

## Super Control User Guide

- 1) Sign in to your Super Control account. You will need to navigate to the **Farm Stay** page in Super Control (an affiliate we are currently using to manage synchronisation between Sawday's and Super Control).

To find **Farm Stay** go to "Integrations", "Channel Manager", "UK-wide", "Farm Stay".

You will need to copy the Property ID listed against each of your rooms/places and ensure you have ticked 'Enabled for API' against each one before you log in to the Sawday's Member Area.

Property ID	Property name	Enabled for API	Verified by FarmStay	Synchronise calendars
21085-C04397D5FF5440A0622A16823DDC28-540182	Hooose 1	<input type="checkbox"/>	No	
21085-C04397D5FF5440A0622A16823DDC28-540204	Hooose 3	<input type="checkbox"/>	No	
21085-C04397D5FF5440A0622A16823DDC28-548324	Hooose 5	<input type="checkbox"/>	No	
21085-C04397D5FF5440A0622A16823DDC28-540205	Hooose Four	<input type="checkbox"/>	No	
21085-C04397D5FF5440A0622A16823DDC28-540200	Hooose Too	<input type="checkbox"/>	No	

- 2) If you still have no luck, try contact Super Control support on +44 (0) 1556 506 700, to help you find your unique Property ID.

### NOW GO TO YOUR SAWDAY'S MEMBER AREA

- 3) Once logged into the Member Area, make sure you have added your Booking Rules first under 'Manage Rules'. Once complete, go to 'Manage Availability'.

Each of your rooms/places will be shown in the list in 'Manage Availability'. First, re-name each room/place to something more memorable.

Then, select 'Manage'.

Sawday's ← BACK TO DASHBOARD

MANAGE RULES | MANAGE SEASONAL RULES | **MANAGE AVAILABILITY**

Lario Need some help?  
Call us +44 (0)117 284 2342

### Manage Availability

Give each room/place a name, then click Manage to set up syncing or manually enter blocked dates. You can save your progress at any time, but you'll need to make every room Ready before you can publish your availability.

1 Cottage

Unique ID: 6162123

Room/Place name:

Ready:

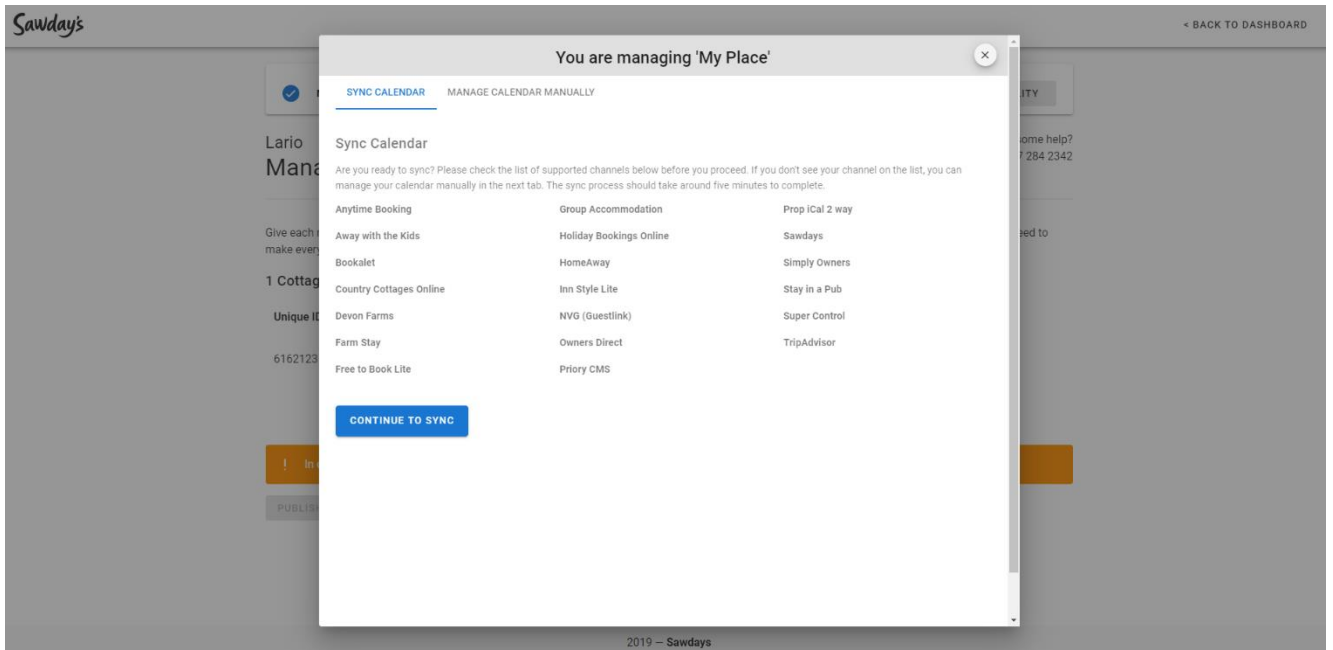
**MANAGE**

**!** In order to publish, please check that all of your rooms/places have a tick against them and update any that don't by selecting 'Manage'

