



## Kingsdale Foundation School - Remote Education Provision

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### **Remote Education Provision: Information for parents**

This information is intended to provide clarity and transparency to pupils, parents & carers about what to expect from remote education at Kingsdale Foundation School where national or local restrictions require entire cohorts (or 'bubbles') to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

### **The Remote Curriculum: What is taught to students at home?**

Through the use of new & emerging technologies, coupled with a highly flexible and responsive approach, Kingsdale is able to deliver the expected school curriculum online to students who are unable to physically attend the school site. This is achieved through the operation of our Blended Learning and Remote Learning platforms. The nature of the two platforms is outlined below:

#### **Blended Learning (Class & Online Hybrid Learning)**

This platform operates when the main school site is open, i.e. there are no national or local school closures in operation. Class teachers stream all lessons via MS Teams, from the physical classroom to those students who may be at home self-isolating or otherwise unable to attend school. As part of this approach, all students in the class, be they at home or at school, receive access to the same high-quality teaching. In cases where technical issues prevent students from accessing the live stream, independent tasks are set on MS Teams for students to complete.

Additional services such as school counselling, music lessons and other extra-curricular sessions move online as required.

#### **Remote Learning (Virtual School)**

This platform operates when the main school site is closed, i.e. there are national or local school closures in operation. Class teachers, sometimes themselves working from home, will stream all timetabled lessons via MS Teams to students at home, thereby delivering the full published curriculum as a Virtual School. Class and homework is completed by the students at home and uploaded to MS Teams Assignments or SatchelOne (ShowMyHomework) for assessment by the teacher in line with our usual procedures.

All additional services such as school counselling, music lessons and other extra-curricular sessions move online as required.

### **What should my child expect from immediate remote education in the first day or two of pupils being sent home?**

As the school has been operating online lesson delivery via MS Teams since March 2020, we would not expect there to be any delay in the vast majority of students accessing online lessons as part of our Blended or Remote Learning provision. In the case of unforeseen technical or other access issues, or disruption to the MS Teams delivery systems, students may be set independent learning activities in line with the published curriculum maps (available on our website [here](#)) via either SatchelOne(ShowMyHomework) or MS Teams.

## Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

We teach the same curriculum remotely, both in terms of content and hours of delivery, as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, in practical subjects such as Food Technology, Music and Physical Education, students might be required to watch a live demonstration or videos and take notes, as opposed to physically take part themselves.

In addition, during periods of main school closure and delivery of the Remote Learning platform, students receive two online tutor periods per week, comprising an online year group assembly delivered by MS Teams and one tutor period, allowing for the online delivery of the PSHE/RSE curriculum. The remaining three weekly tutor periods are used by the tutors to contact students directly by phone and/or email to monitor their welfare during any period of self-isolation/school closure as part of our pastoral support programmes.

You can access our revised Curriculum Maps, outlining the curriculum delivery by subject & term, [here](#).

## Remote Teaching and Daily Study Times

### How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Secondary school-aged pupils not working towards formal qualifications this year	5 hours
Secondary school-aged pupils working towards formal qualifications this year	6 - 7 hours

## Accessing Remote Education

### How will my child access any online remote education you are providing?

All lessons and associated class work/assignments will be set and delivered via Microsoft Teams (Blended & Remote Learning platforms).

Teachers will sometimes also use other features of the Microsoft Office 365 suite to which all pupils have access (such as Microsoft Forms and Outlook) for delivery and assessment. All students have been issued with their logins. Should students or parents require assistance to access Microsoft Teams, these can be requested from [ithelpdesk@kingsdale.southwark.sch.uk](mailto:ithelpdesk@kingsdale.southwark.sch.uk). The Microsoft Teams guide that has been developed to allow students and parents to get started with Teams can be accessed [here](#).

