



Bankfoot Primary School

Admissions Policy

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Admissions Policy for entry to Nursery

Date: September 2023 **Review Date:** July 2024

Introduction

NURSERY PLACES

Children are admitted to Nursery as soon as is reasonably practicable after their 3rd birthday from the waiting list. We will continue to admit throughout the year until Nursery is at full capacity of 78 places.

Parents will have to produce a Birth Certificate or passport for the child when registering a child at the school.

Children are admitted in order of birth and/or in priority order as below if they are not on the waiting list.

- Children who are already 3 or 4 years old birthday between September 1st and 31st August of the academic year in which they are applying for a place.
- Looked after children
- Children with SEND as evidenced by a professional for example:
- Social reasons supported by a relevant professional for them to attend a specific nursery
- Children in lone parent families who have no other local family support
- Children in special circumstances allocated at the discretion of the Headteacher

A member of the office will contact the Parents

ADMISSION TO RECEPTION

Bankfoot Primary school admissions to Reception are allocated through the Schools Admissions Team Bradford council. For more information on admissions please visit the link below.

http://www.bradford.gov.uk/bmdc/education_and_skills/schools/school_admissions

Nursery places are allocated by the school.

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PUPILS WITH A STATEMENT OF SPECIAL EDUCATIONAL NEEDS

The admission of pupils with a statement of special educational needs is dealt with by a separate procedure. Such children will be admitted to the school named on the statement without reference to the oversubscription criteria below.

ADMISSION ARRANGEMENTS

1. The terms "sisters" and "brothers" refers to children who live with the same family at the same address. Children living with the same family e.g. foster children and step-sisters and brothers are also included.
2. "Home address" refers to the pupil's permanent home at the date of admission. Where a child lives with parents with shared responsibility, it is for the parents to determine which address is to be used for the allocation process.
3. Twins or triplets – where a family of twins or triplets request admission and there is only one place available, it will be for the family to decide whether or not to take up the place for one of their children and appeal for the second or third child in the same year group, or to decline the place.

Pupils will not be admitted above the published admission number for the school unless:

- exceptional circumstances apply as defined in the School Admissions
 - Code,
 - where additional school places need to be provided, or
5. The pupil is admitted as part of the 'fair access protocol', agreed with all schools in the area.

Effectiveness

We believe this policy will be effective only if we ensure consistency across the school by regular monitoring.