



ADMISSIONS CONSULTATION FOR WELLAND PARK ACADEMY 2020.

Welland Park Academy is seeking your views on the changes proposed below.

Admissions Arrangements:

Proposal:

Admission Number from September 2020 in Year 7 will be: 180 pupils

The consultation will run for 6 weeks from Monday 17th December 2018 to Monday 28th January 2019. The determined admissions arrangements will be published on the academy website by 1st March 2019

This policy will operate from September 2020. It will apply to all admissions for the school year 2020-2021 and for subsequent years until further notice.

Background:

Welland Park Academy has undertaken significant changes in recent years. The academy increased the Pupil Admission Number (PAN) in 2015 to accommodate the need for extra secondary places as a consequence of local age range change for other secondary academies.

In conjunction with Robert Smyth Academy, Welland Park undertook age range change in September 2016.

At the present time there are a sufficient number of places available for children within the local area for children who attend the traditional feeder schools. Our plans still ensure that there are sufficient places for future pupils between both Welland Park and Robert Smyth. **The Welland Park catchment area map will not change.**

The current PAN for Year 7 is 210 and the maximum net capacity was reported to be 972 following a recent site survey commissioned by the Local Authority (Dec 2017). Net capacity is a measure of how many pupils a school can safely accommodate. That figure shows that the school cannot take 210 pupils into each year group.

The physical limitations of the building in terms of catering provision, toilets, outside space and specialist classrooms are now at full capacity. The pressures on the physical accommodation have a real impact on the ability to deliver the most effective teaching, and best outcomes for pupils. The school site is restricted and physical expansion or changes are not viable from a financial or actual space perspective.

Reducing the PAN will facilitate long term planning to provide stability and ensure that the school sustains the highest educational outcomes for students currently on roll, whilst providing places for future students in line with demand.

All current Year groups will remain as they are and naturally work their way through the academy. This change will impact the Year 7 entry for 2020 and beyond.

The Academy Trust remain committed to maximising compliance with the wishes of a parent in expressing a preference for the academy. However, there is grave concern that retaining a PAN of 210 will prejudice the future provision of education or the efficient use of resources.

If you wish to discuss this further please contact the PA to the Principal, Mrs Burgess to arrange a visit to the school: burgessn@wellandparkacademy.com.

Please complete the paper version of the response form and send to the academy office. Alternatively submit an electronic response to adminoffice@wellandparkacademy.com **by Monday 28th January 2019.**

The Academy Trust will then meet to consider the responses and make a final determination by 28 February 2019. This will be published on the Trust website by 1st March 2019. All views will be taken into account.

Priority criteria for entry autumn 2020 admissions and mid-term applications during 2020 / 2021 academic year

If there are too many requests for Welland Park Academy, priority will be given to children whose parents applied on time, in the following order (see note i below):

1st	Children who are in public care and those children who were previously looked after children. (See note ii).
2nd	Pupils who live in the catchment area. (See note iii).
3rd	Pupils who will have an older brother or sister attending the same school at the same time. (See notes iv and v).
4th	Pupils who have a serious medical condition or exceptional social or domestic needs that make it essential they attend the school requested. (Professional documentation confirming the situation must be submitted with the application). (See note vi).
5th	Pupils who will have attended a feeder school at the point of application (See note vii).
6th	Pupils living nearest to the school measured in a straight line distance (home to school front gate).

Notes:

i. Combinations of the above criteria are used in priority order. Where the computerised system throws up an equality of distance for more than one child (who do not have the same home address) the final tie breaker will be by drawing lots.

ii. A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order 19 or special guardianship order).

iii. The child's place of residence is taken to be the parental home. In addition where a catchment area has more than one school:

- No one school will be overfilled while another school with the same catchment has places; and,
- If more applications than the number of places are received from within the catchment the oversubscription criteria will be applied for each school in accordance with the admissions policy.

iv. The term "brother or sister" includes half brother or sister or legally adopted child being regarded as the brother or sister.

v. If criterion 4 is used, professional supporting documentation from the Lead Professional must be supplied and must be submitted with the application. The following list are the areas that are considered exceptional:

- Crown Servants (serving members of the armed forces).
- Children subject to Child Protection Plans.
- Hard to Place children – who fall under the Fair Access Protocol.
- Parents suffering domestic violence (This is dependent on documentary evidence by a lead professional).
- A child for whom transfer to the catchment area school would involve attending a different school until he/she is the right age for transfer. (This is dependent on the child having attended the present school for at least a year).

