

# FABS | AGM MINUTES

---

Meeting date | time 28.02.20 | 9.30 | Meeting location Barford St Peters Primary school

Meeting called by	FABS Committee	Annette Delaney	Sally Majid
Type of meeting	EGM	Vic Stokes	Rose Lord
Secretary	Becky Miatt	Charlotte Rennie	Ellie Johnson
		Jane Jackson	Becky Stewart
		Hannah Williams	Emma Morris
		Susie Bradshaw	Becky Johnson
		Becky Miatt	Ruth Griffiths
		Kate Trimble	Helen Veater
			Katie Clarence
			Rebecca Yazdianpour
			Natasha Roberts

## MEETING OBJECTIVE

---

Review and vote upon a new FABS Constitution

---

Agenda topic FABS Constitution – reasons for change | Presenter Jane Jackson

An EGM was called to discuss and vote upon an updated FABS Constitution.

An updated Constitution would comply with the HMRC requirements to enable FABS to register for Gift Aid.

The original FABS Constitution was created in 2004, with no electronic copy in existence that the Committee has been able to locate. The version available from the Charity Commission has been redacted and therefore not accepted by HMRC as valid.

In addition, the 2004 Constitution did not reflect today's PTA and its members.

It was explained that whilst the new Constitution is an updated version of the 2004 version, the revised document is based on a template used by PTAs across the country to set out aims and responsibilities as a charitable organization.

The key changes and differences between 2004 and 2020 Constitution were communicated:

- Enhanced protection for all members of FABS.
- Increased transparency to protect against potential conflicts of interest between FABS objectives and committee members.

It was offered that the changes could be discussed in more detail, however all in attendance were aggregable to the overview.

---

**Agenda topic** *FABS Constitution – vote* | **Presenter** *Jane Jackson*

All attendees were asked if they were in agreement with the motivations for and content of the 2020 Constitution. A vote was held to adopt the new constitution.

Vote for: 19 attendees

Vote against 0 attendees

The 2020 Constitution was signed by Mrs. Annette Delaney, Head Teacher of Barford St Peter’s Primary School and President of FABS.

The Constitution was witnessed by Mrs. Rose Lord, a general member of FABS, not a FABS committee member.

<b>Action items</b>	<b>Responsibility</b>	<b>Timings</b>
2020 Constitution to be uploaded as an electronic copy on to the Charity Commission website.	SB	W/c 09.03
2020 Constitution to be uploaded as an electronic copy on to the Barford St Peter’s Primary School website.	SB	W/c 09.03

---