

Mercian Educational Trust
Somers Park Primary School
Malvern Vale Primary School

Executive Headteacher:
Mr C. Hansen BEd (Hons.) NPQH

Head of School:
Mr B. Williams BEd (Hons.) NPQH

www.somerspark.com www.malvernvale.com
spsadmin@metacademies.org.uk
Tel: 01684 572949



Somers Park Wrap Around Care 2020-21

Dear Parent/Guardian,

You are invited to register for a place for your child in our wrap around care.



Places will be allocated in the following priority order:

1. Those who accessed Breakfast Club and Wrap Around Care during 2019-2020
2. Those seeking full Breakfast Club and Wrap Around Care five days a week
3. Those seeking daily partial Breakfast Club/Wrap Around Care
4. Those seeking specific days of care.

Spaces are limited, with staff giving a ratio of 1:8.

The care system needs to be self-financing, hence the priority system.

Breakfast Club

7:45am	Early breakfast drop off session (please arrive between 7:45 and 7:55am)
8.00am	Open for drop off (you can drop off your child any time between 8am and 8:30am – please ring the wrap around buzzer if accessing after 8:15am).
8.00 – 8.20am	Healthy breakfast.
8.20 – 8.50am	Activities.
8.50am	Taken to class/playground area.

50p per early breakfast session

£5 per main breakfast session, including breakfast. Please note: pupils arriving after 8:20am will not be able to have breakfast as the kitchen will be closed.

After-school wrap around care

Options:

3.20 – 4.20pm - **£5.00**

3.20 – 5.20pm - **£9.00**

3.20 – 6.00pm - **£13.00**

Late arrivals: Charge for collecting pupils later than agreed

£6 for the first 15 minutes

£12 thereafter for up to 30 minutes

Payment

Payments will be **in advance** on receipt of invoice. Fees are payable by online payment (<https://www.metacademies-online.co.uk/>, you will need to register your child to use this, contact the school office for more info), cash, cheque to Mercian Educational Trust or childcare voucher. **Non-payment or persistent late payment will result in your allocated place being promptly removed.**



Whilst we fully understand that changes are sometimes necessary we respectfully request that you give us **one month's notice of any changes** that are required to your child's provision. Spaces for this provision are limited but we will endeavour to accommodate extra sessions whenever possible. Please email SPPSwraparound@metacademies.org.uk with your requirements.

Invoices are calculated monthly in advance, and staffing provision is allocated accordingly. Last minute changes disrupt the smooth running of the care and can cause potential safeguarding issues.

Extra-curricular clubs

If your child attends extra-curricular clubs during the school year, their place in after-school wrap around care can only be kept with full payment for the hour to hold the space. **Extra-curricular club discounts will not be given.**

Please return the following form to apply for a place for your child in our Breakfast and/or our After School wrap around club.

Kind regards,

Chris Hansen
Executive Headteacher



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Somers Park Application Form 2020-21

I require the following sessions in Breakfast/Wrap Around club for my child/children:

Name	20/21 class	Preferred start date

	Early breakfast session 7:45-7am 50p	Breakfast 8am £5.00	After School 3.20-4.20 pm £5.00	After School 3.20-5.20 pm £9.00	After School 3.20-6.00 pm £13.00
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

*Please register my child for the above wrap around care. I agree to pay in **advance** all wrap around school sessions. I agree to give **one month's notice** for any changes that I wish to make to my child's care provision. I understand that if my child's behaviour falls short of the school standard, if I fail to collect punctually or if payments are not made on time the allocated space may be withdrawn. Charges for late collections are **£6** for the first 15 minutes and **£12** thereafter, up to 30 minutes.*

I have read and agree to the above conditions.

Signed: _____ (Parent/Guardian) Date: _____

Email address (for invoices & receipts) **PLEASE PRINT:**

