



Bishop Aldhelm's CE Primary School

Loved by God; United in Learning

Headteacher: Scott Tait Deputy Headteacher: Lizzie Sharpe

18th October 2023

Parents' Evening

Dear Parent/Carers,

We are looking forward to hosting our Parents' Evening in November. You will be able to book your appointment through your MCAS Account. If you have not got an active account, please contact the school office.

We will be hosting our face to face parents meetings. Your appointment time will be strictly 10 minutes long. Please ensure that you arrive on time, not too long before, so that we have a reduced number of people waiting in corridors.

Parents will be entering the school via the reception area. **Please make sure you bring your child's pupil planner with you for the appointment.**

We will open a schedule of bookings on MCAS which will allow a ten minute consultation with your child's class teacher.

Mrs Murdoch will also be available during the Year 6 dates and times should parents wish to speak to her.

If you wish to speak to Mrs Strickland, SENCo, regarding a child's special educational needs, as well as your class teacher, then she is available during the 'Inclusion' slots and you can make an appointment to see Mrs Strickland by emailing the school SEN team: senteam@bishopaldhelms.poole.sch.uk.

On your MCAS Account you will see Parents' Evening on the left hand side, click on this tab, select your child's class and then select a convenient time.

Our booking service will open on MCAS at 12.00pm on Thursday 19th October and will close 8.00am on Wednesday 8th November.

Appointments are available on:

Tuesday 7th November 3:30-7:00pm

Wednesday 8th November 3:30-6:00pm

Should you require any assistance in booking your Parents' Evening consultation, please do not hesitate to contact the school office who will be happy to assist you with this process.

Yours sincerely,

The Headship Team



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