



## NEWSLETTER – 11<sup>th</sup> September 2017

### Curriculum Briefings: 11<sup>th</sup> September 2017

Thank you to all the parents who attended our curriculum briefings this morning and afternoon. All this information is of course available on our website in the **Class Pages** section.

You can also find our updated attainment data for 2016 – 2017 in the **Information** section.

### Bug Club

Please encourage your child to log on to Bug Club and read the e-books which have been allocated to them. Teachers will be allocating new books to each child every two weeks. Information regarding Bug Club and the link to the Bug Club website can be found on our school website in the **Class Pages and Learning: Curriculum Section**. Class teachers will be resending passwords this week in case anyone has lost or forgotten them over the holidays!

### Uniform

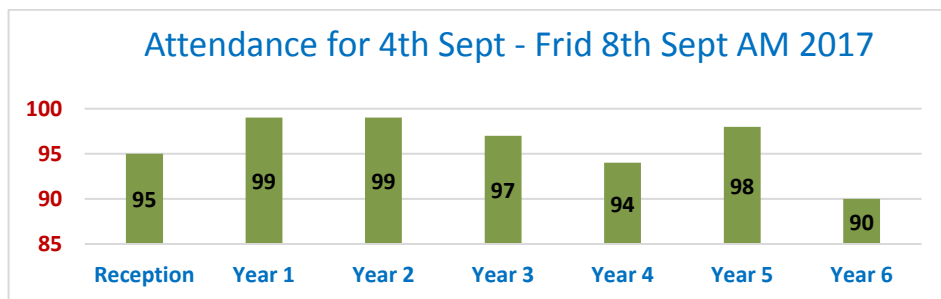
Please ensure that all uniform is marked clearly with your child's name so that nothing gets lost! Then, if anything is lost, it can be returned quickly to your child. Thank you.

### Information and Reminders:

Last academic year, our average attendance at WGPS was 95.57%. The national expectation for good and better attendance is set at 96.4% and above.

This means that our attendance must improve, particularly where absences unauthorised and term time holidays are concerned. We will be working closely with the Local Authority's Education Welfare Officers this academic year to ensure that we improve our attendance. We ask that parents/carers work closely with us to achieve this.

Please see the information below regarding attendance and absence procedures.



Overall % for school last week

96%

Reception & Yr2 received Best Attendance cups for the week.



### Stars of the week





## **Attendance Procedures**

*Our Attendance Policy is in line with current Borough and Government guidelines. To help us improve the schools attendance we now have an Education Welfare Officer from the Borough who will be visiting weekly to discuss pupils with poor attendance and help us to improve this.*

*Please remember that if your child is absent from school, you must call the school office on the first morning they are off. You must call every day your child is off school and explain fully what is wrong with your child or any other reason why they are not present. Calling and saying they are ill or unwell is not sufficient – we need to know what is wrong with your child i.e. Chicken pox or a temperature or vomiting etc. This is so we can monitor if there are any infectious illnesses spreading through school that we may need to inform parents about. If we do not hear from you by the time the registers are closing at 9.30am we will start telephoning to find out why.*

*All children have to be accounted for each day at school to ensure there are no child protection issues. If we are unable to contact you we may have no option but to report to the child protection department at Waltham Forest that a child is missing/unaccounted for.*

*Please ensure that if your child is off school due to illness for more than 2 days – even if you have telephoned us daily – Parents/Carers need to write us a letter as confirmation. Please put in your letter whether you visited or spoke to your GP and what they advised and if they prescribed your child any medication. If you did not visit or speak to your GP then please just confirm to us why your child was absent. (The school is not requiring you to visit your GP especially to obtain confirmation).*

*If your child was absent due to another reason and you have documentation to support the reason, please bring it in to copy or attach it to your letter.*

*Appointments for medical/dental treatment should be made for outside school hours, if possible, and evidence of the appointment must be given to the school office.*

*No time off will be authorised in the weeks immediately before or after any school holidays.*

