

NOTICE OF A MEETING OF WALL PARISH COUNCIL

To be held at Wall Village Hall at 7:30 pm on Wednesday 20 March 2019

Members of the public and press are welcome to attend

Email: wallparishcouncil@live.co.uk

Website: www.wallparishcouncil.com

14 March 2019

Dear Councillor

You are summoned to attend a Meeting of Wall Parish Council to be held at Wall Village Hall, Watling Street, Wall, at **7.30 pm on Wednesday 20 March 2019** at which the following business will be transacted.



Peter Young
Parish Clerk

AGENDA

1. **Apologies:** To receive apologies and approve reasons for absence.
2. **Declarations of Interest and Dispensations**
3. **Minutes:** To approve the Minutes of the Meeting held on 10 January 2019 (**Appendix 1**)
4. **Matters Arising on the Minutes**
5. **Meeting to adjourn for up to 15 minutes for Public Session. Meeting then to reconvene.**
6. **District and County Councillors' Reports** (if present)
7. **Policing Matters**
 - a. the Police desk in the LDC reception is to close.
 - b. any other Policing matters
8. **Reports from Chairman, Councillors and Clerk**

Reports on matters, and consideration of correspondence received including:

 - a. to update members on progress for installation of the Speed Watch sign.
 - b. new regulations for websites: under the 'Public Sector Bodies (Websites and Mobile Applications) (No.2) Accessibility Regulations 2018' not later than 22nd September 2020, every existing public sector website and app will need to meet certain accessibility standards and publish a statement saying they have been met.
 - c. the next meeting of the Lichfield District Parish Forum will take place on Tuesday 2nd April in the Council Chamber at Lichfield District Council House, Frog Lane, Lichfield, at 7pm.
 - d. Parish Elections 2 May 2019 - the Notice of Election will be published on 18 March. Completed nomination papers can be accepted until 4pm on Wednesday 3 April.
 - e. any other matters.
9. **John Linney**

To consider means to recognise the late John Linney's service to the parish and parish council.
10. **Car Park Light and Phonebox Electricity Supply**

To agree arrangements for supply of electricity to the above.

11. Highways and Open Spaces

- a. Community Payback Team - update on current works.
- b. Dog Poop Bags: to consider providing a poop bag dispenser alongside the litter bin on the grassed area by the Watling St bus shelter.
- c. Best Kept Village Competition – to agree to enter the 2019 Best Kept Village Competition
- d. Any other matters.

12. Planning Applications

- a. To consider any new planning application: (none at agenda date)
- b. To note that a consultation on the Local Plan Review Preferred Options & Policy Directions will run until **18 March 2019**. For further information see:
http://lichfielddc-consult.limehouse.co.uk/portal/planning/local_plan_review/popd
- c. To note decisions on previous applications:

Ref	Address	Details	Wall PC Comment	Decision
18/00632/FULM	Barn Farm, Cranebrook Lane, Hilton	Erection of agricultural building; extension to farmyard, erection of transformer cabin, creation of new farm access drive, etc	Recommend Refusal (detailed reasons).	Awaited
18/01413/FUL	Wall Farm, Green Lane	Variation of condition 2 of application Nos 17/00624/FUL and 17/00625/LBC relating to approved plans	Recommend Refusal of variations for new staircase being made external; reopening of existing window to playroom; new window to bathroom 4, as would result in loss of privacy to adjoining properties. No objections to the other proposed variations to condition 2.	Approved 01/02/19
18/01490/FUL	The White House Market Lane	2-storey extension to front to form garage, utility, 1no bedroom and ensuite; re-roofing, replacement / modification of windows etc	Relatively large extension in the Green Belt, and great care must be taken with new foundations due to the proximity of the Wall Scheduled Monument site; but no objections.	Approved 25/01/19
18/01470/ADV	Various locations in and around, Lichfield	Retention / refurbishment of Lichfield Festival signs and flagpoles	No objections	Approved 14/12/18
19/00107/FULH	Wall Farm, Green Lane	Retention of single storey extension to front to form lobby		Awaited
19/00108/LBC	Wall Farm, Green Lane	Works to listed building to allow retention of single storey extension to front to form lobby		Awaited
19/00110/FULH	Wall Farm, Green Lane	Retention of external works comprising erection of new garden wall, entrance gates, piers, and bin store.		Awaited
19/00111/LBC	Wall Farm, Green Lane	Works to listed building to allow retention of erection of new garden wall, entrance gates, piers, and bin store		Awaited

13. Accounts for Payment and Bank Reconciliation

To note the bank reconciliation for the month end and to approve the payment of accounts (details to be circulated at the meeting).

