

HARTING PARISH COUNCIL

You are summoned to attend a meeting of Harting Parish Council in Harting Community Hall at Pease Croft, South Harting on Thursday 17 October 2019 at 7.30pm or on the rising of the Planning Committee if later.

The Press and Public are welcome to attend.

AGENDA

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes** – to approve the Minutes of Meeting of the Parish Council held on 19 September 2019
- 4. Questions from the Public**
- 5. Matters of Urgent Public Importance** – raised with consent of the Chairman.
- 6. Reports from the County and District Councillor**
- 7. South Gardens Play Area** (see supporting document for briefing note)
The following recommendations are made:
That the Council agree that Mrs Martine Hartridge may gauge opinion amongst the community, and report back to the Council, regarding the possible ideas for the enhancement of the play area in South Gardens and any possible funding sources available.
- 8. South Downs National Park Affordable Housing Supplementary Planning Document (SPD) Consultation** (see supporting document for briefing note)
The following recommendations are made
 - i. to note the report*
 - ii. that the Council consider whether to submit comments regarding the Affordable Housing Supplementary Policy Document*
 - iii. to agree that the Planning Committee should prepare and submit the comments on behalf of the Council*
- 9. WSCC Request for funding Bus Service No. 54 - 7.34am service** (briefing note to follow)
The following recommendation is made:
 - i. to note the report*
 - ii. that the Council consider whether to pay a sum from the precept to WSCC to secure the 07.34 number 54 bus service to Chichester.*
- 10. East Harting BT Phone Box** (see supporting document for briefing note)
The following recommendation is made:
that the Parish Council decide on what position to take with regard to the BT phone box at East Harting and to inform Chichester District Council of the decision.
- 11. Durford Abbey Tiles** (see supporting document for briefing note)
The following recommendation is made:

that subject to properly drawn up agreement the Parish Council loan a floor tile from Durford Abbey to the Petersfield Museum

12. Repairs to the entrance of the car parking area at South Gardens

The following recommendation is made:

that the Council agree to accept the offer of voluntary help to repair the pothole and to rebuild the pier at the end of the wall, and agree to cover the cost of any materials required.

13. Finance

13.1. To approve expenditure for October 2019

Undisclosed	Clerk & RFO Salary - October	761.09
Lady Trill	Allotment Rent	25.00
Mrs H Tuke	Hospital Car Phone	180.00
Petersfield Citizen Advice Bureau	Donation – S137	300.00
Harting PCC	Burial Grant	200.00
Harting Congregational Church	Burial Grant	200.00
Mr A Shaxson	Chairman's Allowance	200.00
Moore	External Audit	240.00
Came & Co	Community Hall Insurance	1341.79
JRB Enterprises	Dog bags	101.94
David Chaffe	Process Matters2 - DPO	150.00
Harting War Memorial Playing Field	Lengthsman	110.00
M H Kennedy & Sons Ltd	Grass Cutting	166.20

13.2. To note income for October 2019 –

None

13.3. To note that the bank reconciliations for September 2019 have been scrutinised and signed by the Chairman of the Finance Committee and will be signed by the Chairman of the Council in accordance with the Financial Regulations

13.4. To note the bank balance as of 30 September 2019 – £50,237.97

13.5. To note the budget statement for September 2019

13.6. To note the external audit for 2018/19 is complete and notices are displayed on the noticeboard and Parish website.

14. Planning – To note the minutes of the Planning Meetings held on 19 September 2019 and 4 October 2019

15. Correspondence

16. Clerks report – (attached)

17. Items for future meetings

Nyewood signs

West Harting Phone Box

18. Date of next meeting – Council Meeting 21 November 2019 at 7.30pm venue to be agreed

Supporting Reports
Harting Parish Council 17 October 2019

Agenda Item 7 - South Gardens Play Area

Following the incursion of the travellers to the area of South Gardens in July 2019, a “Just Giving” page was set up by a local resident to raise funds to be used in the area of South Gardens.

