

Hurworth Parish Council

Minutes of the meeting of the Parish Council held at Hurworth Grange on Thursday 6th July 2017 starting at 7:00pm.

273 Those present: Graham Wylie (Chair), Margaret Williams, Paul Walters, Peter Foster, Jean Peacock, Dorothy Oughton, Elaine Hedley, Carol Paylor, Wilma Campbell, Janine Forster.

Also attending: Cllr Lorraine Tostevin, Cllr Joe Kelley, Peter Allan (Parish Clerk), plus 12 members of the public.

274. Apologies for absence

David Wood (Business), Richard Lawley (Holiday).

275. Declaration of Interests

Jean Peacock HCA
Wilma Campbell HCA and EPICH
Peter Foster Tree work
Graham Wylie Allotments

276 Chairman's Address

The Chair welcomed the councillors and the public.

He then read out a card from Hurworth Village Hall thanking the council for their donation towards holding a concert on the Village Green for the Armed Forces Day.

The Chair introduced PCSO Patrick, who has taken over from John Angus as our local police officer. Patrick informed the meeting that he is new to the job, with three months experience, but hopes to fulfil his duties and become part of our community. He will liaise with Paul Walters on Hurworth matters.

277. Minutes of the meeting held on 1st June 2017 The Minutes having been distributed was accepted by the council. Proposed by Margaret Williams, and Seconded by Dorothy Oughton

278. Matters Arising

The Chair addressed the council highlighting the excellent work Margaret Williams had done throughout her year as Chair of the Council. He presented Margaret with a bouquet of flowers to the applause of all the councillors and attendees. Margaret thanked the council for their kind gesture which was much appreciated.

1. **Village Clean-Up.** Dorothy Oughton reported that the new date for the Village Clean-up has been set for Saturday, 15th July. StreetScene has given HPC a set of litter picking equipment, which is now stored in the Grange. A good turnout is expected.
2. **PACT Northeast.** Jean Peacock addressed the council; she had distributed information about this organisation to the councillors at the last meeting, and their presence in Hurworth. She proposed that the council make a Section 137 award of £300 to the organisation; this was seconded by Elaine Hedley and on a vote 9 were in favour and 1 abstention. **Action Clerk to send cheque**

3. **Plaques** Margaret Williams reported that the wording for the two plaques was now ready. One plaque will be located near Knellgate, and the other at Lychgate. Each relates the history of the specific area. The Clerk will now obtain quotations for the cost of the stones and engraving. **Action Clerk**

4. **Priory School** – Carol Paylor having attended a meeting at the school, reported as follows:-

HPC Meeting with The Priory
Monday 26th June 2017

Present: Vicky, Carol - HPC, Claire - Head teacher.

Suggested Joint Community Links/Projects

- The Priory has committed to three annual community litter picks. One per term.
HPC to provide equipment from the Grange.
- Priory Annual Summer Barbecue
Places are limited but it was suggested that invites should be afforded to 'near neighbours/residents'. Priory to action.
- All Saints Shoe Box appeal. Priory to support this project from 2017.
- Fridays from 10am at The Primary Priory Site – the school has offered an open invitation to interested parties to visit. Advance notice is required. Numbers must be low. Children have their weekly Awards Assembly and this would be a lovely opportunity to meet the children and celebrate their successes with the possibility of a coffee morning afterwards. Danielle Shutt is the Primary Lead. CP to seek out interest and liaise with Priory.
- Christmas Pantomime at The Grange. Priory young people and staff to perform in large main back hall for parents/carers and a few members of the local community. Priory to confirm and book a date with the Grange. HPC to support.
- Community ICT sessions. The Priory now has a list of interested people. Gary from the Priory to action.
- Mindfulness Sessions – Come along to the Priory and find out more about our work with young people through Mindfulness. HPC to source interested participants and liaise with Priory
- 'From Me to You' box scheme. Priory to grow herbs/flowers and gift to members of the community. HPC/EPICH to support.

Can HPC help?

The Priory need a pianist to support singing/choir sessions with staff and students – ANY IDEAS??????

