# ELECTRONIC MUSIC PRODUCTION

## SHORT COURSES

Reg No: 200506148G  
18/06/2010 to 17/06/2014

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Singapore 058416  
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F: + 65 6333 4347  
infosingapore@sae.edu

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### ELECTRONICS MUSIC PRODUCTION

#### BEGINNER (4 Weeks)

<table>
<thead>
<tr>
<th>Start Dates</th>
<th>Class Schedule</th>
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<tbody>
<tr>
<td>9 February 2011</td>
<td>E2</td>
</tr>
<tr>
<td>12 March 2011</td>
<td>WE</td>
</tr>
<tr>
<td>6 April 2011</td>
<td>E2</td>
</tr>
<tr>
<td>9 July 2011</td>
<td>WE</td>
</tr>
<tr>
<td>3 August 2011</td>
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</tr>
<tr>
<td>28 September 2011</td>
<td>E2</td>
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<table>
<thead>
<tr>
<th>Application Fee</th>
<th>Course Fee</th>
<th>Total Course Fee</th>
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</thead>
<tbody>
<tr>
<td>S$150</td>
<td>S$ 875</td>
<td>S$ 1025</td>
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</table>

#### ADVANCED (4 Weeks)

<table>
<thead>
<tr>
<th>Start Dates</th>
<th>Class Schedule</th>
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<tbody>
<tr>
<td>9 March 2011</td>
<td>E2</td>
</tr>
<tr>
<td>9 April 2011</td>
<td>WE</td>
</tr>
<tr>
<td>4 May 2011</td>
<td>E2</td>
</tr>
<tr>
<td>6 August 2011</td>
<td>WE</td>
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<td>31 August 2011</td>
<td>E2</td>
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<tr>
<td>1 October 2011</td>
<td>WE</td>
</tr>
<tr>
<td>2 November 2011</td>
<td>E2</td>
</tr>
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</table>

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<tr>
<td>S$150</td>
<td>S$ 875</td>
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</tr>
</tbody>
</table>

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Course duration 4 weeks - 24 hours

Class schedule:
- **Evening1 classes:** Mon - Tues 6.00pm - 9.00pm  
- **Evening2 classes:** Wed - Thurs 6.00pm - 9.00pm  
- **WeekEnd classes:** Saturdays 1.00pm - 7.00pm

* All prices are inclusive of 7% GST
OVERVIEW

CERTIFICATE SHORT COURSES

ELECTRONIC MUSIC PRODUCTION (BEGINNER)

Course Description
The Basic Electronic Music Production Course provides music enthusiasts with the opportunity to unleash their passion for sound by providing training on various industry standard hardware and software platforms.

The program encourages individualism by combining fundamentals of electronic music production with practical experimentation and personal creativity.

The course covers basic introduction to music and audio fundamentals, studio equipment and their interconnections, ear training, basic Musical Instruments Digital Interface (MIDI) theory and music creation with computer software.

Who should take this course?
This course is intended for audio and electronic music hobbyists as well as DJs and musicians who enjoy experimenting with technology to enhance music.

You would benefit from this course if:
* you are passionate about electronic music
* you enjoy experimenting with new technology
* you make music and want to use the latest hardware and software to take your creations to the next level

Who should take this course?
This course is intended for audio and electronic music hobbyists as well as DJs and musicians who enjoy experimenting with technology to enhance music and want to go beyond the basics.

You would benefit from this course if:
* you are passionate about electronic music
* you enjoy experimenting with new technology
* you make music and want to use the latest hardware and software to take your creations to the next level
* you want to integrate different music creation software to enhance your productions.
* you are a DJ wanting to ‘go electronic’ with your mixes.

ELECTRONIC MUSIC PRODUCTION (ADVANCED)

Course Description
The Advanced Electronic Music Production Course expands on the fundamentals covered in the Basic Electronic Music Production Course by exploring additional music creation software.

More complex signal flow setups are introduced to enable integration between various hardware and software devices.

Qualification
Certificate in Electronic Music Production (Beginner)

Duration
4 weeks part-time, 6 hours / week

Entry Requirements
• Completion of at least GCE N-Levels
• Mature age over 17 years
• Familiar with basic computer operations
• Proficiency in English Language

Contents
Introduction to audio and music
Basic music theory
Studio equipment and analogue signal flow
Ear training
Basic MIDI introduction
Music creation with Reason

Software Used
Propellerhead Reason

Qualification
Certificate in Electronic Music Production (Advanced)

Duration
4 weeks part-time, 6 hours / week

Entry Requirements
• Completion of at least GCE N-Levels
• Mature age over 17 years
• Familiar with basic computer operations
• Proficiency in English Language
• Completion of Electronic Music Production (Beginner) short course

Contents
Introduction to Logic
Introduction to Ableton Live
Software integration with Rewire

Software Used
Apple Logic
Ableton Live
## 1. Personal details

Please complete the following information as it appears on your current passport or identification.

