



Kingsdale Foundation School – Communication Directory

Key Contact Details for Parents 2020-21

General contact

Parents/carers may use the main school email to make contact with members of staff. This email is info@kingsdale.southwark.sch.uk

When using this email, parents are asked to ensure that they indicate clearly the name of the member of staff that they wish to contact.

Alternatively, specific email address contacts are provided below to assist parents in their communications with the school.

The main school phone number is 0208 670 7575. The school office is open from 7.45 until 6pm daily and has extended evening hours during Parents' Evenings.

The emergency number for contacting the school when the switchboard is unavailable is 07852 336724. **This is the mobile number for the school site team and should only be used in emergencies.** Out of hours urgent emails can also be sent to outofhours@kingsdale.southwark.sch.uk

For all **COVID-19** related matters, please use covidnotification@kingsdale.southwark.sch.uk This includes notification of student symptoms, isolation or positive test results. You can also contact our Health and Safety Officer, Mr A. Samuel using this email address for any queries relating to our current protocols in place at the school for safe reopening and our current risk assessments.

For any queries relating to our **Remote or Blended Learning programme** (online and remote teaching and learning, please use remotelarning@kingsdale.southwark.sch.uk

During the current arrangements, Mr Sear's office can also be reached via asrpa@kingsdale.southwark.sch.uk or on 0208 655 9723 (voicemail facility also available).

Teaching staff contact

Parents/Carers who wish to contact a particular subject teacher can do so via the Faculty/Departmental contact points listed below. Parents are asked to ensure that they indicate clearly the name of the member of staff that they wish to contact.

Art, Design & Technology	artd&t@kingsdale.southwark.sch.uk	Director: Mrs Howell
English	english@kingsdale.southwark.sch.uk	Director: Ms S Chaudhary
Mathematics	maths@kingsdale.southwark.sch.uk	Director: Mr Silvera
Science (Biology, Chemistry, Physics, Psychology)	science@kingsdale.southwark.sch.uk	Director: Mrs Howell
Humanities & Economics (History, Classics, Economics, Geography, Religious Education, PHSCE, Philosophy, Sociology, Politics)	humanities@kingsdale.southwark.sch.uk	Director: Ms Maxwell Co-Director: Mr Samuel
Performing Arts (Drama, Music, Dance)	performarts@kingsdale.southwark.sch.uk	Director: Mrs Graham
Languages	mfl@kingsdale.southwark.sch.uk	Director: Mr Harding
Physical Education	pe@kingsdale.southwark.sch.uk	Director: Ms Turner

Senior Pastoral Staff contact

Senior School (Year 12 & 13) Director of Sixth Form	dir6@kingsdalesouthwark.sch.uk	Mrs Boyd
Upper School (Year 11) Head of Upper School	hus@kingsdale.southwark.sch.uk	Mrs Boyd
Deputy Heads of Upper School	dhus@kingsdale.southwark.sch.uk	Mr Samuel
Middle School (Years 9-10) Head of Middle School	hmis@kingsdale.southwark.sch.uk	Ms Maxwell
Deputy Heads of Middle School	dhmis@kingsdale.southwark.sch.uk	Dr Tunde (Ajose) & Mrs Turner

Lower School (Years 7-8)

Head of Lower School
Deputy Heads of Lower School

hls@kingsdale.southwark.sch.uk
dhls@kingsdale.southwark.sch.uk

Mr Harding
Mr Silvera & Mr Fatodu

Pastoral Contacts and Absence Reporting**Year 7**

Absence

year7hol@kingsdale.southwark.sch.uk
year7absence@kingsdale.southwark.sch.uk

Heads of Learning: Mr Jones, Ms Coulbeck, Ms Mizzi
Pastoral Assistant Year 7

Year 8

Absence

year8hol@kingsdale.southwark.sch.uk
year8absence@kingsdale.southwark.sch.uk

Heads of Learning: Mr Dabo, Ms Yurdakul & Mr Richardson
Pastoral Assistant Year 8