Online lessons may also require students to access other virtual resources to support teaching and learning, e.g. BBC Bitesize, Hegerty Maths, EduCake, Oak National Academy. Where these resources form part of the approach, links are clearly signposted for students and students will be provided with separate login details as required. These resources may also form of any independent tasks set when teachers are unable to deliver online taught classes via MS Teams, e.g. when attending the on-site provision teaching staff rota or where technical issues prevent this.

Homework is set in line with the school's Homework Policy and Homework Timetables via the Satchel One (ShowMyHomework) online platform. Further information regarding homework can be accessed [here](#).  
Microsoft Teams.

## **If my child does not have digital or online access at home, how will you support them to access remote education?**

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

We undertake ongoing audits of pupil access to domestic ICT provision, through both whole-school messaging and communications and via our pastoral & faculty feedback channels. For instance, such issues may well be identified by Heads of Learning through their regular contacts with vulnerable families, or via subject/tutors who identify this through contact/teaching sessions.

We also run regular engagement reports in regards to student access to online classes, which allows us to easily identify where students may not be engaging and whether this non-engagement might be due to domestic IT/WIFI access issues.

Where need is identified, we arrange loans of school equipment, including laptops, iPads and WIFI access as required. The school has also signed up to the Department for Education device scheme and have ensured that our quota of devices has been ordered and deployed to those in need.

Where any issues of access occur, we have established dedicated contact emails to streamline communications as follows:

[Remotelearning@kingsdale.southwark.sch.uk](mailto:Remotelearning@kingsdale.southwark.sch.uk) – Used for any queries regarding lesson content, frequency or access issues. Families who do not have access to email can call 0208 670 7575 and ask for Ms Chapman.

[Support@kingsdale.southwark.sch.uk](mailto:Support@kingsdale.southwark.sch.uk) – Used to discuss any specific need, including provision of IT/WIFI equipment to families and issues relating to Free School Meals or access to our Hardship Fund. Families who do not have access to email can call 0208 670 7575 and ask for Mr Fatodu.

As well as IT equipment, we also supply a broad range of other materials to support remote learning to families, including art, design & textile materials to facilitate home practical work and musical instruments. Queries regarding Art & Design should be directed to [artd&t@kingsdale.southwark.sch.uk](mailto:artd&t@kingsdale.southwark.sch.uk) and those relating to Music to [performarts@kingsdale.southwark.sch.uk](mailto:performarts@kingsdale.southwark.sch.uk)

We also loan reading books to students as part of our library 'Click & Collect' service. Please contact Mrs Chaudhary via [english@kingsdale.southwark.sch.uk](mailto:english@kingsdale.southwark.sch.uk)

## **How will my child be taught remotely?**

We use a combination of the following approaches to teach pupils remotely:

- Live Teaching (online lessons) via MS Teams as described above. This allows students to access all taught lessons from home either as part of our Blended Learning or Remote Learning (Virtual School) platforms.
- Recorded teaching (e.g. Oak National Academy lessons or video/audio recordings made by Kingsdale teachers. In addition, assemblies and other useful sessions are recorded for later access.
- The setting of online independent assignments via Microsoft Teams/ShowMyHomework or other platforms such as Memrise (Languages), Hegerty Maths or EduCake (Science) to be completed independently.
- The setting of assessments via Microsoft Forms or other similar applications.
- Online catch-up or booster sessions via MS Teams.
- Instrumental and/or singing lessons delivered by specialist teachers via our secure Zoom platform. Please direct any queries regarding this provision to [performarts@kingsdale.southwark.sch.uk](mailto:performarts@kingsdale.southwark.sch.uk)

**It should be noted that the** school actively strives to offer pupils a range of different approaches to ensure variety within their school day which extends to type of activities as well as subject, and which ensures that pupils are not working from screens all day. Within live lessons, this involve teachers setting a range of tasks, including independent and semi-independent tasks, to be completed within and outside timetabled classes.