Mrs Hartridge contacted POSAC on behalf of this group, with the suggestion that the play area in South Gardens might be enhanced by a couple extra items of equipment, and it was decided that the clerk and a councillor would meet her to find out further information.

The proposal is that Mrs Hartridge will gather opinions and ideas from within the community with the idea of enhancing the current equipment, and then discuss them with the council.

There are various sources of funding that may be available, however they are dependant on funds being raised or matched from within the area. There may be fund raising activities required as a result of any funding requests.

The following recommendations are made:

That the Council agree that Mrs Martine Hartridge may gauge opinion amongst the community, and report back to the Council, regarding the possible ideas for the enhancement of the play area in South Gardens and any possible funding sources available.

Agenda Item 8 - South Downs National Park Affordable Housing Supplementary Planning Document (SPD) Consultation

Following from the adoption of the Local Plan, the South Downs National Park Authority (SDNPA) is consulting on the draft Affordable Housing Supplementary Planning Document (SPD).

“The SPD provides further guidance to support the implementation of South Downs Local Plan policies, in particular Policy SD28: Affordable Homes and Policy SD29: Rural Exception Sites.

The SPD therefore supports Local Plan Objective 8: To protect and provide for the social and economic wellbeing of National Park communities supporting local jobs, affordable homes and local facilities. It covers a number of detailed matters including: viability appraisal; financial contributions in lieu of on-site provision; vacant building credit and review mechanisms. Once adopted, the SPD will be a material consideration for relevant planning applications.

The Affordable Housing SPD is available to view on the [SDNPA website](#) and can also be viewed at the South Downs Centre, North Street, Midhurst, West Sussex, GU29 9DH.”

The consultation is due to run for a period of 8 weeks, ending at 5pm on Tuesday 19th November 2019.

The following recommendations are made

- iv. to note the report*
- v. that the Council consider whether to submit comments regarding the Affordable Housing Supplementary Policy Document*
- vi. to agree that the Planning Committee should prepare and submit the comments on behalf of the Council*

Agenda Item 9 - WSCC Request for funding Bus Service No. 54 - 7.34am service

Briefing note to follow

The following recommendation is made:

- iii. to note the report*
- iv. that the Council consider whether to pay a sum from the precept to WSCC to secure the 07.34 number 54 bus service to Chichester.*

Agenda Item 10 - East Harting BT Phone Box

The letter copied below in blue italics was received in respect of the BT Phone Box at East Harting.

Ms Walker

I have today been forwarded a letter from BT consulting this Council on the proposed removal of kiosks (not just the telephony) in locations across the District, including the following location in Harting Parish:

<i>Telephone Number</i>	<i>Address</i>	<i>Post Code</i>
<i>01730 825356</i>	<i>East Harting Street PC01 East Harting</i>	<i>RH20 1NS</i>

A notice should have been placed in the kiosk by BT, although there appears to have been some errors in their administration of this consultation and the timeline for commenting may not have been updated. We have until the end of December 2019 to make our response to BT, and based on experiences over the last few years, we are unlikely to object to the removal without strong justification from the relevant Parish Council. Accordingly I would be grateful if you could consult with your members to determine a view from the Parish Council and advise me by the end of November 2019 please.

For your information the consultation document indicates that 2 calls have been placed in the last 12 months.

Simultaneously, BT are promoting through their posters in the affected kiosks, the opportunity for adoption. Were Harting Parish Council minded to adopt the above kiosk, or persuaded by community groups to do so on their behalf, then full details of the scheme can be found here: <http://bt.com/adopt>

If you can let me know if adoption is being considered and we can factor that into our response to BT. And obviously, any other questions please do let me know.

best regards



Subject to the outcome of consultation and the recommendation of Chichester District Council, BT will close the phone box at the top of East Harting Street. It appears to have only been used twice in the last 12 months. Under the circumstances it might be hard to justify the argument for BT to retain the telephony in the phone box.

