



KINGSDALE 11-19 FOUNDATION SCHOOL

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Headteacher: Mr S. H. Morrison



Co-educational Academy of Advanced, Artistic and Academic Studies

17th June 2020

Re: Arrangements for the Rescheduled Virtual Year 7 Parents' Evening

Dear Parents/Guardians/Carers,

I am writing to you with updated information regarding the organisation of the Year 7 Parents' Evening which was originally due to take place on Wednesday 6th May 2020, but which was postponed as a result of the current national school closure.

I am pleased to inform you that following an upgrade to our systems, we are now able to offer parents of students in Year 7 the option of meeting with their child's tutor and some of their teachers via our online Parents' Evening System platform which employs video-conferencing technology to facilitate short virtual meetings.

I am sure parents will understand that this is a relatively radical and innovative departure on our part and one which presents substantial logistical and organisational challenges at a time when the vast majority of staff and parents continue to work at home within a range of different circumstances. As a result, we are proposing to split the usual evening into two events which will run consecutively on **Wednesday 24th June and Wednesday 1st July between 2.45 & 6.30pm**. Appointments will each last 5 minutes and while parents will be able to make appointments for both events, in order to maximise the opportunities for smooth running on the day, we are limiting the number of appointments that can be made at each event to 6, which should include a meeting with your child's tutor. Furthermore, we are asking that parents only make appointments with one of their child's teachers, where a class is taught by more than one member of staff. We would like to thank you in advance for your understanding in this regard which is greatly appreciated.

To book appointments for these Parents' Evening events, parents will need to log into our online portal which can be accessed via the following link - <https://kingsdalefoundation.schoolcloud.co.uk/> This is the same platform on which the appointments themselves will run on the days of the events. On first login, parents will be required to enter specific information requested which correlates to that provided to the school upon enrolment, e.g. student full name, date of birth etc. We would advise that parents attempt to log into the system as soon as possible to ensure that they are able to do so. Should you experience any technical issues logging in, please contact Ms Otubu via eou@kingsdale.southwark.sch.uk **Please note that while you will be able to log into the portal, you will not be able to access the Parents' Evening booking window itself until the system opens at approximately midday on Thursday 18th June 2020.** A text will be sent to advise parents when the system has opened.

Please be advised that each online appointment lasts 5 minutes and the system will finish the appointment automatically at the end of this period. We advise parents to keep a close eye on the timer as due to way it has been constructed by the developers, the system cannot at this time be overridden by the teacher or parent. Appointments may be made up to 1pm on the day of a scheduled Parents' Evening. After that time, it will no longer be possible to make or change appointments other than through contact with Ms Otubu via the email above.



Enclosed with this letter is a detailed briefing document which explains how to book the online appointments. There is also a very helpful guide for attending online appointments which can be accessed here <https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call> **We strongly advise that parents read both documents carefully upon receipt of this letter.**

Distribution of Year 7 Full Academic Reports – Online Access

As you may be aware, the school operates an online assessment system called Go4Schools. Information regarding this system has been sent to you previously. This system allows you to log in to see how your child is progressing in all of their subjects, as well as view Short and Long Reports & provisional attendance information for your child.

Using this system, you will have been able to access your child's academic Year 7 Full Report 2019-2020 online since publication a few weeks previously. Details of how you can access the online portal for this purpose are enclosed on a separate briefing letter.

I hope you find this information useful and we look forward to your involvement at the Parents' Evening events. If you have any question or would like to provide feedback on your experiences with the system, please do not hesitate to contact Mr Sear at the school.

Kind regards,

D Harding

Mr D Harding
Head of Lower School