

Allotment PC Meeting held on 18th January 2011

Present:

Chris Pratt, Ken Pattison, Gill Hepplewhite, Val Hughes, Peter Foster, Peter Allan

1. In accordance with the Hurworth Parish Council Allotment Rules dated 1932, it was confirmed that the status of the group is a 'Working Party'.
2. It was agreed that the working Party should be made up of:-
 - a. 3 tenants from Strait Lane allotments
 - b. 1 tenant from the Grange allotments
 - c. 3 PC representatives
3. The three PC representatives in 2011 are Peter Foster, Val Hughes and Gill Hepplewhite.
4. The Working Party shall elect the Chairperson.
5. The Working Party should elect an official 'Note Taker'.
6. It was agreed that the original Rule dated 1932 should be revised, and that a new version of the 'Terms of Reference' should be developed, and become a formal document. It was further agreed that the present Working Party should prepare the new Terms of Reference. Val Hughes offered to do the initial draft document, which will be reviewed by the Working Party.
7. A revised Tenancy Agreement was reviewed and adopted.
8. It was agreed that the final date for payment shall be 31st January, and that thereafter the tenant may forfeit their allotment.
9. It was agreed that the working Party would consider instances where tenants had moved out of the parish, but wished to retain their allotment. Also they should consider the status of 'residents' living in temporary accommodation at Newbus Grange.
10. The working Party shall consider the ramifications of putting water onto the Strait Lane allotments. Val Hughes has agreed to be Project Manager of the installation Process.
11. It was confirmed that the public do not have access to the Working Party Meetings, unless invited.
12. It was agreed that the Clerk would allocate the allotments in 2011, but thereafter this should be handled by the Working Party.
13. The rent for 2011 is set at £10; this is subject to review annually, and will be agreed by the Working Party.