Also, their large waste bin was stolen – PCSO/HPC to report back.

News on Parking

Minibus driver is being asked NOT to park on the bend and NOT to use Hurworth Primary School as a turning circle.

Half the Staff park in the front car park (The Green).

The car share scheme continues.

Staff has been asked not to park on Westfield Drive in order to ease congestion.

Spar Incidents relating to poor behaviour.

The young people involved are now being educated off-site as a result of this. The Spar has been contacted by the Priory School regarding this matter.

‘Antisocial and potential criminal behaviour’ incident

A potentially serious incident was reported by Carol Paylor to the Priory and to the Police regarding a young person’s conduct in the community.

The Priory are reviewing procedures and gave assurances changes would be made. Our new PCSO visited the Priory as a result and spoke to the young person and staff.

279 Public Participation

1. Mr Jem Ranson handed out a presentation and talked through his presentation on behalf of the Hurworth Juniors FC.

This is a newly formed group whose aim is to provide facilities and coaching for three age groups ranging from 5yo to 16yo, in Hurworth.

They have established a committee and set up a bank account, and defined their objectives.

They will play on the Primary School playing fields and would like to practice once a week at Hurworth Grange, on Tuesday evenings.

They require £3000 to establish the club, of which they have already raised £1000. After discussion, the council placed a motion proposed by Graham Wylie and Seconded by Wilma Campbell to make section 137 award of £1000. This was passed unanimously.

2. Three people addressed the council requesting use of the Grange playing fields for football practice and fixtures. They stated that the field is not level and that their group would level the playing area, at their expense (estimated by them as £30,000). They are registering their team in the FA league, and will have both junior and senior teams. They have adequate funds, are only requesting use of the Grange grounds.

As this is not a council matter, it was referred to the Community Centre management.

3. A resident stated a concern about the placement of the community notice board opposite the Bay Horse Inn. He and another resident are concerned that this could be a traffic hazard when vehicles slow down or stop to read the notices. Paul Walters explained that the notices will be size A3 or larger and should have very few words on them in order that they can be read with a glance as traffic passes.

The Chair informed the residents that the council had spent a lot of time deliberating this location and councillors had been asked, prior to the meeting, for their opinions on this matter. The majority were in favour of leaving the notice board where it is. The residents finally stated that they would be content if the notice board is turned at an angle nearer to the church wall so it is less of a hazard and will also be more pleasing to the eye.

4. A member of the public brought to the attention of the council a notice in the D and S Times dated June 30th 2017 about a notice of application for planning permission for change of use of land NE of Brickyard Farm, Neasham Road, Hurworth Moor. **Action :-Councillor Tostevin agreed to research details of this application.**

280. Allotment Report

Paul Walters said that an Allotment Meeting has been called for Thursday, 20th July at Hurworth Grange. All allotment holders are invited to attend. Agendas have been placed on the allotment notice boards.

281. Planning Applications

Jean Peacock reported:-

Planning Report – 6th JULY 2017

17/00343/TF	West Wing 4 BLIND LANE Tree Work
17/00470/FUL	3a BLIND LANE Erection of an Extension at the rear
17/00498/FUL	34 WESTFIELD DRIVE Pitched roof over existing flat roof on south elevation
17/00536/FUL	20 ELMFIELD ROAD Erection of 2 storey side extension to form playroom/utility, box room & bedroom extension and erection of a sun lounge to the rear
17/00131/CON	Banks Development Reserved conditions (approved 14.6.17)
17/00568/FUL	7 GREENSIDE COURT Proposed Garden Room to rear
17/00528/RMI	BANKS DEVELOPMENT 95 Houses, appearance, landscaping, layout and scale pursuant to outline permission 16/00886/OUT 14.2.17
17/00562/FUL	NEW COTTAGE, OXNEY FLATTS FARM Conversion of garage into utility room and workshop, erection of single storey garage extension, canopy over front door and creation of vehicle access drive

282. Tree Report

Cllr Peter Foster invited all of the councillors to come outside and inspect the 400 year old oak tree in the Grange grounds. He explained that this is a valuable tree which needs to be preserved. He indicated parts of the tree which require tree work to ensure the tree stays in good health. He will get quotations for the work required. **Action Peter Foster**

Peter Foster reported that several of the new street lights are still covered by trees and hence the lights stay on all day. DBC did promise to prune their trees back, so the Clerk will follow this up. Other trees, which are in resident's gardens, need to cut their own trees back, where they are causing a problem.

