

## Arbor Academy Trust

### APPEAL FORM

Use this form to appeal for place at a school within Arbor Academy Trust

Your child has not been offered a place at a school within Arbor Academy Trust because the school is full in the relevant year group. As Arbor Academy Trust follows the the Local Authority (LA) admissions procedures it is believed that adding more pupils will prejudice the quality of education provided, and be an inefficient use of education resources.

For more information, please read 'A Parent's Guide to Admission Appeals' and also Waltham Forest's Brochures 'Starting Primary School 2019' When a school has more applications than places available, the admissions criteria is applied for each school to determine the priority for admitting pupils.

As we are a school within an Academy Trust you must appeal directly to the school by completing the following information:

Name of child: \_\_\_\_\_

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Male/Female (delete where applicable)

Address: \_\_\_\_\_

\_\_\_\_\_ Postcode: \_\_\_\_

Daytime phone number: \_\_\_\_\_

Is the child in Public Care with a Local Authority? Yes/No (delete where applicable)

Name of Parent/Carer \_\_\_\_\_

School requested: \_\_\_\_\_

School offered by LA: \_\_\_\_\_

#### REASON FOR APPEALING

Please state your case for the panel to consider and attach to this form any evidence you wish to offer in support of your appeal.

The following criteria are considered when placing a child in a school in Waltham Forest; Your appeal should refer to the admissions criteria.

**Priority 1 – Looked-After or previously Looked-After Children or Children ‘At Risk’**

**Priority 2 – Medical or Social reasons**

**Priority 3 – Siblings**

**Priority 4 – Children of staff at the school**

**Priority 5 - Distance**

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(Please use an additional sheet(s) if required)

Signed :(Parent/Legal Guardian) \_\_\_\_\_ Date : \_\_\_\_/\_\_\_\_/\_\_\_\_

Please return this form to the office of the school within Arbor Academy Trust you wish to appeal to.