

GULDEN MORDEN PRIMARY GOVERNORS

Minutes of Pupil Progress committee

On 22nd May 2017

Held at Guilden Morden Primary School

Present

Alan Wright (Head Teacher), Sarah Fryer, Anna Fettiplace, Mark Robinson, Ninette Taylor, Judith Davis Roach, Katie Roberts (Clerk of the meeting)

1. Welcome, apologies for absence

There were no apologies for absence.

2. School Nursery

Kristy Carter (KC), the pre-school Leader, was welcomed to the meeting. She commented that, in terms of financial expenditure, £9,000 had been spent on the floors of the pre-school and funds were also due to be dedicated to the extension of the outdoor area. In response to a query from MR, KC revealed that there would be 10 children in total in the pre-school in September, although it would be possible to accommodate 18-20 children based on the current staffing levels. JDR suggested that an Open Day be arranged to take place in mid-July to generate interest, in addition to the publication of an article or advert in Gamut and the production of a flyer. It was also agreed that the new school website should include a tab for the pre-school. It was noted that, although the opening hours of the pre-school are challenging for working parents, the majority of parents do not seek 30 hours' childcare for their children. KC observed that it is not necessary for the pre-school to undergo a separate Ofsted inspection to the school, but that they have some independent policies in place. KC was thanked for her contribution and she subsequently left the meeting.

3. Pecuniary Interests

No pecuniary interests were declared.

4. Confidential Minutes

There were no confidential minutes

5. Minutes from previous meeting on 8th May

After making a few minor modifications, the minutes were agreed as a true record and signed by the Chair.

6. Matters Arising

There were no Matters Arising.

7. Safeguarding

SF reported that she and AW would be compiling a Safeguarding action plan after half-term and that the Single Central Record was in order. She also mentioned that, from 24 June, Paul Walker (Principal Officer, Compliance, Safeguarding and Governance, DEMAT) would be observing safeguarding progress.

8. Pupil progress

AW delivered a presentation on the progress of the pupils in the different year groups, commenting that the information was based on more robust data and more rigorous assessments. He mentioned that the greatest challenge was faced in Years 1 and 2, where progress is static in reading and writing. He also commented that there is a high proportion of SEND pupils at Guilden Morden (with the exception of Years 5 and 6) compared with other schools. AW noted that progress has improved in reading, writing and maths in Years 3 and 4 and responded to a query by expressing the view that the absence of pupils making accelerated progress in KS1 and KS2 was not currently a cause for concern.

9. Pupil premium (SEND) – impact

AW reported that all the pupil premium and the SEND pupils had made below expected progress, adding that measures were now in place to address the achievement of the SEND pupils and that next year it would be necessary to identify how the pupil premium funding is being spent and to record the data on the website.

10. Sports grant

It was reported that the sports grant had been used primarily to fund a primary specialist PE teacher, in addition to new PE and play equipment and transport.

11. ReadWriteInc

AW reported that the ReadWriteInc initiative is starting to reap dividends, adding that the Year 1s would be undertaking external phonics tests w/c 12th June.

12. Marketing (website, flyers)

It was revealed that the new vibrant school website would go live on Monday, 29th May and it was agreed that the format should be used as the template for glossy flyers for both the school and the pre-school. JDR asked the Governors to send her suggested comments for the content, based on the school values, by Wednesday, 24th May. AW was asked to liaise with Kristy Carter regarding the content for the pre-school flyer and the date of the proposed Open Day. SF agreed to seek quotes for having 500 and 1,000 double sided and single sided glossy leaflets printed.

Action: all Governors, AW, SF

13. Trust for school

NT reported that, having received no further updates regarding the Trust for the school, she would compile a letter to Andrew Read, CEO, Diocese of Ely Multi Academy Trust.

14. Update on Head Teacher and Teacher vacancies

MR reported that a new Head Teacher had been appointed with effect from September and it was agreed that AW would make an announcement in his newsletter on Friday, 9th June. It was also revealed that new teaching staff (including current teachers) had been appointed. It was suggested that a coffee morning take place on Friday, 16th June, as well as an event during the evening of Thursday, 15th June, to promote the structure for the next academic year. MR thanked AW, SF and DEMAT personnel for their contribution to the recruitment process.

15. Playground equipment

It was noted that steps are being taken to secure grants for new playground equipment.

16. Any Other Business

AF reported that she had spoken to Heather Lewis (Executive SENCo) at length and that she would be attending the next committee meeting in June. She mentioned that accurate records have now been created for all the SEN pupils, who should be assessed every 8 weeks, adding that they should have access to multi-sensory maths and appropriate literacy programmes. AF also commented that it would be necessary to approve an annual SEND report and display it on the website.

There being no further business, the meeting closed at 9.15pm.

 14/6/17