

Careers Information & Guidance

Aims

Kingsdale Foundation School is committed to providing Careers Education, Advice and Guidance to all students through the curriculum and a broad range of organised activities.

Our Careers Guidance programme focuses on the specific needs of the individual student to promote *self-awareness* and *personal development*. It aims to provide current and relevant information to enable each student to make informed decisions about their future. It is presented in an impartial manner, is confidential and is differentiated to suit the requirements of each individual student.

What Careers Information and guidance are available?

Years 7 & 8

- **STEP 1 & 2 Magazines** are studied in the Spring Term by all Year 7 and 8 students respectively.
- Year 7 participate in the Your School, Your Business Programme, run by the Young Enterprise Team, London (Spring Term)

Year 9

- **STEP 3 Magazines** are studied in the Spring Term by all Year 9 students
- Year 9 participate in the 'Learn to Earn Programme, delivered by the Young Enterprise Team London.
- There are tutor group sessions with the Careers Adviser during the Summer Term

Year 10

- **STEP 4 Magazines** are studied in the Spring Term by all Year 10 students
- 'Looking Ahead' Programme; preparation for work experience – Summer Term

Year 11

- **STEP 5 Magazines** are studied in the Spring Term by all Year 11 students
- One-to-One Interviews with our Careers Adviser start for Year 11 in January 2016. All students receive a personal interview and guidance is given over future potential options along with detailed advice and a personalised Action Plan.
- Assistance with college /Sixth form applications is provided

Years 12 & 13

- CV writing
- Interview Practice for University
- Assistance with UCAS forms
- Opportunities to start the 'Company Programme' – Young Enterprise Team.

Visits which help further raise the awareness of our students with regard to ongoing career opportunities include:

- University trails including Oxbridge and other Russell Group Universities.
- Careers / Trade Fairs
- Visiting Guest Speakers
- Partnerships with external agencies include Young Enterprise, Duke of Edinburgh Award Scheme
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Careers information is also available in the Careers section of the Upper School Library

For more information please contact Mr Fatodu, who is in charge of Careers Information & Guidance, who will be happy to assist.