

# Property Handover Form

Run by Administrator on 12/08/2011 16:27:29

## Property Details

Site: Old school site

### Horsham Road, 1b Flat 50sqm, unit 7

Plot Number: 7 Address: Horsham Road, , , Cranleigh, Surrey, GU6 8RZ

Handover: 20 July 2011 Legal Completion: 05 August 2011

## Meter Numbers and Readings

	Number	Meter Reading	Location
Water			
Electric			
Gas			

## Certificates / Information

NHBC		Building Control		Gas Safety		Tenant Pack	
Zurich		Electric		Gas Benchmark Log Book			

## Number of Keys / Fobs given at Handover

Front Door		Communal		Meters		Bin Store	
Back Door		Windows		Loft Hatch		Padlock	
Access		Car Park		Other:			

## Outstanding Works / Comments:

## Signatures

Contractor	Employers Agent / Project Manager	Customer Services / Shared Ownership	Finance informed of PC	
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