



3rd November 2020

Dear Parents/Carers,

You will be aware from the government announcements at the weekend, that it is expected that schools will remain open wherever possible, during the upcoming second lockdown.

As the cases of Covid-19 are rising rapidly in all areas, it is now more important than ever that we maintain the health and safety systems we have in place already. Our bubbles continue to be based on year groups, so that if there is a confirmed case in a year group, we can manage that more easily. Students have been excellent at keeping to their allocated indoor and outdoor year group social spaces and they have adapted well to our classroom routines of hand sanitisation and table cleaning.

We now need to make a significant change going forwards to strengthen our health and safety systems:

From Thursday 5th November, students and staff will be expected to wear a mask in all communal indoor areas. This includes corridors, the learning hub, the hall and dining room.

In order that we can do health and safety checks at the beginning of each day, **students will be expected to arrive at their normal point of entry onto the school site wearing their mask.** They will then keep them on as they make their way to their tutor base in the morning.

It is really important that students use their masks safely to avoid potential contamination. Please go through the accompanying guidelines with your son/daughter.

Please note:

- As students move from lesson to lesson, students should wear masks, even if their route takes them outdoors
- When seated in their allocated indoor zone in the dining room/hall, students may remove their masks and put them in their blazer (not on the table). The mask should be put back on as soon as they stand up to leave
- At all other times, in indoor communal areas, masks will be required
- There is no requirement for students to wear masks in tutor time, in lessons or outside at break/lunchtime. However, if they wish to, they may

We understand that there will be a small number of students/staff who are unable to wear a mask due to their health or other special educational need. In order that we know for certain who those students are, I would ask that parents/carers email or phone our main reception, giving your son/daughter's name and year group. Please do this by 3pm on Wednesday.

Thank you for your support during these challenging times.

Mrs P Wilson
Head Teacher

Head Teacher: Mrs P Wilson BA (Hons)

Telephone: 01453 822469 Fax: 01453 825615 Email: office@maidenhill.gloucs.sch.uk

Kings Road, Stonehouse, Gloucestershire GL10 2HA

www.maidenhill.gloucs.sch.uk

How to Wear a Face Covering

A face covering should:

- Cover your nose and mouth while allowing you to breathe comfortably
- Fit comfortably but securely against the side of the face
- Be secured to the head with ties or ear loops
- Be made of a material that you find to be comfortable and breathable, such as cotton
- Ideally include at least two layers of fabric (the World Health Organization recommends three depending on the fabric used)
- Unless disposable, it should be able to be washed with other items of laundry according to fabric washing instructions and dried without causing the face covering to be damaged

When wearing a face covering you should:

- Wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser before putting a face covering on
- Avoid wearing on your neck or forehead
- Avoid touching the part of the face covering in contact with your mouth and nose, as it could be contaminated with the virus
- Change the face covering if it becomes damp or if you've touched it
- Avoid taking it off and putting it back on a lot in quick succession (for example, when leaving and entering shops on a high street)

When removing a face covering:

- Wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser before removing
- Only handle the straps, ties or clips
- Do not give it to someone else to use
- If single-use, dispose of it carefully in a residual waste bin and do not recycle
- If reusable, wash it in line with manufacturer's instructions at the highest temperature appropriate for the fabric
- Wash your hands thoroughly with soap and water for 20 seconds or use hand sanitiser once removed