



WF Traded
Services

Governor Services, Waltham Forest Town Hall, Forest Road, E17 4JF

AGENDA – SPRING TERM 2016

Contact: Victoria King
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Date: 25 February 2016

Dear Governor,

WOODFORD GREEN PRIMARY SCHOOL GOVERNING BOARD

The next meeting of the Governing Board will be held on Monday 21 March 2016 at 6.30pm at the School.

You are requested to attend this meeting.

Decisions cannot be taken unless a 50% quorum (i.e. 50% of existing membership) is present.

If you are unable to attend the meeting, please contact Governor Services on the above telephone number or email.

Yours sincerely,

Victoria King
Governor Services

AGENDA

1. **SCHOOL RESPONSE TO THE LEADERSHIP CAPACITY ISSUE**
The Headteacher to present a document outlining a solution to the Leadership Capacity issue faced by the school. (*Governors with an interest in this agenda item to leave the meeting.*)
2. **WELCOME AND APOLOGIES FOR ABSENCE (at 7:45pm)**
 - 2.1 Apologies for absence accepted
 - 2.2 Apologies for absence not accepted
 - 2.3 Quorum
 - 2.4 Notice of Any Other Business/Confidential items
3. **DECLARATIONS OF INTEREST**
 - 3.1 Pecuniary Interests – to confirm receipt of interests
 - 3.2 Governors to declare any interests they have in any of the following agenda items
4. **MINUTES (Enclosed)**
 - 4.1 To receive the minutes of the Governing Board meeting held on 18 January 2016
 - 4.2 Matters arising
 - 4.3 Minutes/Reports from Committees
 - PPC – 8.3.16
 - FPC – 10.3.16

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Waltham Forest

5.

HEAD TEACHER'S REPORT

To include a report on Premium Funding (Spend and Impact), and a review of the School Development Plan.

6.

REVIEW OF THE GOVERNING BOARD ACTION PLAN.

To review progress on the Governing Board action plan.

7

CHAIR'S ACTION

The Chair to report on any action(s) taken since the last meeting for Governors' consideration.

8.

PARENT QUESTIONNAIRE: TO CONSIDER OUTCOMES

9.

SCHOOL POLICIES

Governors to ratify any outstanding policies, including:
Safeguarding Policy

10.

DATE AND AGENDA ITEMS FOR THE NEXT MEETING

10.1

Date of next meeting/Dates of future meetings

Tuesday 03 May 2016	Governing Body	7pm
Monday 04 July 2016	Governing Body	7pm

10.2

Agenda items

10.3

Governors' Briefings will be held on: *SOP*

- Thursday 16 June 2016 – Venue TBA

The Governors' Briefings are held from 6.30 to 8.00pm (refreshments from 6.00pm).

11.

ANY OTHER BUSINESS