



## **Kingsdale Foundation School – Communication Directory**

### **Key Contact details for parents 2018-19**

#### **General contact**

Parents/carers may use the main school email to make contact with members of staff. This email is [info@kingsdale.southwark.sch.uk](mailto:info@kingsdale.southwark.sch.uk)

When using this email, parents are asked to ensure that they indicate clearly the name of the member of staff that they wish to contact.

Alternatively, specific email address contacts are provided below to assist parents in their communications with the school.

The emergency number for contacting the school when the switchboard is unavailable is 07852 336724. **This is the mobile number for the school site team and should only be used in emergencies.**

#### **Teaching staff contact**

Parents/Carers who wish to contact a particular subject teacher can do so via the Faculty/Departmental contact points listed below. Parents are asked to ensure that they indicate clearly the name of the member of staff that they wish to contact.

***Art, Design & Technology***

[artd&t@kingsdale.southwark.sch.uk](mailto:artd&t@kingsdale.southwark.sch.uk)

*Director: Mrs Howell*

***English***

[english@kingsdale.southwark.sch.uk](mailto:english@kingsdale.southwark.sch.uk)

*Director: Ms S Chaudhary*

***Mathematics***

[maths@kingsdale.southwark.sch.uk](mailto:maths@kingsdale.southwark.sch.uk)

*Director: Mr Silvera*

***Science***

*(Biology, Chemistry, Physics, Psychology)*

[science@kingsdale.southwark.sch.uk](mailto:science@kingsdale.southwark.sch.uk)

*Director: Mrs Boyd  
Co-Director: Ms S Taylor*

**Humanities & Economics**                      [humanities@kingsdale.southwark.sch.uk](mailto:humanities@kingsdale.southwark.sch.uk)                      Director: Ms Maxwell  
(History, Classics, Economics, Geography, Religious Education, PHSCCE, Philosophy, Sociology, Politics)                      Co Director: Mr Samuel

**Performing & Expressive Arts**                      [performarts@kingsdale.southwark.sch.uk](mailto:performarts@kingsdale.southwark.sch.uk)                      Director: Mrs Graham  
(Drama, Music, Dance)                      Asst Director: Ms Milner

**Languages**                      [mfl@kingsdale.southwark.sch.uk](mailto:mfl@kingsdale.southwark.sch.uk)                      Director: Mr Harding

**Physical Education**                      [pe@kingsdale.southwark.sch.uk](mailto:pe@kingsdale.southwark.sch.uk)                      Director: Ms Turner

### Senior Pastoral Staff contact

**Senior School (Year 12 & 13)**  
Director of Sixth Form                      [dir6@kingsdalesouthwark.sch.uk](mailto:dir6@kingsdalesouthwark.sch.uk)                      Mrs Boyd

**Upper School (Year 11)**  
Head of Upper School                      [hus@kingsdale.southwark.sch.uk](mailto:hus@kingsdale.southwark.sch.uk)                      Mrs Boyd

Deputy Head of Upper School                      [dhus@kingsdale.southwark.sch.uk](mailto:dhus@kingsdale.southwark.sch.uk)                      Mr Samuel

**Middle School (Years 9-10)**  
Heads of Middle School                      [hmis@kingsdale.southwark.sch.uk](mailto:hmis@kingsdale.southwark.sch.uk)                      Ms S Taylor & Ms Milner  
Deputy Heads of Middle School                      [dhmis@kingsdale.southwark.sch.uk](mailto:dhmis@kingsdale.southwark.sch.uk)                      Ms Maxwell & Mrs Turner

**Lower School (Years 7-8)**  
Head of Lower School                      [hls@kingsdale.southwark.sch.uk](mailto:hls@kingsdale.southwark.sch.uk)                      Mr Harding  
Deputy Heads of Lower School                      [dhls@kingsdale.southwark.sch.uk](mailto:dhls@kingsdale.southwark.sch.uk)                      Dr Tunde (Ajose) & Mr Fatodu

