



## CONVENT OF JESUS AND MARY LANGUAGE COLLEGE GOVERNORS' STATEMENT OF POLICY CHARGING FOR SCHOOL ACTIVITIES

*'With God's Grace, we excel and lead'*

Members of the school staff have always been prepared to organise and run school trips for the benefit of the students. Some of these trips have been in school term and others outside the school day. The Governors recognise the valuable contribution that the wide range of additional activities, including clubs, trips and residential experiences can make to the students personal and social development. Such activities are invaluable as part of a broad and balanced education. Governors have always been very happy to approve such trips and very much hope that they will continue in the future.

Governors make it absolutely clear that no charges will be levied for any compulsory or essential activities, which take place during school terms.

The school is, however, able to request voluntary contributions from parents for any activity, whether in or out of school times and the Governors hope that parents will continue to respond generously. It is an unfortunate fact that if parents are not prepared to support such activities then it is possible that they will not occur. It is stressed that these activities are regarded as making a valuable additional contribution to the education of children and should be encouraged. The Governors reserve the right to make a charge in the following circumstances for activities by the school:

- **School Journeys in school hours**  
The board and lodging element of residential activities deemed to take place within school hours.
- **Activities outside school hours**  
The full cost to each pupil of the following activities deemed to be optional extras taking place outside school hours: e.g. English trips, Drama visits, school journeys abroad, sports and games unless part of the exam syllabus.
- **Individual Instrumental Tuition**  
The cost to the pupil for providing individual instrumental tuition.
- **Breakages, Damages, Defacement**  
The Governors reserve the right to charge in full for these.
- **Examination Fees**  
Where a pupil has not been prepared for prescribed public examination by the school, the Governing Body may make a charge for the cost of entering the pupil for the examination, as they can for entries to non-prescribed examination whether or not prepared by the school.  
If a pupil fails without good reason to complete the examination requirements for any public examination for which the school has paid (or is liable to pay) an entry fees, then the Governing Body may recover the fee from the parent. Further re-entry charges may apply.

Where a charge is indicated the Governors will be prepared to consider full or partial remission of the charge in the case of necessitous pupils. It must be understood that this remission will be subject to the availability of finance and the activity may have to be cancelled if funds are not available.

**NO CHILD WILL BE DISADVANTAGED IN CURRICULUM RELATED ACTIVITIES IN RELATION TO OTHERS AS A RESULT OF THIS POLICY.**