

**Minutes of a Meeting of Plumtree Parish Council held on
Tuesday June 16, 2020 by ZOOM at 6.30pm**

Couns: Mike Bylina (chairman)
Adrian Kerrison, Jonnie Richards
Andrew Burnett, Penny Perkins, Mike Clark

Also present Clerk Mike Elliott, Coun. John Cottee, Coun. Debbie Mason

1. APOLOGIES FOR ABSENCE There were none
2. DECLARATIONS OF INTEREST There were none
3. MINUTES OF THE MEETING HELD OF FEBRUARY 3, 2020 were accepted as circulated and would be signed by the chairman at a suitable time.
4. CLERK'S REPORT – VERBAL UPDATE.
The clerk said he had nothing to report other than the items on the agenda but did say both NALC and the Clerks Society were advising strongly that thought should not be given to normal meetings being held for some months yet.
5. VERBAL REPORT FROM THE BOROUGH AND COUNTY COUNCILLORS
The visiting councillors updated the meeting on the efforts being made by their individual authorities to combat the difficult conditions brought about by the coronavirus pandemic situation and said the vast majority of the staff were working from home. This did present some contact difficulties but in the main both councils were coping.
6. FINANCE
ACCOUNTS FOR PAYMENT were approved as per the circulated list and two members would sign the payment sheet at an appropriate time.

ANNUAL ACCOUNTS FOR 2019/2020

The clerk had circulated to all members the necessary papers to allow them to consider the accounts position for the 2019 – 2020 financial period and which would eventually go to the external auditor.

All members had received a hard copy of the Annual Return and associated papers for the year 2019/2020.

Internal Audit Report Members were directed to Page 4 of the Internal Audit Report 2019/20. The report has been signed by our Internal Auditor without qualification.

Certificate of Exemption. As both the level of expenditure and income were severely under £25,000 the council were entitled to provide a Certificate of Exemption to allow them not to have an External Auditor verify our accounts.

Resolution: That members are satisfied that the Parish Council meet the criteria required to exempt the Parish Council from the limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. The Chairman and Clerk were authorised to sign the Certificate of Exemption at an appropriate time.

Annual Governance Statement Members were directed to Page 5 of the Annual Governance Statement.

Resolution: And [All] members approved the Annual Governance Statement and directed the Chairman and Clerk to sign the document.

Accounting Statement 2019/20 Members were directed to Page 6 of the Annual Return and associated documents providing the detail of income and expenditure for the year. It was unanimously resolved that members approved the Account Statement 2019/20 and directed the Chairman and Clerk to sign the document.

7. TRAFFIC SPEEDS

Concerns were expressed on the continuing problem of speeding traffic through the village. Coun. Cottee said he had expressed a view to the County Council and had underlined the concerns he knew residents in the village had.

Efforts would be made to organise a visit by the Police speed checking unit in an effort to get drivers to maintain acceptable speeds. It was suggested some vehicles reached speeds of at least 50mph as they passed through the village in the 30mph limit. There had been a police presence in the village over the question of parking and officers who had been positioned in the vicinity of the Griffin public house had seen for themselves the excessive speeds some motorists pass through the village.

8. BRADMORE LANE FOOTPATH UPDATE

The council were advised by Coun. Cottee that the scheme for the footpath to be provided at the side of Bradmore Lane from the Griffin public house to the Cricket ground was still in the work programme and it was hoped would go ahead as planned.

9. DATE OF NEXT MEETING CONFIRMATION – JULY 27.

It was agreed the meeting be held on the original date and again under the ZOOM system.

Coun. Clark reported on his activity in regard to the Covid19 situation and said as members knew he had emailed a letter to the 70 village email addresses he held nearly 3 weeks ago. I also hand delivered to about 30 houses.

He said he had received a very positive response and have had some submissions, Several people have contacted me to say they will be making a contribution and also to ask for guidance, He had been in contact with the Church. Plumtree School. Cricket Club and Trevor and all are preparing something and had also spoken to an older couple in the village and they have agreed to give their contribution. I trust that all members of Plumtree PC will write something? Jackie and mine is a work in progress.

There being no further business the meeting closed at 7-10pm.