### Pastoral Contacts and Absence Reporting

**Year 7**                      [year7hol@kingsdale.southwark.sch.uk](mailto:year7hol@kingsdale.southwark.sch.uk)                      Heads of Learning: Ms George, Ms Smith & Mr Leyman  
Absence                      [year7absence@kingsdale.southwark.sch.uk](mailto:year7absence@kingsdale.southwark.sch.uk)                      Pastoral Assistant Year 7

**Year 8**                      [year8hol@kingsdale.southwark.sch.uk](mailto:year8hol@kingsdale.southwark.sch.uk)                      Heads of Learning: Mr Hebert, Ms Yurdakul & Mrs Harrison  
Absence                      [year8absence@kingsdale.southwark.sch.uk](mailto:year8absence@kingsdale.southwark.sch.uk)                      Pastoral Assistant Year 8

**Year 9**                      [year9hol@kingsdale.southwark.sch.uk](mailto:year9hol@kingsdale.southwark.sch.uk)                      Heads of Learning: Mr Willis, Ms Keith-Jopp & Ms Robins

<i>Absence</i>	<a href="mailto:year9absence@kingsdale.southwark.sch.uk">year9absence@kingsdale.southwark.sch.uk</a>	Pastoral Assistant Year 9
<b>Year 10</b> <i>Absence</i>	<a href="mailto:year10hol@kingsdale.southwark.sch.uk">year10hol@kingsdale.southwark.sch.uk</a> <a href="mailto:year10absence@kingsdale.southwark.sch.uk">year10absence@kingsdale.southwark.sch.uk</a>	<i>Heads of Learning: Mrs Kataria, Mr Dabo &amp; Ms Kelly</i> Pastoral Assistant Year 10
<b>Year 11</b> <i>Absence</i>	<a href="mailto:year11hol@kingsdale.southwark.sch.uk">year11hol@kingsdale.southwark.sch.uk</a> <a href="mailto:year11absence@kingsdale.southwark.sch.uk">year11absence@kingsdale.southwark.sch.uk</a>	<i>Head of Learning: Mr Barot, Mr Jones &amp; Ms Small</i> Pastoral Assistant Year 11
<b>Year 12 (Lower Sixth)</b> <i>Absence</i>	<a href="mailto:year12hol@kingsdale.southwark.sch.uk">year12hol@kingsdale.southwark.sch.uk</a> <a href="mailto:year12&amp;13absence@kingsdale.southwark.sch.uk">year12&amp;13absence@kingsdale.southwark.sch.uk</a>	<i>Head of Learning: Mr Unwin</i> Pastoral Assistant Year 12 & 13
<b>Year 13 (Upper Sixth)</b> <i>Absence</i>	<a href="mailto:year13hol@kingsdale.southwark.sch.uk">year13hol@kingsdale.southwark.sch.uk</a> <a href="mailto:year12&amp;13absence@kingsdale.southwark.sch.uk">year12&amp;13absence@kingsdale.southwark.sch.uk</a>	<i>Head of Learning: Mr Ware</i> Pastoral Assistant Year 12 & 13

### **Special Needs Department**

<b>SEN/Learning Support</b>	<a href="mailto:senco@kingsdale.southwark.sch.uk">senco@kingsdale.southwark.sch.uk</a>	Mr Syron/Ms S Chaudhary/Ms Dadkhah
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### **Gifted and Talented programme**

Gifted & Talented Co-ordinator	<a href="mailto:giftedandtalented@kingsdale.southwark.sch.uk">giftedandtalented@kingsdale.southwark.sch.uk</a>	Dr Tunde (Ajose)
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### **Examinations, including examination certificates/entries**

Exams Officer Exams Assistant	<a href="mailto:exams@kingsdale.southwark.sch.uk">exams@kingsdale.southwark.sch.uk</a>	Ms Klingler (Tues-Fri) Ms N Amartey
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### **Enrichment Activities (Key Stage 3 Mondays & Wednesdays Period 7 - Key Stage 4 Tuesdays & Thursdays Period 7)**