14. Date, Time, and Venue of Next Meetings

Wed 15 May 2019, 7:30 pm, Wall Village Hall (Annual Council, preceded by Annual Parish Meeting)
Wed 17 July 2019, 7:30 pm, Wall Village Hall

* * *

Appendix 1

WALL PARISH COUNCIL

Minutes of the Meeting of Wall Parish Council held on Thursday 10 January 2019 at 7:45 pm at Wall Village Hall

Present: Cllrs M J Crowe (Chairman) and R Barker, A Ryman, P Sampson, R Saxton, Mrs F Robertson and C Rubisch.

In Attendance: County Councillor David Smith and Peter Young (Clerk).

Apologies: None – all members present.

64. Minutes

Minutes of the Council meeting held on 21 November 2018 as circulated with the agenda were approved and signed as a correct record.

65. Matters Arising on the Minutes

When inspecting proposed locations for the speed sign the chairman had mentioned to Tim Heminsley (SCC Highways) the need to maintain the grips so that surface water could drain off roads.

The stolen post-box at Hilton had still not been replaced. **Action:** Clerk to pursue.

The chairman had spoken with LDC regarding the potential creation of a trail bike site. This would not be classed as permitted development. However it appeared that the works were simply for personal use by the landowner.

66. Co-option of Councillor

Mrs F Robertson was co-opted as a member of the Parish Council and made and signed her Declaration of Acceptance of Office. The Chairman welcomed Mrs Robertson to the Council.

67. Declarations of Interest and Dispensations

Cllr Mrs F Robertson applied for and was granted a dispensation to run until the annual meeting of Council in May 2019 permitting her to speak and vote on matters relating to Wall Village Hall on which she had a disclosable interest under Part B of the Council's Code of Conduct as a member of the Village Hall Management Committee.

Under Minutes 71a and 73 various members had disclosable interests but dispensations had already been granted permitting them to speak and vote on these matters.

68. District and County Councillors' Reports

County Councillor David Smith reported the results of a recent traffic survey for Watling Street, Wall.

There was ongoing concern regarding the additional traffic that would be generated by the Deanslade development in Lichfield and its effect on Wall Island and Claypit Lane/Ashcroft Lane.

Councillor Smith said that, as well as reporting road faults to SCC, they should also be reported to him if no action was forthcoming, so that he could pursue these.

The Chairman thanked Councillor Smith for his attendance. Councillor Smith left the meeting.

69. Policing Matters

There was no PCSO present as they had been instructed to no longer attend parish council meetings but to prioritise beat patrols. The Clerk reported that he was still awaiting a response to his email of 13 November 2018 to Matthew Ellis (Staffordshire Police and Crime Commissioner) regarding the increased levels of crime in the rural areas south of Lichfield.

Members reported that crime continued to be a problem; including the theft of £14,000 worth of components from a tractor and various instances of fly-tipping. It was felt that the charges introduced for disposal of waste at public refuse sites was encouraging fly-tipping. **Action:** Clerk to write on this matter to SCC (as waste disposal authority), and LDC (as waste collection authority).

70. Public Session: No members of the public were present.

71. Reports from Chairman, Councillors and Clerk: The following matters were reported:

- a. Conservation Area Appraisal: Further representations had been made to both LDC Cabinet and LDC full Council that the area north-east of The Butts should not be removed from the Conservation Area. However the revised Conservation Area Plan had now been approved by LDC and this removed large areas that were previously in the Conservation Area but had added to the Conservation Area a field north of Manor Farm.
- b. Speed Watch Sign: The Licence from SCC for the sign locations had been approved. Various quotes had been obtained for installation of the sign, for which the works needing to be undertaken by an SCC approved contractor. There was discussion about whether the posts could be adapted to fit into ground sockets. There was also discussion regarding the exact location of the sign on Wall Lane. **Action:** Chairman to meet with Cllr A Ryman to agree the location of the sign on Wall Lane.
- c. John Linney: Members discussed ways to recognise the service the parish and Parish Council by the late John Linney. A timber archway was suggested at the entrance to the picnic area. **Action:** Cllr P Sampson to obtain costs on the archway suggestion. Ways to recognise John Linney's service to be further considered at the March meeting.
- d. Muckley Corner: Following years of complaints, a substantial fence was being erected alongside the A5 lay-by at Muckley Corner to alleviate anti-social behaviour.
- e. Dog Poop Bags: It was suggested that a poop bag dispenser could be erected alongside the litter bin on the grassed area by the Watling St bus shelter. **Action:** Cllr Sampson to obtain costings.