Each case will be assessed on its individual merits.

vi. For criterion 5 above, the child must have been enrolled at the feeder school at the point the application is submitted.

vii. For Criterion 6 above, measurement of distance is in a straight line from the centre point of the property to the school's main designated front gate, using a computerised mapping system (Geocoding). Where there is equal distance then lots will be drawn supervised by an independent officer.

Education Health Care Plans

When the Academy is named in an Education Health and Care Plan, the Trust Board is required by section 324 of the Education Act 1996 and Children and Families Act 2014 s. 33 to admit to a school a child with an Education, Health and Care Plan which names the school. This is not an oversubscription criterion.

Schools must admit children with EHCPs which name the school whether there are places available in the school or not. Unless it would be incompatible with the efficient education of others, or the efficient use of resources. Efficient education means providing for each child or young person a suitable, appropriate education in terms of their age, ability, aptitude and any special educational needs they may have. SEN Code of Practice 2015, para 9.79

Normal FTA / Transfer Applications

Welland Park Academy as required will participate fully with the LA's Co-ordinating Transfer Scheme. This means parents must apply through the LA online system or using the LA's common application

form. The application forms must be completed and submitted or returned by the national closing date (31st October).

Late Applications

Any applications received after the closing date will be accepted but considered only after those received by the closing date. You are therefore encouraged to ensure that your application is submitted on time. All supplementary information i.e. medical consultant letters to proof of change of address, remains the parent's responsibility to supply.

Oversubscription Criteria

If Welland Park Academy has more applications than places available, Governors will draw up a ranked list based on the criteria listed above and inform the local authority accordingly. Children who have a Statement of Special Educational Needs that name Welland Park Academy will be admitted even if the school is full.

Oversubscription (OSL 'Waiting') List

Parents whose children have been refused a place at Welland Park Academy will automatically be added to the Welland Park Academy OSL (waiting) list. The OSL for admission will remain open until the end of the Autumn Term in the admission year.

The OSL is ranked using the oversubscription criteria listed above. The OSL may change, this means that a child's OSL position during the year could go 'up' or 'down'. The OSL makes no distinction between on time or late applications.

Appeals

If your child has been refused a place at Welland Park Academy, you retain the statutory right to appeal. Welland Park Academy has engaged the services of the LA to conduct all our appeals. Therefore, you can appeal using the LA's 'Notice of Appeal'. The LA will arrange the appeal on behalf of the governors to be heard by an independent panel, whose decision is binding on all parties.

Applications during the School Year

Leicestershire Academy has engaged the services of the LA to co-ordinate mid-term applications. This is because the LA's online systems operate 24/7, and throughout school holidays. If Welland Park Academy has a space, the LA will offer the place, if there are more applications than places the Governors will rank the applications and inform the LA, who in turn inform parents of outcomes.

Children of UK Services Personnel and other Crown Servants

Such children must be allocated a place in advance, dependent on an official government letter declaring a relocation date and intended address, if the applicant would meet the criteria on relocation.

A unit postal address must be accepted, or if appropriate a "quartering area" address in the absence of a new home postal address.

Admission of children outside their normal age group

Parents may seek a place for their child outside of their normal age group for example, if the child is gifted and talented or has experienced problems such as ill health.

Further information about the process will be provided to parents upon their request for admission outside of normal age group or by contacting the School.

Decisions will be made by the Admissions Authority on the basis of the circumstances of each case and in the best interests of the child concerned. This will take into account parents' views, information about the child's academic, social and emotional development, where relevant their medical history and any views of a medical professional, whether they have previously been educated outside of their normal age group and whether they may have fallen in to a lower age group if the child was not born prematurely. The views of the Headteacher of the school concerned must be taken in to account. Decisions made by the Admissions Authority will be clearly set out.

Inaccurate or Fraudulent Information

If the allocation of a place has been made on the basis of inaccurate, fraudulent or intentionally misleading information, the governors reserve the right to withdraw the place.

Fair Access Protocol

Welland Park Academy will participate in full with the LA's *Fair Access Protocol* in order to make sure that the most vulnerable children are offered a place at a suitable school as quickly as possible. This includes admitting children above the published admission number of a school that is already full.

Objections

Objections to any aspect of the determined admissions arrangements may be made to the Office of the Schools Adjudicator (www.education.gov.uk/schoolsadjudicator), but must be made before 30th June.

Response Form to be returned electronically or in paper form by Monday 28th January 2019.

Proposal:

Admission Number for Welland Park Academy from September 2020 will be: 180 pupils

Yes

No

Comments:

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Contact details:

Name:

Address:

Telephone number:

E mail address: