



Brighouse High School

Finkil Street, Brighouse, West Yorkshire, HD6 2NY. Tel 01484 710408
Email: admin@brighouse.calderdale.sch.uk Website: www.brighouse.calderdale.sch.uk

Headteacher: Mr R Horsfield LLB BA (Hons)



10th January 2021

Protocols for accessing live online lessons from home

If you are accessing a live lesson, please ensure the following:

- If possible, you are in an appropriate and neutral space such as a dining table, desk, sofa, kitchen table.
- That there is nothing inappropriate or offensive in the background.
- You do not share personal information whilst on line.
- You try to ensure the space is quiet and that other people are not seen in the background.
- You should be appropriately dressed and ready to learn, with full equipment at hand.
- You must follow the same rules and expectations as we would expect in a classroom. For example, addressing staff and each other formally and with respect.
- Further ground rules may be given at the start of each lesson and these must be followed. You may ask staff appropriate questions when prompted.
- You must not allow anyone into the Google Meet who does not have a Brighouse High School account and is not part of the class.
- You must not record live sessions or take images from the sessions of other students or staff.

When using the Google suite of tools provided by the school, your use can be monitored and logged and made available to staff.

These protocols are designed to help keep you safe and if they are not followed parents / carers may be contacted and school sanctions will apply, including the possibility of your access to Google Suite resources being removed.

Logging onto your Brighouse High School Google account from 5pm on January 10th 2021 onwards indicates a full agreement of these protocols.