### **Engagement and feedback**

**What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?**

We ask that:

- Students engage daily with all of their lessons and assignments set, where possible synchronously with their timetable, and where not possible such that submission of assignments is within parameters specified by their teachers.
- Parents notify us if a student is ill or otherwise unable to engage with Remote or Blended Learning on a specific day via [attendanceoffice@kingsdale.southwark.sch.uk](mailto:attendanceoffice@kingsdale.southwark.sch.uk)
- Parents notify the school promptly of any issues which will create barriers to remote learning for their child and work swiftly and cooperatively with the school to address issues of engagement which are brought to their attention by teachers.
- Parents seek support for any curriculum queries as soon as possible from the class teacher and/or departments using the following channels:

General queries regarding any aspect of Remote or Blended Learning can be directed to [remotlearning@kingsdale.southwark.sch.uk](mailto:remotlearning@kingsdale.southwark.sch.uk)

Technical queries can be directed to [ithelpdesk@kingsdale.southwark.sch.uk](mailto:ithelpdesk@kingsdale.southwark.sch.uk)

Subject specific queries can be directed to departments by the subject emails listed below. In addition, in school hours, parents can contact the phone numbers listed to access our Subject Specialist Helplines with any specific query they might have:

English 0208 655 9760 [english@kingsdale.southwark.sch.uk](mailto:english@kingsdale.southwark.sch.uk)

Maths 0208 6559702 [maths@kingsdale.southwark.sch.uk](mailto:maths@kingsdale.southwark.sch.uk)

Science 0208 655 9767 [science@kingsdale.southwark.sch.uk](mailto:science@kingsdale.southwark.sch.uk)

Humanities 0208 655 9774 [humanities@kingsdale.southwark.sch.uk](mailto:humanities@kingsdale.southwark.sch.uk)

Languages 0208 655 9788 [languages@kingsdale.southwark.sch.uk](mailto:languages@kingsdale.southwark.sch.uk)

Art & Technology 0204 506 0565 [artd&t@kingsdale.southwark.sch.uk](mailto:artd&t@kingsdale.southwark.sch.uk)

Performing Arts 0204 506 0564 [performarts@kingsdale.southwark.sch.uk](mailto:performarts@kingsdale.southwark.sch.uk)

Physical Education 0204 506 0567 [pe@kingsdale.southwark.sch.uk](mailto:pe@kingsdale.southwark.sch.uk)

SEN 0204 506 0566 [senco@kingsdale.southwark.sch.uk](mailto:senco@kingsdale.southwark.sch.uk)

Business, Economics & Computing 0204 506 0568 [busecocomp@kingsdale.southwark.sch.uk](mailto:busecocomp@kingsdale.southwark.sch.uk)

Main School Office 0208 655 9751 [info@kingsdale.southwark.sch.uk](mailto:info@kingsdale.southwark.sch.uk)

## How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

Student attendance and engagement with live lessons is monitored daily through the SIMS Teacher App through which teachers take class registers and which provides individualised student engagement percentages. Teachers also make use of the Teams Insight App which provides additional data on how well students are submitting classwork remotely, undertaking assignments and generally engaging with the Teams platform.

Parents are also able to access the school's online homework portal called Satchel One (ShowMyHomework) using their access codes, on which the homework task list and completion record for the student will be visible.

When there is evidence that a student is not engage or there are concerns regarding the level of engagement, the student and/or their parent will be contacted by the subject teacher in the first instance to make relevant enquiries. This may be supplemented by communication from the pastoral team (Form Tutor/ Head of Learning) as required or where concerns are more widespread. Further contact may follow from the school's support service team as required, e.g. Mentors, Attendance Office, SENDCO, EWO etc.

Escalation of concerns may result in an online or telephone parental conference being convened and/or a requirement that students attend the school site for vulnerable/key worker provision (in cases where the school is closed due to local or national restrictions).

