



## Convent of Jesus and Mary Language College Behaviour Policy

*With God's grace, we excel and lead.*

### Rationale

The school Mission Statement makes clear the purpose of our school: to promote the well-being and achievements of all within our community. Behaviour in our school is an explicit expression of the Mission Statement, the values of our Foundress and the values at the heart of the Gospel.

As a Catholic school, reconciliation and forgiveness are at the heart of our mission. However, in order to fully develop as a human being within faith, students must understand that the consequences of their actions should be faced and accepted.

We believe that our expectations of positive behaviour need to be shared with our students and stakeholders and that all staff in the school have responsibility to contribute in a persistent and consistent way. This policy regarding behaviour seeks to enable each student to:

- Take responsibility for their learning -
  - Arrive on time
  - Follow directions immediately
  - Keep hands, feet and unkind words to oneself
  - Listen to the person who is supposed to be talking
  - Take care of each other, the environment and equipment
- Develop respect and understanding of self and those around
- Understand the need to display appropriate behaviour inside and outside school.
- Don't make excuses

### Our Community

Everybody who joins the Convent of Jesus and Mary community is seen as an equal member of the school. Each individual is born in God's image and likeness and as such, has a responsibility to be the best they can be; to aspire to

excellence and have a clear understanding of right and wrong. We all work for the good of the school community and treat each other with respect and dignity.

## **Exemplary Behaviour– Responsibilities**

All staff are expected to implement and apply rewards and sanctions in a consistent and fair manner. Rewards are designed to promote positive behaviours. Positive reinforcement of good behaviour by oral and written recognition allows for poor behaviour to be marginalised. Sanctions are used to modify behaviour allowing students to correct their own behaviour for learning.

## **Teaching Staff**

It is the responsibility of each teacher to manage behaviour in their teaching area, taking responsibility for maintaining the highest standards and a consistent approach. In their dealing with the students, staff are expected to promote the values of honesty, fairness, trust, politeness and respect for each other, modelling them in their daily interaction with students. Indiscipline can arise when there is inadequate preparation - lessons must be well planned, supportive and delivered with differentiation, pace and challenge. Marking must be constructive and promote dialogue. Staff should know the names of the students in their class. Staff should not be surprised should problems occur. We are working with young people who make mistakes and test boundaries.

## **Form Tutors**

We have the highest levels of care, support and guidance across the school. The Form Tutor is the key member of staff to support the students on a daily basis. They oversee the day-to-day development and the well-being of the students in their form. Matters relating to progress and behaviour will be shared in turn with the Year Curriculum Leader and Pastoral Support Manager for the year group. Form Tutors are our key link with the parents/carers. Meeting the students at the start and at the end of the day they are in the best position to identify if there are concerns. A consistent approach must be adopted by all tutors. Tutors should ensure classrooms display the school rules and that the rewards and sanctions accrued each day are shared with students.

## **Support Staff**

All support staff contribute to the success of the school. It is therefore essential that all adults in our community insist on the agreed high standards. Should shortfalls occur support staff should also follow this up with Form Tutors, Year Curriculum Leaders or Senior Staff. It is everyone's responsibility to challenge and support students so they understand expectations and demonstrate respect.

## **Parents and Carers**

There is an expectation that our parents/carers will work in close partnership with the school to ensure the students do have every opportunity to live the Mission Statement. Our expectations of parents are outlined in the Home School

Agreement in the School Planner. Parents are actively encouraged to come into school where concerns have arisen. The Form Tutor/Pastoral Support Manager is usually the first point of contact. All complaints raised by parents will be investigated, ensuring clear outcomes.

## **Students**

From the very beginning of their school journey, students at the Convent of Jesus and Mary Language College are taught about the need for standards of self-discipline. All students are expected to display exemplary attitudes to learning. In addition, conduct in and out of the classroom should be of the highest standard. Students are expected to meet expectations and comply with the school rules at all times. Behaviour is monitored on a daily basis. A rewards system operates to promote exemplary behaviour. Where there are concerns, these will be shared with students and parents alike. Sanctions will be applied on a fair basis. In line with Catholic teaching, students who do serve a punishment are taught that a new beginning follows all sanctions. There are opportunities for all students to flourish and excel, moving on swiftly from any misdemeanours. Our expectations of the students are outlined in the Home School Agreement. Where there are more serious concerns, the school will ensure a systematic approach to dealing with individual cases.

## **Governors**

Governors should ensure all staff are familiar with the government's regulations and guidelines regarding the behaviour and safety of the students in their care. This Policy should be read in conjunction with the following school documents:

- Anti-bullying Policy
- Reward and sanctions as outlined in the Student Planner
- Home School Agreement as outlined in the Student Planner