

Hurworth Parish Council

Minutes of the proceedings of the Finance Committee of Hurworth Parish Council held at Hurworth Grange, Hurworth –on-Tees, on Monday 13th July 2009 at 6pm.

Present: Cllr. G.Hepplewhite (Chairman), Cllr. G.Lawman, Cllr. D.Parr, Cllr. P.Allan.

Apologies: Cllr. C.Pratt

In Attendance: Mr. J.Robinson, Parish Clerk

7.00/10: Declaration of Interest

none

8.00/10 Matters arising from minutes of 28th May 2009

a) Tiscali has replied they are not prepared to discuss our contract unless it is with the former Clerk Mr. Murphy as the contract is in his name. They state the only way forward is to cancel the current contract and open a new one.

b) Barclays have refunded the charges from last year at a total cost of £404.52.

Resolved: - To cancel the Tiscali contract and set up a new one.

9.00/10 Audit

The Clerk advised members the Internal Audit report and supporting documentation has been forwarded to the external Auditor. He has commenced implementing the recommendations of the Internal Auditor as far as possible without the External Auditors final report.

Resolved: - Clerk to prepare a report on both Internal and External Audit report for the September Finance Committee meeting

10.00/10 Risk and Asset Register

The Clerk advised the Council needs to review its asset register and to implement risks register as soon as possible. Both need to be costed. This will bring us in line with the recommendations of the Internal Auditor as well as Quality Council/Power of well being. A lengthy debate took place in regards to the value of The Grange and the need to have it formally valued. A lengthy debate also took place in regards to the trees in the ownership of the Council and their effect on the risk register.

Resolved: - The Clerk to circulate a draft report on these issues to members over the recess period, and to obtain costs from local estate agents in regards to the valuation of Council assets. The matter to be discussed at the September meeting.

11.00/10 Insurance

The Clerk advised the meeting that the Annual insurance premium will be £200 as part of the Darlington Consortium

Resolved: - To participate and renew our membership of the above insurance scheme.

12.00/10 Participatory Budget

A general discussion took place in regards to this new initiative. Matter noted at present.

13.00/10 Quarterly Accounts

The Clerk circulated the new Account recording system as advised by the Internal Auditor, which also included the Accounts upto the end of the first quarter. Members asked questions on items for clarification.

The Clerk advised as he had just returned from holiday he will circulate both formats of the accounts to the Full Council members after the July meeting when the current expenditure is agreed.

Resolved: - Report and content accepted.

12.00/10 Date of next meeting

The next Finance Committee meeting will be on Monday 7th September at 6pm.