The Parish Council has three options :

- to seek to justify a reason for the telephony to be retained
- to take the option to purchase the kiosk for the sum of £1
- to allow BT to remove both the kiosk and the telephony.

*The following recommendation is made:
that the Parish Council decide on what position to take with regard to the BT phone box at East Harting and to inform Chichester District Council of the decision.*

Agenda Item 11 - Durford Abbey Tiles

The parish is the custodian of a number of artefacts collected in and around the parish. They are currently in store. Among them are a number of mediaeval floor tiles from the demolished abbey at Durford. The monks of Durford Abbey were involved both involved in the early life of Harting parish and the creation of the 'new town' of Petersfield. This being the case Petersfield Museum have contacted us to ask if they can borrow one as part of an exhibition to mark the re-opening of the museum in October 2020. They would preferably like to borrow and display it long-term. The Council is being asked to consider whether subject to a proper renewable agreement we loan them one of the tiles.

*The following recommendation is made:
that subject to properly drawn up agreement the Parish Council loan a
floor tile from Durford Abbey to the Petersfield Museum*

Agenda Item 12 - Repairs to the entrance of the car parking area at South Gardens

The entrance to the car parking area at South Gardens has had a very large pot hole for some time, and the Council as owners are responsible for the upkeep of the area.

A local resident, who has a business which regularly uses the area, has offered to repair the pothole and also to rebuild the pier at the end of the wall at the entrance to the area.

The work to the pothole would be carried out once the tree works in the area have been completed and the wall pier would be rebuilt in the spring when the better weather has arrived.

The Council would need to cover the cost of any materials used.

The following recommendation is made:

that the Council agree to accept the offer of voluntary help to repair the pothole and to rebuild the pier at the end of the wall and agree to cover the cost of any materials required.

Clerk's Reports - Harting Parish Council – 16 October 2019

Agenda Item 16

Items raised at previous meetings:

Date first raised	Item Detail	Action by	Status
Furze Meadow/Hyde Homes June 2016 (Minute 86)	Possible purchase of the play area at Furze Meadow, Nyewood	Chairman/ S Br	Hyde have confirmed that the second stage of the asset review will be completed in November 2019. This is not likely to give directives about individual sites. An on-site meeting has been arranged with the Estate Manager for the area of Furze Meadow to discuss possible improvements that Hyde might make to the area.
Tree Works March 2016 (Minute 252)	Tree survey and associated tree works, and development of tree management plan	SB/ Clerk/AS Tree Working Group (TWG)	The Felling Licence was issued on 27 September after long delays with the Forestry Commission. The footpath and road closures notices are all in place with work due to commence in the Warren on 15 th October. The work in South Gardens will take 1-2 days and will start 28 th October. The road side works are anticipated to start on 30 th October.
Traffic Working Group (Minute 153)	A working group was created to address the problems of traffic and speeding in the village of South Harting	Traffic working group	The Traffic Working Group is currently working on the 3 priorities detailed at the September Council meeting; <ul style="list-style-type: none"> • Crossing at south gardens • Petersfield road calming measures • Junction by the shop Further research is being carried out with regard to the SIDs and Speedwatch.

Drop in sessions (Minute 127 – Sept 2019)	To hold monthly Saturday morning drop-in sessions at the White Hart	AOAC	<p>The first drop-in took place on 5th October. There were 4 issues raised as a result of this:</p> <ul style="list-style-type: none"> • Assistance for collection of wheelie bins • Parking outside old school – desire for lines • Parking at Warrenside • Parking in the layby opposite the congregational church <p>Enquiries will be passed onto the appropriate committee or directed to the responsible authority</p>
Play Equipment Inspection	To carry out the annual play equipment safety inspection	July 2019	An inspection date is currently awaited from the contractor. It is anticipated that this will be within the next few weeks. Bad weather has been the cause of delay since the last meeting.
Online Banking	To investigate online banking to enable the setup and operation of a deposit account		New banking signatories have now been confirmed by the bank, so the online banking and deposit account can now be investigated.

Trish Walker - Clerk