



SOMERS PARK SCHOOL

Executive Head Teacher: Mr Chris Hansen
Head of School: Mr Byron Williams



Part of the
Mercian Education
Trust

Somers Park Wrap Around Care 2019-20



Dear Parent/Guardian,

You are invited to register for a place for your child in our wrap around care.

Places will be allocated in the following priority order:

1. Those who accessed Breakfast Club and Wrap Around Care during 2019-2020
2. Those seeking full Breakfast Club and Wrap Around Care five days a week
3. Those seeking daily partial Breakfast Club/Wrap Around Care
4. Those seeking specific days of care.

Spaces are limited, with staff giving a ratio of 1:8.

The care system needs to be self-financing, hence the priority system.

Breakfast Club

8.00am	Open for drop off (you can drop off your child any time between 8am and 8:30am – please ring the wrap around buzzer if accessing after 8:15am).
8.00 – 8.20am	Healthy breakfast.
8.20 – 8.50am	Activities.
8.50am	Taken to class/playground area.

£5 per session, including breakfast.

After-school wrap around care

Options:

- 3.20 – 4.20pm - **£5.00**
- 3.20 – 5.20pm - **£9.00**
- 3.20 – 6.00pm - **£13.00**

Late arrivals: Charge for collecting pupils later than agreed

£6 for the first 15 minutes

£12 thereafter for up to 30 minutes

SOMERS PARK SCHOOL
SOMERS PARK AVENUE
MALVERN
WORCS.
WR14 1SE

Tel: 01684 572949
Fax: 01684 580280

Email: SPPSadmin@metacademies.org.uk
Website: www.somerspark.com

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Payment

Payments will be **in advance** on receipt of invoice. Fees are payable by online payment (<https://www.metacademies-online.co.uk/>), you will need to register your child to use this, contact the school office for more info, cash, cheque to Mercian Educational Trust, bank transfer or childcare voucher. **Non-payment or persistent late payment will result in your allocated place being promptly removed.**

Whilst we fully understand that changes are sometimes necessary we respectfully request that you give us **one month's notice of any changes** that are required to your child's provision. Spaces for this provision are limited but we will endeavor to accommodate extra sessions whenever possible.

Invoices are calculated monthly in advance, and staffing provision is allocated accordingly. Last minute changes disrupt the smooth running of the care and can cause potential safeguarding issues.

Extra-curricular clubs

If your child attends extra-curricular clubs during the school year, their place in after-school wrap around care can only be kept with full payment for the hour to hold the space. **Extra-curricular club discounts will not be given.**

Please return the following form to apply for a place for your child in our Breakfast and/or our After School wrap around club.

Kind regards,

Chris Hansen
Head Teacher



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Application Form 2019-20

I require the following sessions in Breakfast/Wrap Around club for my child/children:

_____ Class _____

_____ Class _____ (Preferred start date _____)

_____ Class _____

	Breakfast 8am (prompt start) £5.00	After School 3.20-4.20 pm £5.00	After School 3.20-5.20 pm £9.00	After School 3.20-6.00 pm £13.00
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				

*Please register my child for the above wrap around care. I agree to pay in **advance** £5 per day for the breakfast club (to include breakfast) and £5, £9 or £13 for the after school sessions. I agree to give **one month's notice** for any changes that I wish to make to my child's care provision. I understand that if my child's behaviour falls short of the school standard, if I fail to collect punctually or if payments are not made on time the allocated space will be promptly withdrawn. Charges for late collections are £6 for the first 15 minutes and £12 thereafter, up to 30 minutes.*

I have read and agree to the above conditions.

Signed: _____ (Parent/Guardian) Date: _____

Email address (for invoices & receipts): _____

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