Also, the hedges and trees in resident's gardens are growing outwards and obstructing pedestrians, these also need to be trimmed back. This includes the Grange and the **Clerk will arrange** for the Grange trees and hedges to be cut back. **Action Clerk**

Margaret Williams informed the meeting that Mr Guy Foster has left Prestige Tree Surgeons and joined G Johnson Tree surgeons. HPC has a preferential agreement with Prestige, but has worked through Guy Foster for many years. At this point Cllr Foster left the room, having lodged his declaration of interest.

The council debated this subject and decided to obtain quotations from both companies until the end of the financial year, and then make a decision about tree work in the future.

283. Open Spaces report

Wilma Campbell reported as follows:-

1. OPEN SPACES

Concerns were raised by residents regarding a "new" weed that was taking over part of the riverbank near Croft Bridge opposite the Comet Inn .Upon inspection on the 26th June, this was deemed to be a large area of flowering plants which have flourished as the DBC mower hasn't been over that section this year.

On the same day the Giant Hogweed had their heads lopped off and been sprayed.

They will be re-sprayed in two weeks' time.

The Orchard in Lychgate will need to be strimmed and a decision made as to where to place the information plaque.

A bench has been placed in Goblin Wood.

2. EPICH

The grant money from the Lottery Fund for the all-weather pathway has been received by HCA. It has been confirmed that the project needs planning permission due to inclines in two areas, so it is regarded as an engineering contract. K Pattison and P Allan have had several useful meetings with DBC on the process which is ongoing.

Due to holiday commitments and a vital member of our group recovering from surgery, weekly maintenance work has been impeded. We are actively appealing for volunteers and using our Facebook page to gauge interest for community help on specific project days to be organised at the weekend.

Over the next few weeks we are hoping to:

prune some fruit trees in the Heritage orchard

strim the grass area inside the bird hide

cut back the overgrown pathway along the North wall of the allotment

weed and trim back the privet hedge at Jean's garden

confirm make over ideas for Jean's garden with contractor.

The wildflower meadow has matured this year and is attracting lots of wildlife as well as providing a new play area for children.

284. Highways

Carol Paylor reported as follows:-

Four SpeedWatch sessions have been completed, and it is believed that this is having a beneficial effect. A SpeedWatch session is scheduled for Linden Court area in July.

Mowbray drive – Evesham Grove Severe potholes and pathway requires cleaning, and drainage concerns.

Westfield Drive and Southhill Close – dangerous pothole

Burma Road - potholes reported

The island at the Otter and Fish has been damaged again.

2. Margaret Williams reported as follows:-

Traffic analysis report -June-July 2017

Hurworth Rd towards Spar

1st June to 1st July 2017 vehicle count 77,788 vehicles

average % drivers over limit 44.7%- worst days Sat and Sun

Average speeder travels at 33.7 mph

75 mph at 00.30 Wed 21 st June

Roundhill Rd Incoming

16 th June to 1st July vehicle count 29,159

average % drivers over limit 22.3%- worst days Sat and Sun

Average speeder travels at 32.9 mph

75 mph at 00.30 Wed 21 st June

Linden Court Incoming

1 st June to 1st July 2017 vehicle count 138,584

average % drivers over limit 29.0%-worst days Sat and Sun

Average speeder travels at 33.4 mph

65 mph at 11.45 on Wed 7 th June

Again, this data shows that the problem area for speeding is outside the Academy on Hurworth Road, no matter what is the direction of travel.

It again supports our need for a reduced speed restriction in this area outside this school.