*We have been advised to tighten up on children who arrive at school late. The children should be lined up in the playground each morning for the bell to ring at 8.55am. Once the Teachers have taken the pupils in the line into school the doors will be closed. Any children then arriving must come in through the main reception door. They will be noted as arriving in order to update the registers. If children arrive after 9am they will be marked as late. If a child arrives after 9.30 when registration time officially ends they will get a U mark for the morning which is late after registers closed.*

*If you intend to take your child out of school during term time you must complete an Absence Form prior to taking the time off school. Under some circumstances a certain amount of time may be granted and approved. But the vast majority of time off during term time we will be unable to authorise but we obviously still need to know that your child is absent for Child Protection reasons. Holiday taken during term time will most likely result in a fine from the Borough.*

*It is essential that all parents adhere to this policy. Your continued support is much appreciated in our efforts to improve attendance across the school.*

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***Vomiting and Diarrhoea*** – *if your child is suffering from either of these conditions, or both, then they should not come in to school. They must be clear of Vomiting or Diarrhoea for 48 hours before returning to school.*



## DATES FOR YOUR DIARY

Please remember to check regularly that dates have not changed

SEPTEMBER		
21 <sup>st</sup> Sept	Yr6	Class Assembly – parents welcome to watch – approx. 9.15am
22 <sup>nd</sup> Sept	Whole School	Harvest Day
28 <sup>th</sup> Sept	Yr5	Class Assembly – parents welcome to watch – approx. 9.15am
29 <sup>th</sup> Sept	Parents & Friends	Macmillan Coffee Morning
OCTOBER		
2 <sup>nd</sup> & 3 <sup>rd</sup>	Whole School	Individual pupil photos (plus family groups)
5 <sup>th</sup> Oct	Yr4	Class Assembly – parents welcome to watch – approx. 9.15am
16 <sup>th</sup> & 17 <sup>th</sup>	Whole School	Parent Consultation meetings with teachers – bookable online – you will be sent a link when able to book appointment slots
16 <sup>th</sup> & 17 <sup>th</sup>	Whole School	School Dinner taster evening – will follow on after Parent Meetings have finished – details to be confirmed
19 <sup>th</sup>	Whole School	Break up at Normal school end time for half term holiday
20 <sup>th</sup>	<b>Whole School</b>	<b>INSET DAY – SCHOOL CLOSED TO PUPILS</b>
23-27 <sup>th</sup>	<b>Whole School</b>	<b>Half Term Holiday</b>
30 <sup>th</sup>	<b>Whole School</b>	<b>Return to school</b>
NOVEMBER		
2 <sup>nd</sup>	Yr3	Class Assembly – parents welcome to watch – approx. 9.15am
9 <sup>th</sup>	Yr2	Class Assembly – parent welcome to watch – approx. 9.15am
10 <sup>th</sup>	Whole School	Remembrance Day
16 <sup>th</sup>	Yr1	Class Assembly – parents welcome to watch – approx. 9.15am
w/c 20 <sup>th</sup>	Whole School	Maths Week
22 <sup>nd</sup>	Whole School	Maths parents workshops – 5pm – details to be confirmed
23 <sup>rd</sup>	Reception	Class Assembly – parents welcome to watch – approx. 9.15am
DECEMBER		
6 <sup>th</sup>	Yr2 & Yr6	SATS parent briefings – details to be confirmed
13 <sup>th</sup>	Whole School	Christmas Jumper Day
19 <sup>th</sup>	Whole School	Christmas production dress rehearsal
20 <sup>th</sup>	Whole School	Christmas production – parents will be notified of timing and invited to attend. (It is usually held just after lunch – approx. 1/1.30pm)
20 <sup>th</sup>	<b>Whole School</b>	<b>Following Christmas production school breaks up for Christmas holiday. Timing to be advised.</b>
21 <sup>st</sup> Dec – 2 <sup>nd</sup> January 2018	<b>Whole School</b>	<b>Christmas holiday</b>
3 <sup>rd</sup> Jan 2018	<b>Whole School</b>	<b>INSET DAY – SCHOOL CLOSED TO PUPILS</b>
4 <sup>th</sup> Jan 2018	<b>Whole School</b>	<b>Children return to school.</b>