

<u>Hurworth Parish Council Business Plan 2016-20 Attachment 1</u>	<u>Action Plan 2016 -17</u>
<u>Objective / Project</u>	<u>Timescale</u>
1. Continue to follow the guidance provided by the updated Parish Plan	Continuous
2. Implement the new Parish Contingency Plan	Release at Assembly on 20th May
3. Review all Procedures	Review in May 2015
4. Within 2015, inspect and upgrade all 17 Parish pathways	April to September Itinerary released in May
5. Attain NALC Gold status award	Resubmission by 10th June
6. Ensure the tree surveys carried out on all trees in the parish are reviewed	All surveys upto date in April
7. Obtain a blanket TPC Planning Permission order	Submission by 30th June
8. Carry out designated and approved projects	Per Finance Meeting in June 2015
a. Disabled circular walk	Commence work in June
b. Extension of the Exercise park	Completed in March 2015
9. Support all pro-active community group initiatives	Support provided for 2015
a. Hurworth Country Fair	Support provided for 2015 paid Feb 15
b. ASH Community group new heating system	Support provided for 2015 paid March 15
c. Village Hall outdoor concert	Support provided for 2015 paid March 15
d. EPICH village beautification programme	Ongoing
e. Youth Club development objectives	Ongoing
10. Liaison with schools for use of community facilities	Negotiations to be re-started
11. Continue to monitor further housing development	Continuous
a. Continue council's stance on Gypsy population expansion within the parish	Continuous
b. Preserve green areas	Continuous
12. Monitor and control Invasive species infiltration	Contract awarded in April
13. Continue strong financial control and long-term planning	Continuous
14. Continue close relationship with allotment holders	3 meetings scheduled for 2015
15. Continue policy of assisting in obtaining grants for village amenities	As required,(Village Hall bowling)
a. Voluntary groups	As per Award requests
b. Small businesses	Continuous
16. Focus on a Succession Plan for council responsibilities	30th November

<u>Est Cost</u>	<u>Budget head</u>	<u>Responsibility assignment</u>
500	Contingency Plan Account	Tony Winnett
0		Clerk
1000	Footpaths Account	Val Hughes & Wilma Campbell
400	Admin Account	Clerk & Tony Winnett
500	Trees Account	Peter Foster
50	Trees Account	Clerk & Peter Foster
7000	Projects Account	Designated councillors
50000	Projects Account	Val Hughes & Andy Coakes
2600	Capital Account	Val Hughes
2000	Leisure Account	Fair, Concert & Biomass
2000	Section 137	19th September Clerk is Chairman
2500	Section 137	30th June 15
2000	Section 137	18th July 15 Clerk on committee
2500	Section 137	New project started April 2015
0	Section 137	
0		Council to elect representative
0		Jean Peacock & Andy Coakes
0		Full council objective
2000	Open Spaces Account	EPICH and Elaine Hedley
847	Open Spaces Account	Commenced spraying in May
0		Clerk and council
1200	Allotments Account	Michelle Edwards & Paul Robinson
0	Projects Account	Clerk
2000	Section 137	Council decision
0		LEADER GROUP via Tony Winnett
200	Training Account	Councillors

<u>Action</u>
Enrol; volunteers; purchase equipment
Annual review
Parrish walks; pathway inspections
Finalise the process with CDALC
Update tree surveys; monthly inspections
Make application
Identify, validate, initiate, monitor
Continue evaluation; grant application; revalidate
Subject to demand; Give new equipment to HCA
Council active participation; funding as per budget
Council active participation; funding as per budget
Project now successfully completed
Council active participation; funding as per budget
Validate EPICH projects; provide financial support
Start discussions with Youth leaders
Continue discussions with Primary School and Academy
Continue the process; training required for A. Coakes
Continue the process; Work with CPRE
Continue the process: Council to better define their responsibilities.
Continue to work with TRT
Continue the process
Continue the process; AGM in November 2015
Clerk to continue to apply for grants
Three projects under considering as at 31/10/15
T. Winnett now on LEADER Committee
This has commenced and will continue, linked to Training