



# Bishop Aldhelm's CE Primary School

*Loved by God; United in Learning*

Headteacher: Scott Tait Deputy Headteacher: Lizzie Sharpe

## Risk assessment policy

2023-24

### Introduction

**Please read in conjunction with our school's Safeguarding and Health and Safety policy.**

This policy sets out the principles for risk management within Bishop Aldhelm's PSA.

It is relevant to all within the association and is endorsed by the committee of Bishop Aldhelm's PSA.

It will be reviewed annually to ensure that it remains appropriate to the Organisation and its volunteers' needs.

### Purpose

The purpose of Risk Management is to identify risks as early as possible, develop a strategy to mitigate those risks and implement a risk management process as part of our PSA event planning process.

### For all PSA events:

· A Risk Assessment is to be carried out by the chair to:

- Identify potential hazards
- Identify who may be harmed by such hazards
- Determine whether existing precautions are adequate or whether further action needs to be taken
- Record your findings on the PSA Risk Assessment template
- Review your assessment and update when necessary

Take advice from the school/venue where appropriate – look at previous risk assessments and adhere to recommendations

Take advice from the HSE where appropriate – [www.hse.gov.uk](http://www.hse.gov.uk)

**It is a requirement of our insurance and good safeguarding practice that interactions between volunteers and children are included in our risk assessment for each event.**

A copy of the Risk Assessment to be kept in a designated folder for use by the PSA Committee – this can be used for reference if the same event is being run in the future

A copy of the Risk Assessment given to the school if requested

All committee members should be made aware of each risk assessment.



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This policy will be reviewed by the Bishop Aldhelm's PSA committee annually before the AGM.

Useful Links <https://www.parentkind.org.uk/Info-sheets/Producing-A-Risk-Assessment>  
[https://www.parentkind.org.uk/file\\_download\\_resources.aspx?ID=4400](https://www.parentkind.org.uk/file_download_resources.aspx?ID=4400)



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