Cllr Tostevin informed that the police have agreed to do speed monitoring on Neasham Road, and will position themselves outside Chaplyns.

3. Highways Report June/July 2017

Parking on Strait Lane Survey -20th June to 5th July 2017

In order to assess the problems of resident parking outside the houses on Strait Lane, observations of car parking in this area have been recorded and are shown in the table below

Date	Time	No. of cars parked on the 'green'	No. of parking spaces available outside houses
Tues 20 th June	19.30	1 black car *	4
Thurs 22 nd June	22.15	0	3/4
Fri 23 rd June	08.15	0	3/4
	19.30	1 grey car	3/4
Sun 25 th June	12.30	0	3/4
Mon 26 th June	19.00	0	3/5
Tues 27 th June	19.15	1 black car *	3/5
Thurs 29 th June	20.20	1 grey car	3/5
Fri 30 th June	13.10	0	3/5
	20.30	1 black car *	2
Sun 2 nd July	11.30	1 black car *	2
	13.15	0	0
	14.45	0	2
Mon 3 rd July	19.30	0	2/3
Tues 4 th July	19.15	1 grey car *	2
	20.45	1 grey car* 1 black car*	2
Wed 5 th July	12.15	1 black car *	3/4

***car reg. nos recorded**

The above table indicates that there was only one occasion out of the 17 observations (taken on different days and times) when there were no parking spaces available outside the houses in question. Although no Saturday evenings were recorded, the times surveyed included several evenings and Sunday lunchtimes when the Otter and Fish was open.

The data does not show that there is an everyday parking problem for residents in this area- and, therefore, there appears to be no particular need for meshing on the green area.

It is also to be noted that the residents have put two signs on the green area asking people not to park there.

Cllr Tostevin stated that the person in DBC who had been considering this request has now left.

However, as the figures which Margaret Williams has compiled, she sees no reason to continue to press for DBC action.

285 Parish Walks

Janine reported that there have been two more walks in June, and three are planned for July. Details of the walks undertaken are as follows:-

Wednesday 7th June 2017

Rockliffe river walk –(paths 9, 21, 11 & 10) Approx 3 miles

Meet Janine Forster at the Christmas tree on Hurworth village green 6.30pm
Following the river through the Ringfield, passing Rockliffe Farm and Low Rockliffe, round the river to the viaduct using paths 9 & 21. From here along the edge of football training pitches coming out onto path 11 and taking this and byway 10 back to the village green.

Wednesday 21st June 2017

Eryholme - Approx. 4-5 miles

Meet Peter Foster at the Christmas tree on Hurworth village green at 6.30pm.
From here over the bridge, the farm and up to Eryholme scar.

286. Press and Village Calendar Report

In the absence of Richard Lawley there was no report. However, Richard had provided the input for the June church newsletter, four pages, and the council expressed their satisfaction with the progress being made.

Richard had also reported that there were no new messages in the Parish Drop Box, and that he now has access to update the web site.

287. Newsletter

Elaine Hedley reported that the June Parish Chronicle has been completed, printed and delivered on schedule. The chairman thanked Elaine and John Hedley for their efforts.

288. Matters of Interest

1. Building Extension. Two grant applications have been submitted. The formal plans are ready for submission to the DBC Planning Dept.

2. Best Council entry. The Clerk has submitted an entry for HPC to be awarded 'Best Parish Council in the UK'. The announcement will be made by NALC in mid-August.

3. Hallowe'en event. Details to be investigated **Action Clerk**

4. Hurworth Grange rates. The Clerk advised the council that HCA has received a rates demand for £1650. This is the first year that DBC has not given the discretionary allowance. As this charge is not within the 'All repairing' lease agreement, the charge should actually be a charge to the property owner, which is HPC. The council agreed, unanimously, that HPC accept this charge. **Action Clerk to arrange**

5. Rockliffe Nibbles. The Chair informed the council that the councillors and their partners have been invited to attend the 'Nibble for Neighbours' event at Rockloffe Hall on 11th July. This invitation has been extended to other residents in Hurworth Parish, and requires registration.

