

# **Hurworth Parish Council**

From: Peter Allan  
Hurworth Parish Clerk

20<sup>th</sup> April 2013

## **To: Members of the Parish Council Hurworth-on-Tees**

You are hereby summoned to a meeting of the Parish Council to be held at Hurworth Grange, Hurworth –on-Tees, on Thursday 2nd May 2013 at 7.00pm for the transaction of the following business:-

### **Annual Assembly**

1. Apologies for absence
2. Minutes of the last Annual Assembly – May 2012
3. Chairman's Annual Report
4. Borough Councillor's Annual Report
5. The floor is open to the public
6. Meeting Closure

### **Annual General Meeting**

1. Election of Chairman 2013-14
2. Chairperson's Acceptance of Office
3. Apologies for absence
4. Declaration of interests
5. Election of Vice Chairperson
6. Election of Finance Committee
7. Election of Representatives of the Allotments Working Party
8. Election of Representatives for PACT Meetings
9. Election of Representative for Trees and Open Spaces
10. Election of Representative for Highways
11. Election of Representative for Planning Matters
12. Election of delegates to outside bodies (see below)
13. Election of Newsletter Editor and Web Site Co-ordinator

### **Outside Bodies**

- a. Darlington Council Association
- b. Durham Association Towns/Parish Councils
- c. Village Hall Committee
- d. Hurworth Community Association Management Committee
- e. FOTC
14. Date/Venue/Time of monthly meetings
15. Meeting Closure

*Peter D Allan*

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### **To: Members of the Parish Council Hurworth-on-Tees**

You are hereby summoned to a meeting of the Parish Council to be held at Hurworth Grange, Hurworth –on-Tees, on Thursday 2nd May 2013 at 7.45pm for the transaction of the following business:-

- 1 Apologies for Absence
- 2 Declarations of Interest
- 3 Chairman's Opening Remarks
- 4 Minutes of the meeting held on Thursday 4<sup>th</sup> April 2012
- 5 Matters Arising
- 6 Public Participation
- 7 Accounts for Payment
- 8 Financial Report
- 9 Matters of Interest – correspondence
  - a. Croft Club Right of Way
  - b. Monument on the Green
  - c. All Saints Youth Project
  - d. DBC Countryside
- 10 Playground Enhancement Report – Val Hughes
- 11 FOTC Progress report – Ken Pattison
- 12 Electronic devices at meetings – Val Hughes
- 13 Speed Monitoring Project – Ken Pattison
- 14 PACT Report and Police Matters – Ian Holme
- 15 Highways Report
- 16 Land and Property Review – Ken Pattison
- 17 Allotments Report
- 18 Flood Action Report – Ken Pattison
- 19 Planning Applications Report
- 20 Tree Report
- 21 Newsletter and web site
- 22 Any Other Business – non-financial

*Peter D Allan*