Year 9

Absence

year9hol@kingsdale.southwark.sch.uk
year9absence@kingsdale.southwark.sch.uk

Heads of Learning: Mr Barot, Ms Casey & Mr Hylton
Pastoral Assistant Year 9

Year 10

Absence

year10hol@kingsdale.southwark.sch.uk
year10absence@kingsdale.southwark.sch.uk

Heads of Learning: Mr Hebert, Mrs Harrison & Ms Ceesay
Pastoral Assistant Year 10

Year 11

Kataria, Mr Jones & Ms Small
Absence

year11hol@kingsdale.southwark.sch.uk
year11absence@kingsdale.southwark.sch.uk

Head of Learning: Ms Keith-Jopp, Mr Willis & Ms Charles-Clarke
Pastoral Assistant Year 11

Year 12 (Lower Sixth)

Absence

year12hol@kingsdale.southwark.sch.uk
year12&13absence@kingsdale.southwark.sch.uk

Head of Learning: Mr Unwin
Pastoral Assistant Year 12 & 13

Year 13 (Upper Sixth)

Absence

year13hol@kingsdale.southwark.sch.uk
year12&13absence@kingsdale.southwark.sch.uk

Head of Learning: Mr Ware
Pastoral Assistant Year 12 & 13

Special Needs Department

SEN/Learning Support

senco@kingsdale.southwark.sch.uk

Mr Syron/Ms S Chaudhary/Ms Lane

Gifted and Talented programme

Gifted & Talented

giftedandtalented@kingsdale.southwark.sch.uk

Dr Tunde (Ajose)

Co-ordinator

Examinations, including examination certificates/entries

Exams Officer
Exams Assistant

exams@kingsdale.southwark.sch.uk

Ms Klingler (Tues-Fri)
Ms N Amartey

Enrichment Activities (Key Stage 3 Mondays & Wednesdays Period 7 - Key Stage 4 Tuesdays & Thursdays Period 7)

All years

enrichment@kingsdale.southwark.sch.uk

Mr Fatodu

Scholarship provision

Music

performarts@kingsdale.southwark.sch.uk

Director: Mrs Graham

Mathematics

maths@kingsdale.southwark.sch.uk

Director: Mr Silvera

Sports

pe@kingsdale.southwark.sch.uk

Director: Ms Turner

Art

artd&t@kingsdale.southwark.sch.uk

Director: Mrs Howell

Sixth Form

Sixth Form Office

sixthform@kingsdale.southwark.sch.uk

Sixth Form Administration: Ms Dyer

Post 16 Careers Advice

post16careers@kingsdale.southwark.sch.uk

Mrs Chaudhary

Fobs, lockers, free school meals, admissions

Attendance Office
The site to top up fobs etc. is

attendanceoffice@kingsdale.southwark.sch.uk
www.parentpay.com

Ms Otubu

Lost property, storage of student medicines on site

Pupil Support Officer 0208 670 7575, Ext 724 Mrs Blomfield (*Mon-Thurs only*).

Mobile Phone Registration

phones@kingsdale.southwark.sch.uk

Student Safeguarding

safeguarding@kingsdale.southwark.sch.uk Ms C Matheson

School trip payments, deposits

Finance Officer studentpayments@kingsdale.southwark.sch.uk Mrs Koroma (*Mon-Thurs only*).

School transportation service

General queries/availability
and operations schooltransport@kingsdale.southwark.sch.uk Mrs Turner

Payments and invoices schooltransportfinance@kingsdale.southwark.sch.uk Finance Office (*Mon-Thurs only*).

School ICT network access or Fronter

Network Manager onlineaccess@kingsdale.southwark.sch.uk Ms N Chapman
General ICT questions askict@kingsdale.southwark.sch.uk
Remote Learning (MS Teams) remotelearning@kingsdale.southwark.sch.uk

Parents' Forum

To add your name to the parents' forum email list, please contact the school via asrpa@kingsdale.southwark.sch.uk

Homework

All queries relating to homework at the school, should be directed to homework@kingsdale.southwark.sch.uk

Work experience

Any queries relating to Year 11 or 13 work experience organisation or placement should be directed to Dr Tunde via email workexp@kingsdale.southwark.sch.uk

House system and Enrichment Programme

Any queries relating to house allocation or enrichment activities, should be directed to Mr Fatodu, Senior Head of House via email housesystem@kingsdale.southwark.sch.uk