



1st March 2021

Dear Parent/Carer,

Virtual Year 9 Parents' Evening - Wednesday 10th March 2021 - Online Appointment Booking

I would like to invite you to attend our Year 9 Parents' Evening to be held on **Wednesday 10th March 2021**. As a school, we place great value on the communication we have with our parents and carers. The choices process is now well underway and this is a critical time as your son/daughter makes decisions about which GCSEs they want to pursue. This event will be a crucial opportunity to review their approach to learning and progress with their subject teachers.

We have introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. All appointments will be held virtually via video with the new easy to use software. We would hope that both parent/carer and the student 'attends' each appointment. Please note, the evening will be conducted virtually, regardless of whether or not students have returned to school by then

Appointments can be made from **Monday 1st March 2021** and will close on **Tuesday 9th March 2021**. Appointments will be available between 4.30pm and 7.00pm. Parents/carers of students on the SEND register can also make a single appointment to see Mrs Gough. Please note that teachers have limited availability and you may not be able to book all of the appointments you would like. All appointments are 5 minutes in length and the software (not the teacher) will automatically end each appointment after 5 minutes. To help with time management there is a countdown timer on screen. A short guide on how to make appointments is included with this email. You can also watch a short video to help with the whole process, including, what to do on the evening of the event, by clicking the following link:

<https://support.parentseveningsystem.co.uk/article/801-video-parents-how-to-attend-appointments-over-video-call>

Please visit: <https://maidenhillschool.schoolcloud.co.uk/> to book your appointments.

You can log in by completing the requested details on screen. We strongly encourage you to attend all appointments you have booked, however in the event you can no longer attend, please log into the system and cancel your appointments. This will allow others on a waiting list to attend.

Yours sincerely,

Mr A Hara
Assistant Headteacher
(Student Welfare and Guidance)

Head Teacher: Mrs P Wilson BA (Hons)

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