

Hurworth Parish Council

Minutes of the Allotment Annual General Meeting held at Hurworth Grange, Hurworth –on- Tees, on Friday, 27th November 2015 starting at 7.15pm.

Those present: Graham Wylie (Chairman), Tony Sayers, Bryan Cooper, Andrew Robinson, Michelle Edwards

Also attending: Peter Allan (Parish Clerk) and John Edwards, Terry King, Val Hughes and Bob Sterling (Allotment holder).

1. The Chairman opened the meeting welcoming the committee, and allotment holders.
2. **Apologies for Absence** George Lawman
3. The Minutes for the AGM dated 19th November 2014 were accepted by the meeting and signed by the Chairman.
4. The Minutes for the Allotment Meeting held on 7th June 2015 were accepted by the meeting and signed by the Chairman.
5. **Financial Report**

The Clerk circulated the Financial Report to 12 months to 31st October 2015. The figures are as follows:-

Allotment Expenses Year to 31st October 2015

Repairs	72.00
Grass cutting	330.00
Water charges	119.97
Skip Hire	180.00
Total expenditure	<u>£701.97</u>

Revenue 57 plots @ £15	<u>£855.00</u>
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The Accounts were accepted by the meeting.

6. Election of the Committee for 2016

The following candidates were elected, unanimously>-

Graham Wylie (Strait Lane)

Tony Sayers (Hurworth Grange)

Michelle Edwards (HPC)

Andrew Robinson (HPC)

There being no other candidates at the meeting Graham Wylie undertook to co-opt two more committee members for Strait Lane.

7. Election of the Chairman

John Edwards proposed Graham Wylie as Chairman for 2016, and this was confirmed by a unanimous vote.

8. Allotment Register and Waiting List

As at this date there were two vacant plots, and one other had been identified as due to be vacated in January. It was expected that several others may fall vacant in January.

The revised rules addressing the allocation were observed and the two vacant plots were assigned to

- John Edwards
- Maureen Powles
- Mr Nick Moultrie will be given a plot in January 2016, subject to acceptance of the Tenancy Agreement and bond.

This will leave one person on the Strait Lane Waiting List and five on the Grange List.

Graham Wylie suggested that we should advertise the vacant plots, if they arise in January, this was agreed in principle.

9. Allotment Rent for 2016

The meeting agreed that the rent should remain the same at £15 for the year.

10. Allotment Association

Brian Cooper stated there was nothing to report.

11. Allotment Upkeep.

Graham Wylie reported that two plots were being neglected, and the holders should be contacted. The Clerk agreed to bring this to the allotment holders for their attention.

Tony Sayers reported that all the plots at the Grange are in good order.

12. Requirements for 2016

- a. The main gate at Strait Lane requires a repair where the bottom cables have broken. **Action Clerk will arrange for the repair.**
- b. The area as you enter the allotments at Strait Lane is in very poor condition and the pathway around the first bend near plot 5 is almost waterlogged with mud. Previous applications of wood chippings have not improved the situation, and a long-term solution is sought.
It was agreed that a contractor be approached to look at the problem with a view to digging the area out and laying road plainings. **Action: Michelle Edwards and Terry King will obtain a quote for this work.**
- c. A skip will be required at Strait Lane at the end of October 2016.
- d. Graham Wylie and Tony Sayers will turn on the water at the beginning of April.

The Chairman closed the meeting at 7:50pm