Budget 24-25	23-24 Performance against budget (does not include income)	23-24 Total Spend (less income)	Income 23-24	Forecast spend 23-24	Current Spend 23-24	Budget 23-24	Note
Audit Fees	£100.00	-£100.00	£0.00		£0.00	£0.00	£100.00	
Cemetery Rates	£0.00	£0.00	-£875.00	£875.00	£0.00	£0.00	£0.00	
Cemetery Maintenance	£500.00	£0.00	£0.00		£0.00	£0.00	£0.00	
premises and other costs	£0.00	-£360.00	£0.00		£0.00	£0.00	£360.00	Home office - included within clerk salary
Clerks Salary/PAYE	£2,350.00	-£1,438.40	£2,061.60		£951.60	£1,110.00	£3,500.00	
Payroll (DCK)	£100.00	£90.00	£90.00		£36.00	£54.00	£0.00	
HMRC	£1,200.00	£252.80	£1,108.80		£633.60	£475.20	£856.00	
Data Protection	£75.00	-£40.00	£35.00		£0.00	£35.00	£75.00	
Election	£200.00	£0.00	£0.00		£0.00	£0.00	£0.00	
Grants	£2,500.00	-£2,260.00	£240.00		£240.00	£0.00	£2,500.00	
Grass Cutting	£2,950.00	-£1,132.90	£2,667.22	£199.88	£477.85	£2,389.25	£4,000.00	VAT to be recovered (£477.84)
Insurance	£2,500.00	-£106.75	£635.81	£1,757.44	£0.00	£2,393.25	£2,500.00	
NCALC - Acre	£285.00	£16.20	£266.20		£0.00	£266.20	£250.00	
Neighbourhood Watch	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
Community Infrastructure Levy		£0.00	-£2,612.25	£2,612.25	£0.00	£0.00	£0.00	
Consumables/IT	£300.00	£48.25	£248.25		£21.60	£226.65	£200.00	
Room Hire - Meetings	£250.00	£20.00	£270.00		£90.00	£180.00	£250.00	
Small Works/lengthsman	£500.00	-£250.00	£500.00		£500.00	£0.00	£750.00	Forecast for bus shelter repair
Special Projects	£500.00	-£1,000.00	£500.00		£0.00	£500.00	£1,500.00	Coronation
Streetlights	£1,400.00	-£438.13	£936.87		£500.00	£436.87	£1,375.00	
Sundry - Newsletter	£0.00	£0.00	£0.00		£0.00	£0.00	£0.00	
S 137	£500.00	£0.00	£0.00		£0.00	£0.00	£0.00	
Training	£700.00	£194.00	£594.00		£0.00	£594.00	£400.00	Cilca training (Ncalc - VAT to be recovered)
Water Charges	£80.00	-£33.52	£66.48		£35.02	£31.46	£100.00	
V.A.T		-£1,000.00	-£212.97	£212.97	£0.00	£0.00	£1,000.00	Captured within category costs already
Transfer to reserve	£1,000.00	£0.00	£0.00		£0.00	£0.00	£0.00	
Precept		£0.00		£12,000.00			£0.00	
Total	£17,990.00	-£7,538.45	£6,520.01	£17,657.54	£3,485.67	£8,691.88	£19,716.00	

	Main	Savings	Total	Notes
23-24 Opening Balance	£8,468.43	£8,620.22	£17,088.65	
23-24 Current Balance	£15,463.68	£8,673.49	£24,137.17	
24-25 Expected opening balance	£11,978.01	£8,733.37	£20,711.38	
24-25 Expected Income	£2,600.00	£100.00		Insurance, WNC mowing, VAT reclaim+Interest (Savings)
24-25 Precept (if unchanged)	£12,000.00	£0.00		
24-25 Budget if unchanged	£17,990.00	£0.00		
Shortfall	£3,390.00			

Forecast - estimate or known (inc. not paid/received)
Paid/Cleared

06/11/2023

S BLENKHARN
Monumental Sculptors
16-18 TITLEY BAWK AVENUE
EARLS BARTON
NORTHAMPTONSHIRE
NN6 0LA
Telephone 01604 810465
FAX 01604 811261
CEMETERY Cold Ashby

APPLICATION

CLERKS' DETAILS
Miss Natalie Heath
Clerk of the Parish Council
1 West Haddon Road
Cold Ashby
Northants
NN6 6EE

Grave Number

OUR CONTRACT NUMBER
27699

Applicant's Name

Kevin O'Connell
20 Froxhill Crescent
Brixworth
NN6 9BG

Description of Work

Additional Inscription to existing memorial of Kath Kemp

Wording of Inscription

ALAN
KEMP
1941
TO
2023

Type of Lettering. As existing memorial
Size of Lettering As existing memorial
Colour of Lettering. As existing memorial
Signature of Mason

PLEASE CONFIRM FEE AND GRAVE NUMBER

Signature of Deedholder

X

S. A. O'Connell

Cold Ashby Parish Council

Minutes of the meeting held on Wednesday 1st November 2023 at 7.30pm at Cold Ashby Village Hall.

Minutes

Present: Councillors Roper (Chair), Bailey, Taylor, Peel, RDWilliams, RLWilliams, and 5 members of the public.

This meeting was recorded by the Council and separately by a member of the public.

Meeting started: 19:30

Meeting ended: 20:36

23.11.1 - Apologies: Cllr Harpham – Approved.

23.11.2 - Minutes: It was resolved to **approve** the minutes of the meeting of the Council held on the 4th October 2023

23.11.3 - Matters arising: none.

23.11.4 - Open forum:

A request was made to hold a minute of silence in support of Israel. The chairman advised that whilst council recognise there has been horrendous loss of life on both sides as a result of the conflict, there has been no government statement and therefore it does not seem appropriate to act in isolation.

Representations were made regarding the management/sale of the Black Horse Public House.

A query was raised regarding whether council would publish the recordings of meetings. The chairman advised this would be considered by council, as previously advised in the October meeting.

23.11.5 – Accounts: It was resolved to **approve** the accounts for November.

23.11.6 – Budget: Provisional budget numbers agreed in Annex 2 as discussed and updated at the meeting.

23.11.7 – Parish Council Noticeboard: It was resolved that the parish council noticeboard could be used to advertise community events with prior approval of council. **The clerk** will include a rolling agenda item to consider any requests.

23.11.8 – WNC Planning Briefing: Cllr Roper will attend.

23.11.9 – Access to the A14: Cllr RL Williams updated council that Northants Police have advised concerns regarding the illegal use of the ground adjacent Junction 1 for off road motorcycling must be reported to them if they are to take action. There is a meeting arranged between National Highways and Northants Police to discuss the matter further. Cllr Bailey advised that police had been using Covid law to move people on. **The clerk** to add information regarding how to report to Northants police to the Cold Ashby Parish Council website.

23.11.10 – Environment: Council acknowledged the cemetery wall and village gate had both been repaired. Cllr Roper advised he spoke with the workman at the cemetery wall and understood a village resident present at the meeting had arranged the repair and paid for the work. Cllr Roper expressed thanks on behalf of the council but stressed that any work to council assets should be approved in advance by council, requests should be submitted to the clerk for review and will be added to the agenda for the next council meeting, if appropriate.

23.11.11 - Verbal Reports: Cllr Bailey advised the CAPFA Fireworks display is due to take place Friday 3rd November. Cllr Bailey advised the Village Hall AGM takes place Tuesday 7th November in the village hall.

23.11.12 - Post: none.



Natalie Heath 5th November 2023

DRAFT