Half-termly Short Reports and scheduled Full Reports via our online Go4Schools portal will continue to published throughout the academic year as normal and will include an indicator of the level of general engagement with online learning on the part of the student. More information on the reporting cycle can be accessed [here](#).

## How will you assess my child's work and progress?

- Students will routinely complete lesson based tasks as part of live learning that they will submit to their teachers via MS Teams and/or other platforms. This will provide opportunities for formative (ongoing) assessment of progress.
- Students will usually receive feedback from their teachers on any class work completed and submitted in line with the school's marking policy.
- Feedback can also be delivered orally in live lessons as part of a dynamic, responsive teaching approach to question and answer sessions. Other online methods such as Kahoot may also be used.
- Students will usually receive two detailed, personalised pieces of marked work per subject per half term in Key Stages 3, 4 and 5.
- Students will receive regular termly reports in line with the school's published reporting schedule; the planned, published programme of annual parental meetings will also continue to take place, albeit remotely via our Parents' Evening System (video-conferencing).
- Pupils can receive instant automated feedback from using quiz and online applications like Microsoft Forms in which staff have received training and which enable regular, low-stakes testing of pupil knowledge and understanding to take place
- Feedback might also be delivered at whole class level (when a teacher has marked reviewed the class's performance and/or comments in relation to a particular topic or task, and has identified common issues and/or misconceptions requiring clarification).
- Teachers will often give this feedback, and other, lighter touch, types of feedback, in electronically annotated and returned assignments set via the Assignment function/ Microsoft Forms in Teams or Show My Homework.

It is noted that feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on student work is as follows:

### **Additional Support for Students with Particular Needs**

#### **How will you work with me to help my child who needs additional support from adults at home to access remote education?**

We recognise that some students, for example some students with Special Educational Needs and Disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

We continue to track the engagement of students with SEND and ensure that routine contact is made with students and families as part of our outreach programme. Additional targeted calls home are made when engagement is identified as not being high or consistent.

Regular contact is made with parent/carers of students with Educational Health and Care Plans encouraging them to attend the on-site provision where the support of Teaching Assistants and classroom teachers is also available to support in the learning.

Guidance and ongoing training (CPD) is organised for staff on how to best adapt their online teaching for students with SEND. Monitoring of the efficacy of this provision takes place as part of our Quality Assurance Framework.

Online and telephone counselling, therapy and mentoring provision continues throughout for any student as required. Please contact [twy@kingsdale.southwark.sch.uk](mailto:twy@kingsdale.southwark.sch.uk) to discuss a new or existing referral.

If parents would like to discuss specific issues relating to the additional needs of their son or daughter, they should contact her at [senco@kingsdale.southwark.sch.uk](mailto:senco@kingsdale.southwark.sch.uk)

All teaching staff at Kingsdale Foundation School, both in their academic and pastoral capacities, have an awareness of the individual learning needs of our pupils and report concerns around additional needs to the SENCO.

### **Remote Education for Self-Isolating Students**

As outlined above, where individual students need to self-isolate but the majority of their peer group remains in school, we shall offer Blended Learning, i.e. school-based timetabled lessons streamed to students at home via MS Teams. Parents are asked to note the following:

In the Blended Learning approach, teachers strive to teach both those in their class and students isolating at home. Occasional there may be a delay in students being admitted to the lesson as staff settle their class and take the register.

Many (but not all) lessons will run as blended learning, during which the “remotely present” proportion of the class engage synchronously with the teacher and the rest of their in-school peers via Teams. In some cases, work in line with the sequenced and planned curriculum, will be uploaded on Teams and/ or Show My Homework. Individual teachers will determine the most appropriate approach on a lesson-by-lesson basis. Isolating students can submit their work by mail, Teams or Show My Homework.

Any queries regarding Blended Learning provision can be sent to [remotelearning@kingsdale.southwark.sch.uk](mailto:remotelearning@kingsdale.southwark.sch.uk)