<table>
<thead>
<tr>
<th>Title</th>
<th>Male</th>
<th>Female</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surname or family name</td>
<td></td>
<td></td>
</tr>
<tr>
<td>First given name</td>
<td></td>
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<tr>
<td>Other given names</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Date of birth (day / month / year)</td>
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</tbody>
</table>

Please ensure that a certified copy of photographic identification is attached. (e.g. Drivers Licence, Passport) Only one copy is required throughout this application.

## 2. Contact information

Phone number (include country and area code if outside Singapore)

Mobile number (include country and area code if outside Singapore)

Fax number (include country and area code if outside Singapore)

Email address

Address

Country

Postcode / Zip Code

## 3. Citizenship and Residency

- [ ] Singapore Citizen NRIC No: ____________
- [ ] Singapore Permanent Resident NRIC No: ____________
- [ ] Other Please specify: ____________

## 4. Highest Qualification

Please provide details of your highest education

You must attach certified copies of documentary evidence for all courses stated

<table>
<thead>
<tr>
<th>Year from</th>
<th>Year to</th>
<th>Name of Educational Institute &amp; Name of Courses studies.</th>
</tr>
</thead>
</table>

## 5. Course Selection

What course do you wish to apply for with SAE Institute.

Course of study

Full course name

Intake commencement date (day / month / year)

## 6. Emergency contact details

Name

Relation to applicant

Phone number (include country and area code if outside Singapore)

## 7. Student Declaration

I understand that:
- the documents submitted for my application become the property of SAE Institute
- SAE Institute may reverse any decision made on the basis of incorrect or incomplete information provided by me
- SAE Institute reserves the right to inspect and verify the originals of supplied documents

I declare that:
- I am seeking admission as a fee paying student for education purposes only
- I will be responsible for the full costs of the program for which I am seeking admission and for my travel and living costs
- I have read the instructions on this application form and that the information provided by me in this application is true and complete
- I have read and understood all of the terms and conditions of enrolment set out in the Local Student Registration Agreement and agree to abide by these terms and conditions.

I authorise SAE Institute to:
- send electronic communication and information relating to my application
- release personal information relevant to my application and visa documentation to: my nominated authorised SAE Agent, relevant government(s) and their agencies; associated SAE Group institutes, companies, or their agents
- contact any persons, institutions, companies or entities mentioned in this application in order to verify claims made by me

Applicant’s signature

Date

Place
I, [PRINT YOUR NAME], have read and fully understood the terms of this Agreement and attached Application Form. I have read and understood the costs and associated with my Program, as stated in the attached “Program Costs and Commencement Dates” Document. If accepted for study, I will abide by the terms and conditions set forth in this Registration Agreement and any other rules and regulations which may be communicated to me by SAE Institute prior to and during my enrolment. I acknowledge that the information I have provided on the reverse side of this document is true and correct to the best of my knowledge. I hereby authorise SAE Institute to use my photograph, audio / video material, statement and name in any promotional material relevant to the College. All materials produced during my program of study will remain the property of SAE. By my signature, I agree to all terms of this agreement.

Signature of Applicant / Applicant’s parent or guardian

Date

Place

Authorised Signature of the PEI / SAE Institute

Full Name

Date

REGISTRATION AGREEMENT

SAE INSTITUTE PTE LTD

1 Definitions

1.1 The following terms are used in this agreement:

i) “Date of Commencement” - the first day on which the program commences, as displayed in the current SAE brochure/fee schedule.

ii) “Course/Program” - the series of classes in which the student is enrolled.

iii) “Application Fee” - the sum of money paid by the student to reserve a place in one of the Institute’s advertised programs.

iv) “College/School/Institute” - SAE INSTITUTE PTE LTD ROC 2005 0614 84 t/a SAE Institute and/or its appointed agents.

v) “Student” - the signatory of these terms and conditions.

vi) “Workstation/Studio” - the studios and practical workstations located within the Institute premises.

2 Application & Program Fees

2.1 To secure a place in a scheduled program, the full application fee must be received by the Institute prior to the date of course commencement.

2.2 In the event that the student does not pay the full application fee prior to the date of commencement, his or her program may be cancelled by the Institute, and the place offered to other students.

2.3 Course fees are not transferable to any SAE course, SAE Institute or student.

2.4 The student accepts that the Institute has the right to refuse any enrolment. This decision is at the discretion of the Institute Manager.

2.5 The student hereby acknowledges that they have read and understood the contents of this Agreement prior to making any fee payment(s) to SAE Institute.

2.6 Additional minor charges may be levied by your local Institute. Full details are made available in the local Program Cost and Commencement Dates leaflets.

3 Cancellation and Fee Refunds

3.1 Application fee is non-refundable.

3.2 A student may apply for a refund of any course fees that have been pre paid under the following conditions:

i) A student may only apply for a refund if they have completed 50% or less of the enrolled course.

ii) If a student has completed more than 50% of the course, no course fees are refundable.

<table>
<thead>
<tr>
<th>% of the aggregate amount of the Course Fees and Additional Fees</th>
<th>If Student’s written notice of withdrawal is received</th>
</tr>
</thead>
<tbody>
<tr>
<td>[95]</td>
<td>More than [14] days before the Commencement Date</td>
</tr>
<tr>
<td>[75]</td>
<td>After [7] days or more after the Commencement Date</td>
</tr>
<tr>
<td>[50]</td>
<td>After [7] days or more after the Commencement Date, but not more than [30] days after the Commencement Date</td>
</tr>
<tr>
<td>[0]</td>
<td>More than [14] days after the Commencement Date</td>
</tr>
</tbody>
</table>

3.3 A student may not apply for a refund of any parts of a course that have already been provided.

3.4 All refunds must be applied for in writing. Unless otherwise notified, all refunds will be made payable to the student. Notwithstanding the terms of Clause 3.6, all refunds will be paid within four (4) weeks.

3.5 Notwithstanding the terms outlined in Clause 6 below, course fees will be refunded in full by SAE Institute, in the event that:

i) A course is cancelled prior to commencement by the provider;

ii) The course does not start on the agreed date; (see clause 6.2)

iii) The course is not provided in full.

3.6 Refund terms, in the event of provider default, are covered by the provisions of Student Fee Protection Scheme (FPS).

3.7 Non attendance of classes by the student does not constitute formal cancellation of the programme.

3.8 In the event of a refund being given, the Institute will provide a written statement indicating how refunds have been calculated.

4 Course Content and Timetabling

4.1 The student acknowledges that the Institute is entitled to change the content of the program in which the student is enrolled, at any time, allowing for new topics to be introduced and inappropriate topics to be deleted.

4.2 The Institute reserves the right to alter the scheduled times and venues of the classes. In the event of changes to scheduled programs prior to the date of commencement, the student shall be notified of these changes in writing.

5 Equipment Use

5.1 The student acknowledges that during their use of the workstation(s) or studios he or she will be held accountable for the equipment and accessories at or within that workstation or studio. The student agrees to exercise proper and reasonable care when handling any institute equipment.

5.2 In the event that equipment is not functioning during the student’s practical session, the student agrees to notify an officer of the Institute immediately giving full details regarding the malfunction.

5.3 In the event that equipment in the workstation or studio is damaged or stolen during the student’s use, as a result of failure on his or her part to exercise reasonable care, the student agrees to pay, within twenty one (21) days, all costs relevant to replacing or repairing such equipment.

5.4 The Institute reserves the right to cancel the student’s booked practical time with reasonable cause. All attempts will be made to notify the student of such cancellation.

6 Termination by the Institute

6.1 If a student conduct is deemed to be unsuitable, the Manager of the Institute reserves the right to expel the student. All tuition fees are due at the time of expulsion.

6.2 The Institute reserves the right to defer or cancel a course, should enrolment numbers not exceed an acceptable minimum. In the event of such action being taken, applicants will be given written notice. At the written request of the student, monies received by the Institute in lieu of fees towards the cancelled course can be held against a future enrolment or will be refunded in terms of Clause 3 of this agreement.

7 Privacy and Student Data

7.1 Notwithstanding the provisions of Sub-Clauses 7.2, 7.3, and 7.4 below, SAE agrees to treat all student data as confidential.

7.2 Where necessary, student data may be shared with partner organisations directly involved in the administering, delivery and/or assessment of a student’s program of study or the conferring of final awards relating to that program.

7.3 Student data may be communicated to Singapore Government.

7.4. SAE Institute will divulge student data where required to by law and student data may be communicated to any authority who may legally claim access to such records.

7.5 With the exception of the provisions outlined in Sub-Clauses 7.2, 7.3, and 7.4, student data will not be made available to any third party without the expressed, written permission of the student. The student acknowledges, hereby, their responsibility to communicate this fact to all potentially interested parties including, but not limited to, next of kin, parents or guardians and/or sponsors.

8 Governing Law

8.1 This agreement shall be governed by and construed in accordance with the Laws of the Singapore Government, whose courts shall have exclusive jurisdiction for the settlement of any disputes arising hereunder.

8.2 This agreement does not remove the right to take further action under Singapore’s consumer protection laws.

8.3 SAE Institute dispute resolution processes and grievance procedures do not circumscribe the student’s right to pursue other legal remedies.

9 Student Undertaking

9.1 The student agrees to have read and understood all policies described in the SAE Brochure, Registration Supplement and this Registration Agreement and to have been communicated to me by SAE Institute prior to and during my enrolment. I acknowledge, hereby, their responsibility to communicate this fact to all potentially interested parties including, but not limited to, next of kin, parents or guardians and/or sponsors.

9.2 This Agreement and enrolment form may not be issued without the local StudentSAE Student Grievances and Complaints Procedures must be followed. These procedures cater for the appointment of an independent mediator or other dispute resolution service in the event of a matter remaining unresolved. Full details on procedures are available on request and are provided in the Student Handbook.

10 Grievances and Complaints

All students are encouraged to discuss concerns, academic progress and suggestions with SAE staff. If students are dissatisfied with the outcome of informal discussions, the formal SAE Student Grievances and Complaints Procedures must be followed. These procedures cater for the appointment of an independent mediator or other dispute resolution service in the event of a matter remaining unresolved. Full details on procedures are available on request and are provided in the Student Handbook.

For more information: +65 6333 4384 or visit www.sae.edu