



NEWSLETTER – Monday 12th December 2016

School Christmas Production

This will be held in The United Reformed Church adjacent to our school. The date is Wednesday 21st December, the last day of term, in the afternoon.

Approximate timings are: 1.15pm Parents/Carers can get into the church to sit down to watch. The production should start at approx 1.30pm and last around an hour. After the production Parents/Carers can stay and have refreshments while the children return to school, get changed from their costumes and collect their belongings. It will then be normal school collection time (3.20pm) and the children can go home.

Christmas Plate Competition Winners

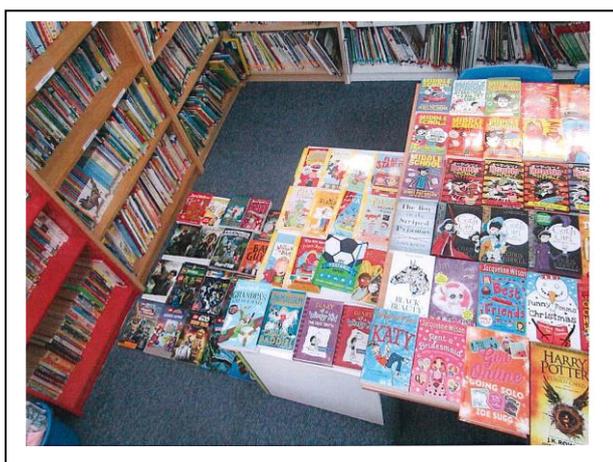
The winners are:

- Alba from Nursery
- Bianca from Yr2
- Jakob from Yr3
- Shiloh from Yr5

Well done to all who took part. There were some very creative entries and the judging was very hard as they all had the “X ...mas” factor.

Book Fair

This is a picture of some of the books the school got as a result of the book fair.



After School Activity Clubs

All clubs finish this week. **There are no clubs next week during the final 3 days of this half term.**

A new set of clubs will be organised for our return to school in January.

Library

The school Library will not be opening after school any longer. It will be open every lunchtime for children to come in and borrow books.

School Nurse Drop In Sessions

One of the school nursing team from the Borough will be holding Drop In sessions at school on the following dates:

- 10th January 2017
- 22nd February 2017
- 9th March 2017

Please feel free to drop in to see the School Nurse to discuss any issues/concerns you may have regarding your child.



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SCHOOL NURSING TEAM

DROP IN SESSIONS

School Nurse Team are providing Drop in sessions offering advice and support on a range of topics including:

Healthy Eating
Behavioural problems
Bed Wetting
Head lice

Hygiene - Hand washing and Oral Health
Hearing and Vision

Height and Weight Management

Immunisations
Smoking Cessation
Emotional Health

and any other health related concerns you may have regarding your child.

Available to all parents and pupils.

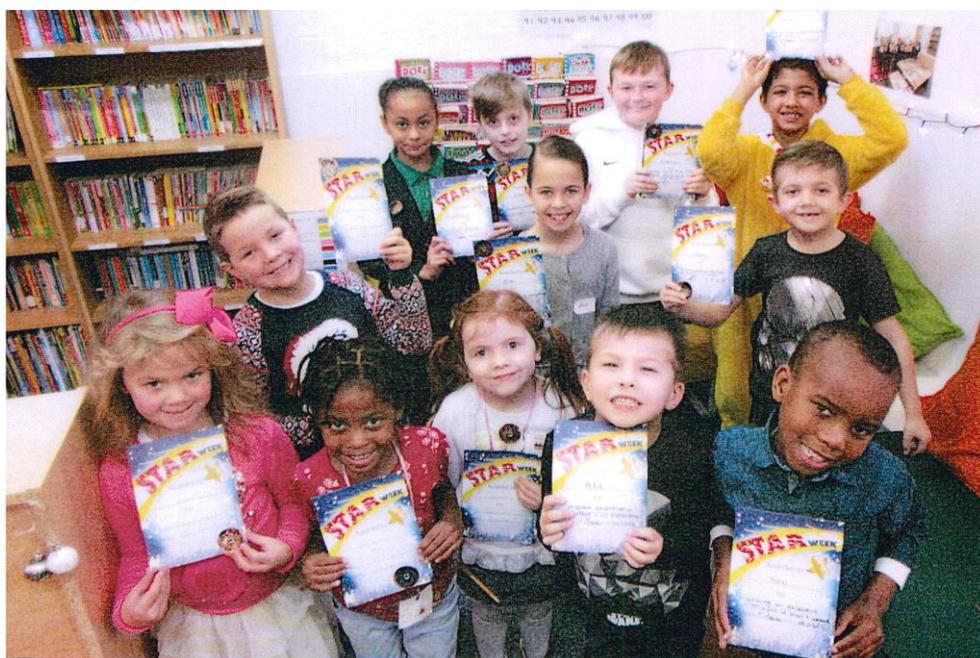
Ask at School Reception for more information, upcoming dates and appointments.

NB. Sessions are limited to 10mins per parent/Carer.



