



Eynsham Partnership Academy

Registered in England & Wales Company No. 07939655

DRAFT Minutes of the Meeting of the EPA Directing Board Standards Committee held on Thursday 13 July 2017 at 5.30pm at Bartholomew School

Present: Frances Bartlett (FB), James Bird (JB), Anne Carter (AC), Hilary Emery (HE), Jenny Faulkner (JF), Andy Hamilton (ASH), Sarah Kerswell (SK), Jane Osborne (JO) (CHAIR),

In Attendance: Beth Bedford (BVB) (Clerk)

Item	Action
<p>1. Welcome and Apologies JO welcomed members.</p>	
<p>2. Declarations of Interest - None for this meeting.</p>	
<p>3. Minutes of meeting held 5 June 2017 for Accuracy and Matters Arising The minutes were agreed to be a true and accurate record of the meeting held on 5 June and duly signed for retention within the minutes file.</p>	
<p>3.1 Matters arising 3.1.1 <u>JDs for PEL and SIO</u>: carried forward to next year 3.1.4 <u>Uploading LGBs' Standards Minutes to EPA DB GH</u>: ASH explained that the SC cannot decide as a standalone committee concerning the reorganisation of GovernorHub and this will be raised at the full DB meeting later this evening 3.1.6 <u>Data Dashboard</u>: not produced for this cycle yet but a procedure will be in place for communicating these with CoGs 4.1 <u>Task Group Update</u>: FB reminded the meeting that this discussion had arisen due to the feeling that more informal meetings may be appropriate without full minutes being needed. It was agreed, however, that the term "informal" isn't helpful but rather this should read "non-minuted". However, it was agreed that all meetings should be open and transparent with JB commenting the need, in some cases, for tighter recording to ensure any actions are followed up on. ASH commented on the need for the TGs to be grouping minutes under headings. It was, therefore, agreed to remove this sentence from the minutes. <ul style="list-style-type: none"> The Pupil premium report is now included in the development plan. SK advised that an external PP audit will not be necessary for all EPA academies due to the recent OFSTED inspections. 4.2 <u>School Improvement Report</u>: Action should be one for CT and brought to this committee (Secondary only). ASH commented the attendance issues in particular groups are well recorded: analysis of SEND students' attendance, which, JO commented, will sit well with the results when they are considered: at the next meeting. 5. <u>RAG-rated EPA SDP</u>: ASH advised that additional inspections, adding to the pressure of work, has meant the SDP and standards protocol will not be discussed at this meeting</p>	<p>Clerk</p> <p>CT</p> <p>Agenda</p>
<p>SK advised the Standlake TG meeting was postponed due to her receiving 'the call'. Stanton Harcourt currently grading themselves as Good so they could have a Section 8</p>	

inspection. However, ASH advised his thinking an immediate Section 5 is far more likely due to their own RA. Rachel's view concurs with this. Joint observations, book scrutiny and peer support will be put in early in the new academic year. ECP's next TG is next Tuesday: there is a separate Post-OFSTED action group (Donna, Ian, JB and SK) working on the tightness of the DP and monitoring TT and the group's place within that. They will be held to account over these issues. AC asked how soon inspectors will return, likely to be October for an HMI monitoring visit. ASH advised it would reflect badly on the EPA as a whole to let it go for two years before a full Section 5 inspection. SK advised the school's thinking is that they will be 'Good' by February. However, this committee were doubtful this would be achievable with so much required to ensure improvement. SK advised this is an issue with a reality gap in existence. There has been improvement with regard to the school accepting help, however.

