



Aspect of the duty	Issue being addressed	Action to be taken	How will the impact of the action be monitored?	Responsible for implementing the action?	Start date	Completion date
Ensure the school curriculum is fully accessible to all pupils including those with disabilities	Children in the school with Social Emotional and Mental Health Needs	Improve access to the curriculum for children with Social Emotional and Mental Health Needs through training for staff	Training Records	JF SENCO	September 2018	Review Half Termly as part of progress reviews Evaluate July 2018
		Employ a part time learning mentor for those with low level social and emotional needs	Pupil surveys before and after a block of support Report from mentor Feedback from parents regarding impact	JF	May 2017 (pilot)	Review Termly alongside pupil voice survey
		Employ a counsellor (YMCA) to provide therapy for individuals and groups	Strengths and Difficulties Questionnaire completed by parent and class teacher before and after block of support	JF SENCO	September 2018	May 2018
	Ensure new pupils with any identified need have full access to the curriculum	On registering into the school, parents to be asked to inform the school of any needs their child may have. JF/ SENCO/ FS to complete risk assessments. Adjustments to be made to include the child. Support requested as needed from DEMAT inclusion team.	Feedback from parents and child.	JF SENCO	Review Each Term	

Ensure the physical environment is being improved	Increase the children's understanding of the impact disabilities have on people's lives	1 assembly per term to focus on understanding what impact disabilities have on people's lives	Assembly plans Pupil voice questionnaire	JF Class teachers	September 2018	Initial pupil voice survey Autumn 2018 Then again in Summer 2019
	Access into the school for all, especially those with mobility problems, or those using a pushchair or wheelchair.	Limitless games activities in the school led by "Steel Bones" to give children real understanding of the impact of physical disabilities		DM (PSHE Leader)	October 2018	
		Use escorts to ensure safety of any visitor in a wheelchair through the drive to the office, then use the portable ramp to ensure ease of movement around the school. Use escorts to ensure safety of any visitor in a wheelchair through the carpark and the playground gate to access the playground	Feedback from any visitors about ease of access	JF/ FS	Ongoing	Review after trial
		Plan, cost and carry out work to improve the access into the school and playground.	Plans developed and agreed Funding identified Work carried out	JF Governing Body	Jan 2018 – ongoing due to funding	Review April 2019
Improve the availability of accessible information for disabled pupils	Ensuring any child joining our school with SEND has their communication needs met.	Children with SEND will have a 360 degree assessment of their abilities and needs. The parents and the pupil will be consulted. We will provide alternative resources including additional adult support as appropriate as part of their resulting action plans.	Termly review of action plans	SENCO	On arrival into school, then on termly basis thereafter	Annual at end of school year
		Guilden Morden School will make itself aware of the local services, including those provided through the LA and DEMAT, for providing information alternative formats when required or requested.	Feedback from parents and pupils	JF	As required or on request	Annual at end of school year