<b>All years</b>	<a href="mailto:enrichment@kingsdale.southwark.sch.uk">enrichment@kingsdale.southwark.sch.uk</a>	Mr Fatodu
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### **Scholarship provision**

Music	<a href="mailto:performarts@kingsdale.southwark.sch.uk">performarts@kingsdale.southwark.sch.uk</a>	Director: Mrs Graham Asst Director: Ms Milner
Mathematics	<a href="mailto:maths@kingsdale.southwark.sch.uk">maths@kingsdale.southwark.sch.uk</a>	Director: Mr Silvera
Sports	<a href="mailto:pe@kingsdale.southwark.sch.uk">pe@kingsdale.southwark.sch.uk</a>	Director: Ms Turner
Art	<a href="mailto:artd&amp;t@kingsdale.southwark.sch.uk">artd&amp;t@kingsdale.southwark.sch.uk</a>	Director: Mrs Howell

### **Sixth Form**

Sixth Form Office	<a href="mailto:sixthform@kingsdale.southwark.sch.uk">sixthform@kingsdale.southwark.sch.uk</a>
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### **Post 16 Careers Advice**

<a href="mailto:post16careers@kingsdale.southwark.sch.uk">post16careers@kingsdale.southwark.sch.uk</a>	Mrs Chaudhary
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### **Fobs, lockers, free school meals, admissions**

Attendance Office The site to top up fobs etc. is	<a href="mailto:attendanceoffice@kingsdale.southwark.sch.uk">attendanceoffice@kingsdale.southwark.sch.uk</a> <a href="http://www.parentpay.com">www.parentpay.com</a>	Ms Otubu
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### **Lost property, storage of student medicines on site**

Pupil Support Officer	0208 670 7575, Ext 724	Mrs Blomfield ( <i>Mon-Thurs only</i> ).
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### **School trip payments, deposits**

Finance Officer	<a href="mailto:studentpayments@kingsdale.southwark.sch.uk">studentpayments@kingsdale.southwark.sch.uk</a>	Mrs Koroma ( <i>Mon-Thurs only</i> ).
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### **School transportation service**

General queries/availability and operations	<a href="mailto:schooltransport@kingsdale.southwark.sch.uk">schooltransport@kingsdale.southwark.sch.uk</a>	Mrs Turner
Payments and invoices	<a href="mailto:schooltransportfinance@kingsdale.southwark.sch.uk">schooltransportfinance@kingsdale.southwark.sch.uk</a>	Finance Office ( <i>Mon-Thurs only</i> ).

### **School ICT network access or Fronter**

Network Manager  
General ICT questions

[onlineaccess@kingsdale.southwark.sch.uk](mailto:onlineaccess@kingsdale.southwark.sch.uk)  
[askict@kingsdale.southwark.sch.uk](mailto:askict@kingsdale.southwark.sch.uk)

Ms N Chapman

### **Parents Forum**

To add your name to the parents' forum email list, please contact the school via [info@kingsdale.southwark.sch.uk](mailto:info@kingsdale.southwark.sch.uk)

### **Homework**

All queries relating to homework at the school, should be directed to [homework@kingsdale.southwark.sch.uk](mailto:homework@kingsdale.southwark.sch.uk)

### **Work experience**

Any queries relating to Year 11 or 13 work experience organisation or placement should be directed to Dr Tunde via email [workexp@kingsdale.southwark.sch.uk](mailto:workexp@kingsdale.southwark.sch.uk)

### **House system and Enrichment Programme**

Any queries relating to house allocation or enrichment activities, should be directed to Mr Fatodu, Senior Head of House via email [housesystem@kingsdale.southwark.sch.uk](mailto:housesystem@kingsdale.southwark.sch.uk)