JB and SK will be working on the NoV proforma over the summer, with ASH advising he would be willing to work with them, if that would be helpful. JB suggested two formats – one a monitoring NoV but, he commented, there are so many actions currently, it's difficult to ensure these aren't missed. ASH suggested a summary that includes the impact of actions with FB confirming this is the format that inspectors use. SK commented that inspectors at Hanborough stated the LGB should have an impact statement at the foot of their minutes, with HE commenting that should also be included on the SC minutes and other DB committee minutes. JO queried the current NoV format, commenting it is difficult to see improvement from one NoV to the next plus dates and/or a timeline would be helpful. FB commented on the need for these to be used to hold the school to account, commenting some schools use this format for the HTs report. ASH mentioned the format used at Freeland. HE commented that actions are not always deemed to be the most impactful, upon reflection. JF commented she has never seen a NoV with JB responding these go to the CoG. FB commented the notes should be streamlined and if utilised (every 6 weeks in a RI school) correctly can form the basis of the HTs report and other documentation. AC commented that help with construction/modelling of a HTs report can be helpful rather than assuming the Head knows the best way to structure this. ASH commented that utilising CT to advise could be helpful as this comes as second nature to secondary heads. JO commented she finds it interesting that there is so much overlap between governors and the work of the TG, suggesting the line between the work of JB and SK and that of the LGB is not always clear. ASH commented there needs to be greater communication between JB and SK and the LGB with JB/SK offering to attend LGBs. There can be learning between the two. ASH commented that each EPA academy wants to maintain autonomy so this needs to be bolstered by the DB reinforcing the accountability that the LGB holds due to this autonomy. AC commented it would also be helpful for SK/JB to 'forewarn' the LGB of when a return OFSTED visit can be anticipated. FB commented that the school should be doing it with JB/SK ensuring it is being done, on behalf of the DB. ASH commented on the need for a trust *and* verify model.

4. SIO Report

OFSTED feedback: JB referred the meeting to the EPA Primary OFSTED Summary Report. He mentioned the shift of focus from foundation subjects to the broader curriculum and how this has impacted on schools. Five EPA academies inspected and four solidly good.

JB commented that a FAoS school achieved Outstanding and FS wasn't even mentioned. This adds to the frustration of Hanborough not obtaining Outstanding overall, with SK commenting she was asked to demonstrate the more able in D&T! ECP achieved RI in a number of areas, some of which they are addressing already. Pre-OFSTED the school was judging itself as Good, with JB commenting they will never change a Standards protocol grading without the requisite level of evidence. JB commented this has been a lesson learned for him and SK. ASH commented that schools need to remember they are employees of the EPA, adding the impact that the EPA has made is extremely positive. AC asked if there were any surprises or anything JB/SK disagreed with; JB and SK responded not.

Headline data: JB referred to a colour-coded document now available on GH that clearly demonstrates areas where improvement can be seen. Countering that, some scores have come down but this is currently being analysed. HM and CS got very high scores in certain areas. JB commented that SS's figures are impacted by one pupil with an EHCP. Overall the picture is very positive apart from SH but this is due to the level of SEN within the school. HE asked if rolling averages are considered where there are very small numbers within a cohort. AC asked if there is greater confidence in the assessments than previously with JB confirming this.

No secondary school update required

5. EPA Primary Action Plan 2017-18: Priorities for next year

This will be taken to the SLG next week and SK has bullet-pointed the main items from the report for this meeting. Seeking to work with TAs, providing CPD plus ensuring cost-saving. Plan to pair up HTs and developing the role of the administrator with CBL assisting with standardisation of policies and documentation. Outstanding Teacher programme has already commenced. JF asked if this is for teachers we wish to keep or for those who are aspiring leaders. HE queried there is nothing regarding governor development mentioned with SK commenting that she and FB have met regarding the possibility of Governor Reviews. JB commented on the work that FB has already undertaken with some of the EPA GBs and that this is already showing impact, even in areas not directly targeted. JO asked if data shows that boys are at a similar level to girls for T&L with JB responding this isn't yet known. JB advised predictions for Year 2 and Year 6 will be included. Once this has gone through SLG it will come back to this committee.

6. Standards Committee Schedule of Work

EPA Headteachers have agreed to develop alignment, share practices and work towards standardisation of processes, in order to improve pupil progress meetings with a template proforma being used in all meetings. SK will observe Pupil Progress meetings.

<p>7. Election of Committee Chair for next year JO duly elected as the Chair of this Committee for the 2017-18 academic year.</p>	
<p>8. Other Business – None.</p>	
<p>9. Date of next meeting Wednesday 20 September 2017 at 5.30 pm, at Bartholomew School</p>	

The meeting closed at 18.52

BVB/01.09.17

DRAFT