



**WF Traded
Services**

Waltham Forest Town Hall, Room 001, Forest Road, E17 4JF

AGENDA – SUMMER TERM 2016

Contact: Victoria King
Direct Line: 020 8496 6343
E-mail: Victoria.King@walthamforest.gov.uk
Date: 21 April 2016

Dear Governor,

WOODFORD GREEN PRIMARY SCHOOL GOVERNING BOARD

The next meeting of the Governing Board will be held on Tuesday **3 May 2016** at 7.00pm at the School.

You are requested to attend this meeting.

Decisions cannot be taken unless a 50% quorum (i.e. 50% of existing membership) is present.

If you are unable to attend the meeting, please contact Governor Services on the above telephone number or email.

Yours sincerely,

**Victoria King
Governor Services**

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE

- 1.1 Welcome and Apologies for Absence
- 1.2 Apologies for absence accepted
- 1.3 Apologies for absence not accepted
- 1.4 Quorum
- 1.5 Notice of Any Other Business/Confidential items

2. DECLARATIONS OF INTEREST

- 2.1 Pecuniary Interests – to confirm receipt of interests
- 2.2 Governors to declare any interests they have in any of the following agenda items

3 MINUTES (Enclosed)

- 3.1 To receive the minutes of the Governing Board meeting held on 21 March 2016
- 3.2 Matters arising
- 3.3 Minutes/Reports from Committees
 - PP Committee 19th April '16
 - FP Committee 10th March '16
 - PP Committee 21st April '16

Services that work with you



Waltham Forest

4 CHAIR'S ACTION

The Chair to report on any action taken since the last meeting.

5. SCHOOL BUDGET 2015/2016

To formally ratify:

- 5.1 Outturn 2015/2016 (incl. Devolved Capital Outturn) and earmarked funding
- 5.2 School Budget Share (Income) 2016/2017
- 5.3 Expenditure 2016/2017
- 5.4 Predicted carry forward

6. GOVERNOR SERVICES SLA FOR 2016/2017

Governors to confirm the agreement of the Governor Services' SLA for the financial year 2016/17. This also includes the appointment of the Clerk to the Governing Body.

7. SCHOOL POLICIES

Governors to ratify any outstanding policies. These are:

- Pay
- Voluntary Helpers
- Teacher Appraisal and Capability
- Support Staff Appraisal and Capability
- Educational Visits
- NQT Induction

8. DATE AND AGENDA ITEMS FOR THE NEXT MEETING

8.1 Date of next meeting 4 July 2016

8.2 Agenda items:

- **ANNUAL PUPIL PREMIUM REPORT**
- **SCHOOL POLICIES**
- **TEACHING & LEARNING REVIEW**
- **HEADTEACHER'S REPORT TO GOVERNORS**
- **SELF-EVALUATION FORM (SEF/ SDP)**
- **GOVERNORS' TRAINING**
- **SCHOOL DEVELOPMENT PLAN PRIORITIES**

8.3 The Summer Term Governors' Briefings will be held on Thursday 16 June 2016 – Venue TBA, 6.30 to 8.00pm (refreshments from 6.00pm).

Governing Bodies are asked to nominate one governor per board to attend this briefing.

9. ANY OTHER BUSINESS