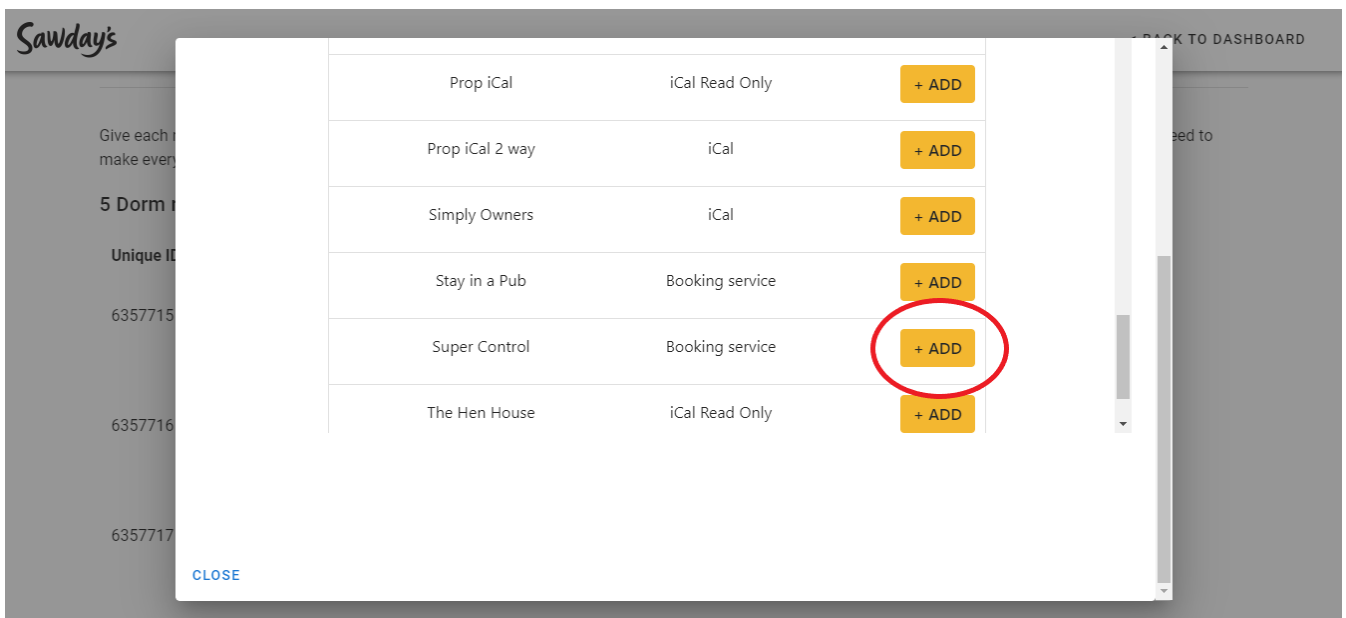
PUBLISH AVAILABILITY

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- 4) Check the list of channels we support – if your channel is listed, click 'Continue to Sync'.  
If your channel is not listed, you can go to the tab titled 'Manage Calendar Manually'.

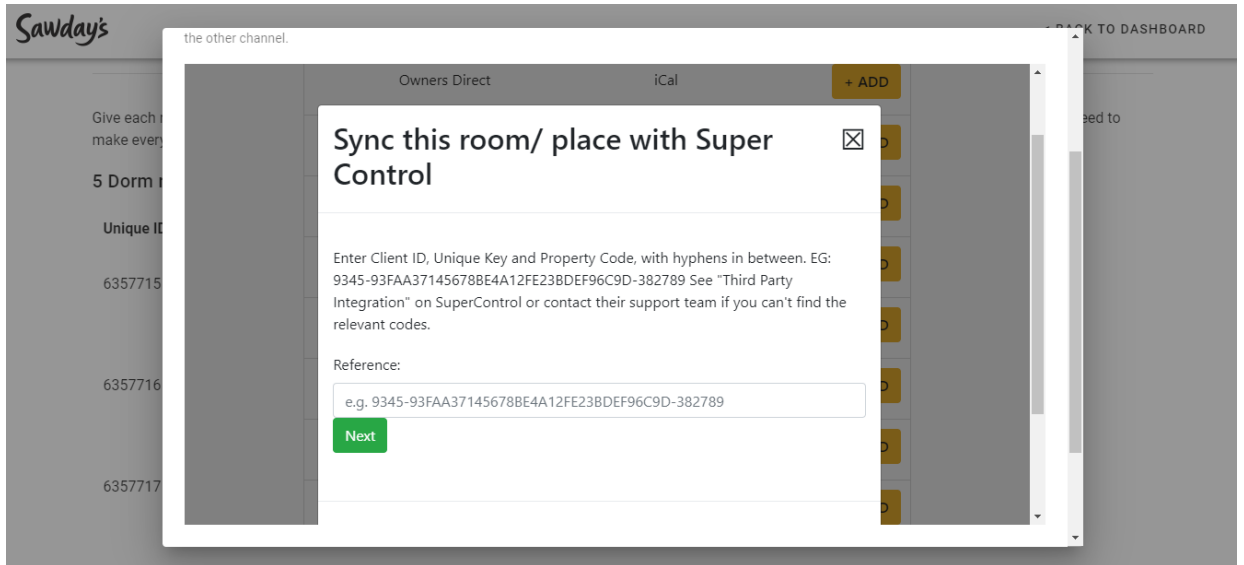


- 5) Confirm you're ready to start synchronisation by clicking 'Confirm', then click ADD next to Super Control in the channel list titled 'Available Calendar Syncs'.



- 6) In the box it will request a reference which you should have retrieved from Super Control. Insert the code here, e.g. 3-tHeDrajUweM6620zFradrMKUT-32041

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- 7) Once the reference has been added successfully, your synchronisation with Super Control is ready. Super Control will now show in the list titled 'My Calendar Syncs'.

You will be able to see any unavailable dates from Super Control in the tab titled 'Manage Calendar Manually', under 'Blocked dates from other channels'.

Now that synchronisation is set up, any dates blocked on either Super Control or Sawday's will be reflected on all calendars.

- 8) If you use Super Control as your master system to manage availability and bookings, don't forget to select this as the 'Primary', in case of any synchronisation issues.