72. Highways & Open Spaces

- a. Community Payback Team: Cllr Sampson reported. There was usually a team of 5 or 6 working two Sundays a month. They had undertaken work in the churchyard and also on restoration of signs for the Heritage Trail.
- b. Rural verge maintenance – an email had been received (21/12/18) from Mary Raftery, SCC Community Infrastructure Manager, stating that, 'the County Council will now be delaying the savings identified for grass cutting services in 2019/20 until the following year'.
- c. Wall Verge cutting: It was noted that SJL Landscapes had agreed renewal of the contract for 2019.

73. Requests for Funding

A request had been received from the St John's PCC for a contribution towards the costs of churchyard maintenance in 2018. A schedule of expenditure incurred by the PCC had been circulated to councillors. **RESOLVED: That the Council make a grant of £1,150.**

74. Planning Applications

- a. **New applications:** None.
- b. **Local Plan Allocations Main Modifications:** It was noted that a consultation would run until 6 February 2019. There were no specific matters affecting Wall parish
- c. **Decisions on previous applications:** The following were noted:

Ref	Address	Details	Wall PC Comment	Decision
18/00632/FULM	Barn Farm, Cranebrook Lane	Erection of agricultural building; new farm access drive, etc.	Recommend Refusal (detailed reasons).	Awaited
18/01413/FUL	Wall Farm, Green Lane	Variation of condition 2 of application Nos 17/00624/FUL and 17/00625/LBC relating to approved plans	Recommend Refusal new external staircase; reopening existing window and new window to bathroom 4 - as lead to loss of privacy to adjoining properties. No objections to the other proposed variations to condition 2.	Awaited
18/01490/FUL	The White House Market Lane	2-storey extension to front to form garage, utility, 1no bedroom and ensuite; re-roofing, replacement / modification of windows etc.	Relatively large extension in the Green Belt, and great care must be taken with new foundations due to the proximity of the Wall Scheduled Monument site; but no objections.	Awaited
18/01470/ADV	Various locations in and around, Lichfield	Retention / refurbishment of Lichfield Festival signs and flagpoles	No objections	Awaited

75. Budget and Precept for 2019/20

A draft budget, circulated as Appendix 2 to the agenda, was discussed.

RESOLVED: That the budget for 2019/20 be as circulated, but with a Precept of £11,600.

76. Accounts for Payment

The bank reconciliation 31 December 2018 was noted and **Resolved: payment of the following:**

Date Paid	Chq No.	Payee	Details	TOTAL
29/11/18	775	Morgan Garden Services	Leaf Clearance	300.00
05/12/18	776	ACW Arb	Tree works car park Beech	150.00
10/01/19	777	P Young Reimburse posts/caps for speed sign TOTAL £230.31	Sign Post Solutions Ltd - 4 x posts	216.38
			Vital Parts - 4 x end caps	13.93
10/01/19	778	P Young	Net Salary Dec/Jan + expenses	417.31
10/01/19	779	HMRC	PAYE on salary	95.00
10/01/19	780	Npower	H3120001 1/10/18 to 31/12/18	87.07
10/01/19	781	St John's Wall PCC	Grant for Churchyard maintenance	1,150.00
				2,429.69

It was noted that the administrative cost charged by Npower for the street light had increased significantly. **Action:** Clerk to pursue this with Npower, plus the option of an alternative energy supplier.

77. Dates of Next Meetings: Dates for forthcoming meetings were agreed as:

Wed 20 March 2019, 7:30 pm, Wall Village Hall

Wed 15 May 2019, 7:30 pm, Wall Village Hall (Annual Council, preceded by Annual Parish Meeting)

Wed 17 July 2019, 7:30 pm, Wall Village Hall

Wed 18 September 2019, 7:30 pm, Wall Village Hall

Wed 20 November 2019, 7:30 pm, Wall Village Hall

Wed 15 January 2020, 7:30 pm, Wall Village Hall

Wed 18 March 2020, 7:30 pm, Wall Village Hall

Wed 20 May 2020, 7:30 pm, Wall Village Hall (Annual Council, preceded by Annual Parish Meeting)

There being no further business the Chairman declared the meeting closed at 10:15 pm

Chairman:

Date: