

Mercian Educational Trust  
**Somers Park Primary School**  
**Malvern Vale Primary School**

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8<sup>th</sup> July 2020

Dear parents and carers,

The government has published their intention to open schools to all pupils in September. As circumstances have changed, guidelines make it clear that all children should attend school unless they are self-isolating and have had symptoms or a positive test result themselves; or because they are a close contact of someone who has COVID-19.

Guidance has been published to facilitate the opening and maintain safety under the current conditions. In line with this guidance, which can be found through the link at the bottom of this letter, the schools will be opened with the following arrangements:

- Contact between individuals will be minimised and social distancing maintained wherever possible.
- Children will be taught in classes of no more than 30 in year group 'bubbles'. Teachers, teaching assistants and lunch supervisors, wherever possible, will be allocated to a year group and stay with that year group.
- Classrooms will be arranged with forward facing desks.
- Timings for the start and finish of the day will be staggered as outlined below.
- Break and lunch times will continue to be staggered to allow separation from other year groups and cleaning of surfaces between groups in the dinner halls.
- Regular cleaning and wipe down of surfaces and equipment will take place during the day; hand sanitiser will be available in every classroom and regular handwashing routines will be adhered to.
- Shared resources such as PE and computing equipment will be thoroughly cleaned between use by separate groups.
- We aim to offer a full curriculum ensuring all children receive learning appropriate to their current status.
- Children should not attend if they, or a member of their household, has any symptoms of COVID-19 and should therefore be self-isolating.

### **Drop off and pick up information from 2<sup>nd</sup> September, 2020**

Only one parent may enter the school site to drop off or pick up children. Please maintain social distancing and use the allocated gates for entering and leaving the site. **You must not arrive earlier than your allotted time and leave the site promptly to avoid congestion.** Parents with more than one child attending school should drop off all their children at the latest drop off time and pick up all children at the earliest pick up time appropriate for their children.



## Somers Park

Year Group	Entrance for parents and children to use	Drop off time and location	Pick up time and location
Nursery	Wilmot Road gate	8:40am Playground outside nursery entrance	15 hours: 11:40am 30 hours: 3:20pm Playground outside nursery entrance
Pre School	Wilmot Road gate	8:40am Pre School playground	15 hours: 11:40am 30 hours: 3:20pm Pre School playground
Reception	Wilmot Road gate	8:50am RAW garden area RGS garden area	3:00pm RAW garden area RGS garden area
Year 1	Somers Park Avenue gate	8:50am KS1 playground	3:00pm KS1 playground
Year 2	Somers Park Avenue gate	9:00am KS1 playground	3:10pm KS1 playground
Year 3	Yates Hay gate	9:05am Bottom of field/playground	3:15pm Bottom of field/playground
Year 4	Yates Hay gate	8:55am Bottom of field/playground	3:05pm Bottom of field/playground
Year 5	Yates Hay gate	8:45am Bottom of field/playground	2:55pm Bottom of field/playground
Year 6	Wilmot Road gate	9:00am Y5/Y6 playground	3:10pm Y5/Y6 playground

## Malvern Vale

All parents and children should follow a one-way system for drop off and collection. All parents and children will enter the school premises through the main playground gate, and leave through the car park gate.

Class	Drop off time	Pick up time
Reception (Oak Class)	8:50am	3:00pm
Year 1 (Elm Class)	9:00am	3:10pm
Year 2 (Beech Class)	9:00am	3:10pm

The government guidance can be accessed through this link:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

Thank you for your support,

Byron Williams

