



Wychbold First and Nursery School

Headteacher: Claire Howitt

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Terms and Conditions – Before and After School Club Academic Year 2018/2019

Before School

- Before School club will start at **07.45** in the morning.
- Healthy breakfast buffet will be provided
- Children will be escorted to their class rooms when the bell goes at **08.45**

After School

- Children will be escorted from their class to the club at **15.15**
- A healthy snack will be provided
- If you wish for your child to attend any of the After School Activity Clubs this will be an additional cost to before and after school club

Fees

- Before School Club will be charged at **£4.00*** per session
- Afterschool club will be charged as follows:
 - **3.15 - 4.15** - £4.00*
 - **3.15 – 5.45** - £9.00*

Adhoc Sessions

Adhoc sessions can be booked, but must be paid for in advance. Please contact Libby Strawbridge to arrange adhoc sessions. The cost for adhoc sessions will be as follows:

Before school - £4.50*

After School Short Session 3.15 - 4.15 - £4.50*

Long Session 3.15 – 5.45 - £9.50*

Adhoc sessions booked for four weeks or more consecutive session will be assumed to be a permanent booking and therefore cancellation of session must be put in writing.

Charging Procedures

- Charges will appear on a weekly basis on ParentPay
- Payments should be made through ParentPay.
- Your sessions are at risk of being suspended if the outstanding balance is not settled within 30 days.
- If you have requested an adhoc session, cancellation must be received at least 24 hours before the session to negate the charge.
- Fees are not refundable due to sickness, holidays. Withdrawal (one months' notice must be given), accident or the closing of the school due to an epidemic or any circumstances beyond the control of the school e.g. Snow.
- If parents/guardians are experiencing financial difficulty they are encouraged to speak to Mrs Howitt, Headteacher, who may consider alternative payment option.
- Collection of children after the agreed collection time will incur the following costs:
Expected collection time 4.15, but collected 4.20 - 5.45 will be charged an additional £5.00
Collection after 5.45pm will be charged at an additional charge £4.00* per every 15 minutes or part thereof.

I parent / carer of
agree to the above terms and condition.

Signature: Date:.....

***NB price correct at time of print and will be reviewed on an annual basis**