DIARY DATES

| | |
|---|---|
| Thur 15 th Dec | Nursery Christmas Carol Assembly – 9.30am |
| Mon 19 th Dec | Rehearsals for Christmas play in the church |
| Wed 21 st Dec | Christmas Play in the church – 1.30pm start, prompt. & break up for Christmas at usual school end time |
| Tuesday 3rd January 2017 Return to school | |



Well done to our
Stars of the Week



School to School Collaboration

As part of the ongoing desire to improve standards of attainment and the quality of learning and teaching here at Woodford Green Primary, we will be working closely with Handsworth Primary, a locally based Waltham Forest Primary School. The Headteacher, Jill Augustin, will work directly with our leadership team to help us to continue to raise standards for all the children. It will be valuable for our teachers too, as this collaboration will also include visits between the schools, joint planning and training. Work has already begun and staff have met to explore quality learning environments and to assess writing judgements. We are all looking forward to extending this collaboration during the forthcoming terms.



Safety & other issues

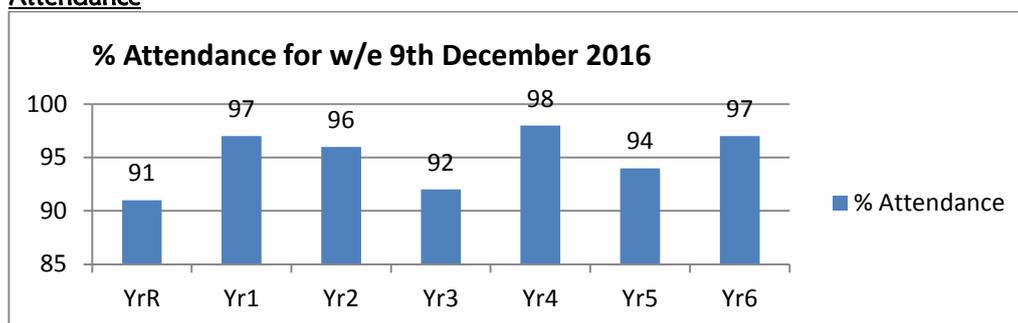
Can we please ask parents to refrain from parking on the school driveway **at any time**. This driveway needs to be kept clear at all times for emergency access to the school. Parents who drive onto the driveway are putting children's safety at risk by both blocking emergency access and by having a car in an area where there are very small children who could easily walk into the way and could get hurt.

There are "no stop school markings" on the road outside school and parents or other drivers should not be entering the marked area if they are unable to drive straight through without stopping.

Children's safety is paramount and no one should be parking or pulling up on the grass verges outside school. This is very dangerous and we have had reports of vehicles pulling up onto the verges or pavements nearly hitting children and parents walking on what should be a safe area.

The same rules apply to any children being delivered to school in a taxi's or mini cab.

Attendance



Attendance Policy

The school is updating its Attendance Policy in line with current Borough and Government guidelines. To help us improve the schools attendance we now have an Education Welfare Officer, Marilyn Dennis, from the Borough who will be visiting weekly to discuss pupils with poor attendance and help us to improve this. We will introduce the new school policy very soon.

In the meantime you should remember that if your child is absent from school, you must call the school office on the first morning they are off. You must call every day your child is off school and explain fully what is wrong with your child or any other reason why they are not present. If we do not hear from you by the time the registers are closing we will start telephoning to find out why. All children have to be accounted for each day at school to ensure there are no child protection issues. If we are unable to contact you we may have no option but to report to the child protection department at Waltham Forest that a child is missing/unaccounted for.

Please ensure that if your child is off school for more than 2 days you must supply evidence for their absence. A letter giving details of GP visits, medication prescribed etc.

Appointments for medical/dental treatment should be made for outside school hours, if possible, and evidence of the appointment must be given to the school office.

No time off will be authorised in the weeks immediately before or after any school holidays.

We have been advised to tighten up on children who arrive at school late. The children should be lined up in the playground each morning for the bell to ring at 8.55am. Once the Teachers have taken the pupils in the line into school the doors will be closed. Any children then arriving must come in through the main reception door. They will be noted as arriving in order to update the registers. If children arrive after 9am they will be marked as late. If a child arrives after 9.30 when registration time officially ends they will get a U mark for the morning which is late after registers closed.

Holidays taken during term time – it is not possible to approve any holiday taken during time. You must complete an Absence Form so that we know when you are planning to be absent. You must explain the reasons for absence, however, the exceptional circumstances under which some absence may be authorised are very limited. Please bear in mind you will be fined for unauthorised absence.



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NURSERY at Christmas

If your child does not attend the Nursery on a Thursday morning and you would like for them to attend *the assembly on Thursday, 15th Dec (9.30am)*, you are welcome to bring them in to school and enjoy the celebration. However, it is important that you stay to take them home at the end and return with them, if they are a pm only child. Thank you.

Similarly, if your child is a morning attendee only on *Wednesday, 21st December* (last day) and you wish for them to be part of the *whole school afternoon Christmas performance* in the church, please can you pick up as normal and return to school for 12:45pm. Unfortunately, we cannot accommodate children staying for lunch on this day, other than those who already stay all day.

I do hope you understand me bringing these messages to your attention as staffing and supervision has to be considered. If you have any further questions, please ask any of our Nursery team

Thank you for your understanding.

Mr. K. Johnson and the EYFS team

EYFS Lead