6. The Red Ensign flag has been delivered to HPC, and Paul Walters will be arranging the Merchant Seaman's event in August. **Action Paul Walters**

289. Police Report

Paul Walters gave the following report for June 2017:-

Burglaries Croft Road - nothing taken

Criminal Damage

- Neasham Road. Lock broken
- Westfield Drive Broken window

Anti-Social Behaviour

- Hurworth road – Disturbance
- Snipe Lane – golf balls hit towards people
- Sanderson Road – Quad bikes
- Manorfield – quad bikes noise and behaviour, also cars

Theft

- Tees View – tops off pillars
- Croft Road – bicycle stolen
- Westfield Drive – cash stolen

Paul said that he will be working with PCSO Patrick to get the online police reports brought up to date.

290. Accounts for Payment

The schedule, having been previously distributed to all councillors, was passed by the meeting. There were no questions raised.

Accounts for Payment as at 30th June 2017

<u>Name</u>	<u>Cheque No</u>	<u>Details</u>	<u>Amount</u>
M Harrison	102906	Erecting notice boards, moving monitors	116.00
N Green	102907	Allotment grass cutting	60.00
HCA	102908	Annual rent	620.00
E Hedley	102909	Trav exs and posters	52.64
HCA	102910	Photocopying	41.28
Prestige Trees	102911	Cancelled	0.00
NWG	102912	Water for allotments	58.10
Boyd Sports	102913	Goal post holdings	114.00
Bob Iles	102914	Salary	358.10
P D Allan	102915	Salary	522.48
Inland Revenue	102916	PAYE	156.80
P D Allan	102917	Admin Exs, new computer keyboard.	58.09
TalkTalk	DD	TalkTalk	25.20
Bank charges	DD	Bank charges	2.30
TalkTalk	DD	TalkTalk	16.95
Total for June 2017			2201.94

291. Financial Report to 30th June 2017

The Financial report having been previously distributed to all councillors was presented at the meeting.

See addendum.

292. Neighbourhood Plan Progress Report

Margaret Williams reported:-

At the meeting re:-the questionnaire for the above held on Thursday July 6th the following is an update on progress. Those present DW,MW,JA,NG.

The questionnaire has been updated and the wording of the questions has been refined, in line with a consideration of the comments made at a meeting with Isabel from the DBC.NG is to complete the changes in the next week.DW is to sort out a return email address for the completed questionnaires (should residents wish to reply in this way).

Those at this meeting agreed to email NG a.s.a.p. their thoughts on ways to collect completed questionnaires.

The questionnaire will then be passed to David A and Gemma for 'tidying up' and refinement, with a view to the wider committee approving the "final version" at a meeting arranged for 18.30 on Tuesday 25th July 2017 in the Library at the Grange. DW will email Angela to ask her to let all committee members know of the date and time of this meeting.

293 Association reports

1. Paul Walters reported that he and the Clerk had attended the Tees Valley Business Summit at Teesside University on Thursday 6th July. Some useful information has been collected. Significantly, we discovered that the **LEADER Group** has been disbanded, and that the £1.25m has been deployed to 8 projects, of which 4 appeared to have reached completion. We no longer need a LEADER Group representative.

2. **Village Hall.** Janine Forster reported that the annual **Music in the Air** outdoor concert will take place at Hurworth Grange on 15th July. All the gazebo places have been sold and approx 300 field tickets to date; the final attendance will be between 800 and 1000 people. Everything is in hand, although the weather forecast is not so good.

293. Any Other Business (Non financial).

1. Training -The Chair drew attention to the forthcoming CDALC Training schedules. Graham Wylie and Carol Paylor enrolled for the Chairman training. Dorothy Oughton would like to attend the Councillor training.
2. Peter Foster drew attention to his concerns about the condition of the two becks which run through Hurworth Parish, Cree Beck and Kent Beck. They have a large amount of 'Silver Water', which contains sewage. This needs to be brought to the attention of DBC Environment Dept.

The Chairman closed the meeting at 10:15pm