



Harvey House, 1a Harvey Road, Leytonstone, London E11 3DB

AGENDA – SPRING TERM 2016

Contact: Victoria King
Direct Line: 020 8496 6343
E-mail: Victoria.King@walthamforest.gov.uk
Date: 4 January 2016

Dear Governor,

WOODFORD GREEN PRIMARY SCHOOL GOVERNING BODY

The next meeting of the Governing Body will be held on Monday 18 January 2016 at 7pm at the School.

You are requested to attend this meeting.

Decisions cannot be taken unless a 50% quorum (i.e. 50% of existing membership) is present.

If you are unable to attend the meeting, please contact Governor Services on the above telephone number or email.

Yours sincerely,

**Victoria King
Governor Services**

AGENDA

1. WELCOME AND APOLOGIES FOR ABSENCE

- 1.1 Welcome to members;
- 1.2 Apologies for absence accepted;
- 1.3 Apologies for absence not accepted;
- 1.4 Quorum;
- 1.5 Notice of Any Other Business/Confidential items.

2. DECLARATIONS OF INTEREST

- 2.1 Pecuniary Interests – to confirm receipt of interests;
- 2.2 Governors to declare any interests they have in any of the following agenda items.

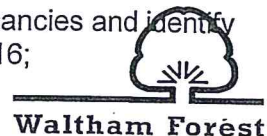
3. CURRICULUM UPDATE

To receive a curriculum presentation on Special Educational Needs and Disability.

4. GOVERNING BOARD

- 4.1 Clerk to confirm Governing Board membership – noting current vacancies and identify members whose term of office will end before the summer term 2016;
- 4.2 To consider disqualification due to non-attendance;

Services that work with you



Waltham Forest

- 4.3 Clerk to confirm that Self Declaration Forms have been completed by all governors and are held on file by Governor Services.

4. MINUTES (Enclosed)

4.1 To receive the minutes of the Governing Board meeting held on 23 November 2015;

4.2 Matters arising;

4.3 Minutes/Reports from Committees

- PPC - 10.11.15
- PPC – 5.1.16
- FPC – 12.11.15
- FPC – 7.1.16

5. HEAD TEACHER'S REPORT

6. CHAIR'S ACTION

The Chair to report on any action(s) taken since the last meeting for Governors' consideration.

7. SCHEDULES FOR GOVERNOR INVOLVEMENT IN PARENTS' EVENING AND NEWSLETTER. To receive and agree a schedule for Governor involvement.

8 GOVERNORS' TRAINING

8.1 Training Link Governor to report on courses attended by Governors for the term;

8.2 Governors to identify any additional training requirements;

8.3 Training Governor to feedback to Governor Services.

9. SCHOOLS FINANCIAL VALUE STANDARD (SFVS)

To note that as part of the annual exercise, maintained schools are required to review, complete and submit the SFVS to the local authority by 31 March 2016

10 DATE AND AGENDA ITEMS FOR THE NEXT MEETING

10.1 Date of next meeting:

Monday 18 January 2016	Governing Body	7pm
Monday 21 March 2016	Governing Body	7pm
Monday 03 May 2016	Governing Body	7pm
Monday 04 July 2016	Governing Body	7pm

10.2 Agenda items

10.3 Governors' Briefings will be held on:

- Thursday, 25 February 2016 at Waltham Forest Town Hall (Council Chambers), Forest Road E17 4JF and
- Thursday 16 June 2016 – Venue TBA

The Governors' Briefings are held from 6.30 to 8.00pm (refreshments from 6.00pm).

11. ANY OTHER BUSINESS

12. SCHOOL RESPONSE TO LEADERSHIP CAPACITY ISSUE

Governors to receive the school's proposal in response to issues identified around leadership capacity. (Governors with an interest in this agenda item to leave the meeting.)